

# Regional Council

## **NOTICE IS GIVEN**

that the next meeting of the **Regional Council** will be held in **Mauao Rooms, Bay of Plenty Regional Council Building, 87 First Avenue, Tauranga** on:

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**Thursday, 14 February 2019 commencing at 9.30 am.**

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Fiona McTavish  
Chief Executive  
7 February 2019





# Regional Council

## Terms of Reference

### Purpose

- Enable democratic local decision-making and action by, and on behalf of, Bay of Plenty communities.
- Meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses.
- Set the overarching strategic direction for Bay of Plenty Regional Council as an organisation.
- Hold ultimate responsibility for allocating financial resources across the Council.

### Membership

All councillors are members of the Regional Council.

### Quorum

In accordance with Council standing order 10.1(a), the quorum at a meeting of the Regional Council is seven members, consisting of half the number of members.

### Meeting frequency

Six-weekly.

### Role of Council

- Address Local Electoral Act matters and Local Government Rating Act matters.
- Oversee all matters relating to identifying and contributing to community outcomes.
- Consider and agree on matters relating to significant new activities or areas of involvement such as infrastructure which are not the responsibility of a specific committee.
- Provide regional leadership on key issues that require a collaborative approach between a number of parties.
- Develop, adopt and review Council's Policy on Significance and decision-making policy and processes.
- Develop, adopt and implement the Triennial Agreement and the Code of Conduct.
- Consider and agree on matters relating to elected members' remuneration matters.
- Appoint the Chief Executive Officer, and review their contract, performance and remuneration at least annually.
- Approve all delegations to the Chief Executive, including the authority for further delegation to staff.
- Establish committees, subcommittees, and working parties and appoint members.
- Receive and consider recommendations and matters referred to it by its committees, joint committees, subcommittees and working parties.

- Approve membership to external bodies and organisations, including Council Controlled Organisations.
- Develop, adopt and review policies for, and monitor the performance of, Council Controlled Organisations.
- Review and approve strategic matters relating to the sale, acquisition and development of property for the purposes of meeting Council's organisational requirements and implement approved Regional Council policy.
- Address strategic corporate matters including property and accommodation.
- Institute any proceedings in the High Court that are not injunctive proceedings.
- Exercise the powers and duties conferred or imposed on Council by the Public Works Act 1981.
- Consider and agree on the process to develop the Long Term Plan, Annual Plan and Annual Report.
- Adopt Council policies as required by statute (for example Regional Policy Statement and Regional Land Transport Strategy) to be decided by Council or outside of Committee delegations (for example infrastructure policy).
- Delegate to commissioners to exercise the powers, functions and duties of the Council as a consent authority under the Resource Management Act 1991 including to hear and decide a consent application.
- Monitor Council's financial and non-financial performance in-year.
- Develop, review and approve Council's Financial Strategy and funding and financial policies and frameworks.

## Delegations from Council to Committees

- Full Council has a role to monitor the functioning of all committees.
- Full Council will consider matters not within the delegation of any one Council committee.
- Full Council may at any time, revoke or modify a delegation to a Council committee, either permanently, for a specified time or to address a specific matter, if it considers there is good reason to do so.
- The delegations provided to committees may be further delegated to subcommittees unless the power of further delegation is restricted by Council or by statute.

It is accepted in making these delegations that:

- The committees, in performing their delegated functions, powers or duties, may, without confirmation by the Council, exercise or perform them in a like manner and with the same effect as the Council itself could have exercised or performed them.
- The delegated powers given shall at all times be subject to their current policies and principles or directions, as given by the Council from time to time.
- The chairperson of each committee shall have the authority to exercise their discretion, as to whether or not the delegated authority of the committee be used where, in the opinion of the chairperson, circumstances warrant it.

## Powers that cannot be delegated

Under Clause 32 Schedule 7 of the Local Government Act 2002, Full Council must make the following decisions:

- Make a rate.
- Make a bylaw.
- Borrow money or purchase or dispose of assets, other than in accordance with the long-term plan.
- Adopt the long-term plan, annual plan, or annual report.
- Appoint a chief executive.
- Adopt policies required to be adopted and consulted on under the Local Government Act 2002 in association with the long-term plan or developed for the purpose of the local governance statement.
- Adopt a remuneration and employment policy.



## Public Forum

1. A period of up to 15 minutes may be set aside near the beginning of the meeting to enable members of the public to make statements about any matter on the agenda of that meeting which is open to the public, but excluding any matter on which comment could prejudice any specified statutory process the council is required to follow.
2. The time allowed for each speaker will normally be up to 5 minutes but will be up to the discretion of the chair. A maximum of 3 public participants will be allowed per meeting.
3. No statements by public participants to the Council shall be allowed unless a written, electronic or oral application has been received by the Chief Executive (Governance Team) by 12.00 noon of the working day prior to the meeting and the Chair's approval has subsequently been obtained. The application shall include the following:
  - name of participant;
  - organisation represented (if any);
  - meeting at which they wish to participate; and matter on the agenda to be addressed.
4. Members of the meeting may put questions to any public participants, relevant to the matter being raised through the chair. Any questions must be asked and answered within the time period given to a public participant. The chair shall determine the number of questions.





# Membership

<b>Chairman:</b>	D Leeder
<b>Deputy Chairman:</b>	J Nees
<b>Councillors:</b>	N Bruning, W Clark, J Cronin, S Crosby, D Love, T Marr, M McDonald, A Tahana, P Thompson, L Thurston, A von Dadelszen, K Winters
<b>Committee Advisor:</b>	T Nerdrum-Smith

Recommendations in reports are not to be construed as Council policy until adopted by Council.

## Agenda

*E te Atua nui tonu, ko mātau ēnei e inoi atu nei ki a koe, kia tau mai te māramatanga ki a mātau whakarite mō tēnei rā, arahina hoki mātau, e eke ai te ōranga tonu ki ngā āhuetanga katoa a ngā tangata ki tō mātau rohe whānui tonu. Āmine.*

*“Almighty God we ask that you give us wisdom in the decisions we make here today and give us guidance in working with our regional communities to promote their social, economic, environmental and cultural well-being. Amen”.*

### 1 Opening Karakia

### 2 Apologies

### 3 Public Forum

### 4 Acceptance of Late Items

### 5 General Business

### 6 Confidential Business to be Transferred into the Open

### 7 Declarations of Conflicts of Interests

### 8 Previous Minutes

8.1 Regional Council Minutes - 13 December 2018 15

### 9 Statutory Minutes - For Information Only

9.1 Regional Transport Committee Minutes - 23 November 2018 33

<b>9.2 Civil Defence Emergency Management Group Joint Committee Minutes - 07 December 2018</b>	<b>43</b>
<b>9.3 Rangitaiki River Forum Minutes - 07 December 2018</b>	<b>49</b>
<b>9.4 Te Maru o Kaituna River Authority Minutes - 14 December 2018</b>	<b>61</b>
<b>10 Reports</b>	
<b>10.1 Chairman's Report</b>	<b>65</b>
<b>10.2 Chief Executive's Report</b>	<b>67</b>
<b>10.3 Three Year Contract Extension for Rivers and Drainage Panel Suppliers and Procurement Plan for Additional Suppliers</b>	<b>71</b>
APPENDIX 1 - Recommend Suppliers for contact extension	75
APPENDIX 2 - BOPRC Procurement Plan Adding Additional Suppliers onto the R&D Panel Contract	79
<b>10.4 Rangitaiki River Scheme Review Implementation</b>	<b>87</b>
APPENDIX 1 - Cross Reference	97
<b>10.5 Kaituna Re-diversion - Request to Bring Forward Budget</b>	<b>107</b>
<b>10.6 April 2017 Flood Recovery Project - Progress Report</b>	<b>109</b>
<b>10.7 Arotake Tuarua 2018/19 - Performance Monitoring Report, July to December 2018</b>	<b>117</b>
Performance report will be circulated separately	
Confidential Treasury report is attached in the Public Excluded section	

## **11 Public Excluded Section 123**

### **Resolution to exclude the public**

**THAT the public be excluded from the following parts of the proceedings of this meeting.**

**The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:**

<b>General Subject of Matter to be Considered</b>	<b>Reason for passing this resolution in relation to this matter</b>	<b>Grounds under Section 48(1) LGOIMA 1987 for passing this resolution</b>
<b>11.1 Public Excluded Regional Council Minutes - 13 December 2018</b>	<b>Please refer to the relevant section of the minutes</b>	<b>Good reason for withholding exists under Section 48(1)(a)</b>
<b>11.2 Whakapoungakau</b>	<b>To protect the privacy of an</b>	<b>Good reason for</b>

<b>Aggregated Lands Trust Gorse Conversion Agreement</b>	<b>individual</b>	<b>withholding exists under Section 48(1)(a)</b>
<b>11.3 Rangitāiki Floodway Stage 5 – Contract Award</b>	<b>To carry out commercial activities</b>	<b>Good reason for withholding exists under Section 48(1)(a)</b>
<b>11.4 Regional Property Update</b>	<b>To protect the commercial position of an individual</b>	<b>Good reason for withholding exists under Section 48(1)(a)</b>
<b>11.5 Electricity Supply Contract</b>	<b>To carry out commercial and industrial negotiations</b>	<b>Good reason for withholding exists under Section 48(1)(a)</b>
<b>11.6 Confidential - Treasury Report - Arotake Tuarua - Council 14 February 2019</b>	<b>To prevent improper gain or advantage</b>	<b>Good reason for withholding exists under Section 48(1)(a)</b>

<b>11.1 Public Excluded Regional Council Minutes - 13 December 2018</b>	<b>125</b>
<b>11.2 Whakapoungakau Aggregated Lands Trust Gorse Conversion Agreement</b>	<b>133</b>
APPENDIX 1 - Whakapoungakau Lands Trust Agreement Relating to Gorse Conversion	137
<b>11.3 Rangitāiki Floodway Stage 5 – Contract Award</b>	<b>173</b>
APPENDIX 1 - Rangitāiki Floodway Project-2018-2028 LTP	179
<b>11.4 Regional Property Update</b>	<b>183</b>
<b>11.5 Electricity Supply Contract</b>	<b>195</b>
<b>11.6 Confidential - Treasury Report - Arotake Tuarua - Council 14 February 2019</b>	<b>199</b>
<b>12 Confidential Business to be Transferred into the Open</b>	
<b>13 Readmit the Public</b>	
<b>14 Consideration of General Business</b>	
<b>15 Closing Karakia</b>	



# Previous Minutes



# Minutes of the Regional Council Meeting held in Mauao Rooms, Bay of Plenty Regional Council Building, 87 First Avenue, Tauranga on Thursday, 13 December 2018 commencing at 9.30 a.m.

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## Present:

**Chairman:** D Leeder

**Deputy Chairman:** J Nees

**Councillors:** J Cronin, T Marr, L Thurston, P Thompson, D Love, N Bruning, A Tahana, W Clark, S Crosby, K Winters, M McDonald

**In Attendance:** Fiona McTavish – Chief Executive, Mat Taylor – General Manager Corporate, Namouta Poutasi – General Manager Strategy & Science, Sarah Omundsen – General Manager Regulatory Services, Chris Ingle – General Manager Integrated Catchments, Yvonne Tatton – Governance Manager, Debbie Hyland – Finance and Corporate Planning Manager, Graeme Howard – Corporate Planning Lead, Nic Newman – Principal Advisor, Cheryl Lewis – Bay of Connections Portfolio Manager, Annabel Chappell – Te Tuara Manager, Sam Rossiter-Stead – Communications Manager, Tone Nerdrum-Smith – Committee Advisor

**Apologies:** A von Dadelszen and P Thompson (late arrival)

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## 1 Karakia

A karakia was provided by Cr Marr.

## 2 Apologies

### Resolved

That the Regional Council:

- 1 Accepts the apologies from Cr Thompson (late arrival) and Cr von Dadelszen tendered at the meeting.

Thurston/Love  
CARRIED

## 3 Public Forum

Nil

## 4 Acceptance of Late Items

Nil

## 5 General Business

Two items of general business would be raised in the Public Excluded section of the meeting:

- Rotorua Lakes Council Waste Prosecution
- Ngāi Te Rangī response to resource consent application/consenting update.

Reason for being in Public Excluded:

- To maintain legal professional privilege.

## 6 Confidential Business to be Transferred into the Open

Nil

## 7 Declaration of Conflicts of Interest

Cr Crosby – Quayside Holdings Ltd Quarterly Update (Public Excluded item).

## 8 Previous Minutes

### 8.1 Regional Council Minutes - 01 November 2018

#### Resolved

That the Regional Council:

- 1 Confirms the Regional Council Minutes - 01 November 2018

#### Staff Follow-up

- A presentation by Chris Battershill, Marine Research Facility – University of Waikato would be scheduled for early 2019.

**Leeder/Nees  
CARRIED**

## 9 Statutory Minutes

### 9.1 Civil Defence Emergency Management Group Joint Committee Minutes - 28 September 2018

#### Resolved

That the Regional Council:

- 1 Receives the Civil Defence Emergency Management Group Joint Committee Minutes - 28 September 2018

**Love/Winters  
CARRIED**



**9.2 Rangitaiki River Forum Minutes - 08 June 2018**

**Resolved**

That the Regional Council:

- 1 Receives the Rangitāiki River Forum Minutes - 08 June 2018

Love/Winters  
CARRIED

**9.3 Rangitaiki River Forum Minutes - 14 September 2018**

**Resolved**

That the Regional Council:

- 1 Receives the Rangitāiki River Forum Minutes - 14 September 2018

Love/Winters  
CARRIED

**9.4 Regional Transport Committee Minutes - 14 September 2018**

**Resolved**

That the Regional Council:

- 1 Receives the Regional Transport Committee Minutes - 14 September 2018

Love/Winters  
CARRIED

**9.5 Rotorua Te Arawa Lakes Strategy Group Minutes - 02 November 2018**

**Resolved**

That the Regional Council:

- 1 Receives the Rotorua Te Arawa Lakes Strategy Group Minutes - 02 November 2018

Love/Winters  
CARRIED

**9.6 Te Maru o Kaituna River Authority Minutes - 24 August 2018**

**Resolved**

That the Regional Council:

**1 Receives the Te Maru o Kaituna River Authority Minutes - 24 August 2018****Love/Winters  
CARRIED****9.7 Te Maru o Kaituna River Authority Minutes - 19 October 2018****Resolved**

That the Regional Council:

**1 Receives the Te Maru o Kaituna River Authority Minutes - 19 October 2018****Love/Winters  
CARRIED****9.8 Tauranga Moana Advisory Group - 16 November 2018****Resolved**

That the Regional Council:

**1 Receives the Tauranga Moana Advisory Group Minutes - 16 November 2018**Staff Follow-up

- Ensure there was understanding between BOPRC, TCC and WBOPDC with regards to regulations for horses on the beaches.

**Love/Winters  
CARRIED**9.39 am Cr Tahana entered the meeting.**10 Joint Minutes****10.1 SmartGrowth Leadership Group - 7 September 2018****Resolved**

That the Regional Council:

**1 Receives the SmartGrowth Leadership Group Minutes- 7 September 2018****Crosby/Thurston  
CARRIED****10.2 SmartGrowth Leadership Group - 19 September 2018****Resolved**

That the Regional Council:

**1 Receives the SmartGrowth Leadership Group Minutes - 19 September 2018**

Crosby/Thurston  
CARRIED

**10.3 Eastern Bay of Plenty Joint Committee - 12 November 2018****Resolved**

That the Regional Council:

**1 Receives the Eastern Bay of Plenty Joint Committee Minutes - 12 November 2018**

Crosby/Thurston  
CARRIED

**10.4 Ohiwa Harbour Implementation Forum Minutes - 25 September 2018****Resolved**

That the Regional Council:

**1 Receives the Ohiwa Harbour Implementation Forum Minutes - 25 September 2018**

Crosby/Thurston  
CARRIED

**11 Reports****11.1 Chairman's Report**Key Points

- Noted the Cawthron Foundation NZ River Award 2018 that had been presented to BOPRC for the Tarawera River Accord
- A letter was being prepared for Minister for the Environment, David Parker regarding funding towards co-governance forums.

9.45 am Cr Thompson **entered** the meeting.

Staff Follow-up

- Provide Councillors with a link to the Minister for the Environment's report regarding the Government's commitment to reduce the use of Hydrofluorocarbons (HFCs).

**Resolved**

That the Regional Council:

**1 Receives the report, Chairman's Report.**

**Leeder/Love  
CARRIED**

## 11.2 Chief Executive's Report

### In Response to Questions

- Staff were investigating the recent air discharge by the Tauranga Harbour Bridge and the possible impact on Whareroa Marae
- There had been no reports of any detrimental health impacts
- Staff was working with Port of Tauranga and Ballance Agri-Nutrient as potential sources of the discharge.

### **Resolved**

**That the Regional Council:**

- 1 Receives the report, Chief Executive's Report.**

**Leeder/Winters  
CARRIED**

## 11.3 Amendments to Rotorua Te Arawa Lakes Strategy Group Agreement and Terms of Reference

Yvonne Tatton – Governance Manager and Chris Ingle – General Manager Integrated Catchments presented this item.

### Key Points

- The proposed changes to the Terms of Reference had been amended by the Te Arawa Lakes Strategy Group to incorporate views expressed by Elected Members at the previous Council meeting.

### **Resolved**

**That the Regional Council:**

- 1 Receives the report, Amendments to Rotorua Te Arawa Lakes Strategy Group Agreement and Terms of Reference;**
- 2. Approves the following amendment to the Rotorua Te Arawa Strategy Group Agreement:**
  - 2. Membership:**

**The membership of the Group shall comprise of six members:**

- 2.1 Two members of the Te Arawa Lakes Trust Entity appointed by that entity one of whom is a governance member and one of whom is a senior executive; and**

- 2.2 Two members of the Bay of Plenty Regional Council appointed by that Council one of whom is the Chairperson of that Council; and
- 2.3 Two members of the Rotorua Lakes Council appointed by that Council one of whom is the Mayor of that Council.
- 2.4 Plus one non-voting Pou Takiwaiora (Chairperson), appointed by the Strategy Group members for a three year term in alignment with the Local Government triennium.
3. Approves the additional amendments to the Rotorua Te Arawa Strategy Group's Terms of Reference.

Winters/Thurston  
CARRIED

#### 11.4 University of Waikato Science Chairs - Renewal of the Memorandum of Agreement

Namouta Poutasi – General Manager Strategy & Science presented this item.

##### Key Points

- The Chairs would provide regular updates to Council.

#### **Resolved**

That the Regional Council:

- 1 Receives the report, University of Waikato Science Chairs - Renewal of the Memorandum of Agreement;
- 2 Notes that the value of the Memorandum of Agreement is \$660,000 per annum for six years with a total value of approximately \$4,000,000. This exceeds the Chief Executive's delegation limit of \$400,000 as defined in the Council's Chief Executive Delegations Manual;
- 3 Approves the Memorandum of Agreement as presented in Appendix 1;
- 4 Provides the Chief Executive with the delegated authority to approve the final Memorandum of Agreement.

Cronin/Thompson  
CARRIED

#### 11.5 Annual Plan 2019/20 – Confirmation of Direction Given at 22 November 2018 Council Workshop

PowerPoint presentation – Reference [A3082303](#)

Debbie Hyland – Finance and Corporate Planning Manager and Graeme Howard – Corporate Planning Lead presented this item

Key Points of Presentation

- Financial Overview
- Key Issues – Financial Implications
- Community Engagement
- Potential Consultation Questions
- Potential Consultation Information
- Next Steps – Annual Plan 2019-20 Workshop 3 – 1 February 2019
- Next Steps – Annual Plan 2019-20 Timeline.

In Response to Questions

- Council would actively pursue cost recovery options to minimise or eliminate the need for targeted rates funding for the free bus trial
- The level of funding/targeted rates towards emergency services was yet to be determined.

Key Points – Members

- Targeted rates for the free school bus trial in 2020 should be subject to public consultation
- The free bus trial was intended to reduce the pressure on roading infrastructure rather than being a 'social' initiative
- Consultation fatigue was a concern and opportunities for joint consultations between the various authorities should be explored
- The current Murupara bus service did not support young residents in need of public transport for tertiary education
- The analysis of the Welcome Bay free bus trial would be prioritised for the purposes of the 2020-21 Annual Plan.

**Resolved****That the Regional Council:**

- 1 Receives the report, Annual Plan 2019/20 - Confirmation of direction given at 22 November 2018 Council Workshop;**
- 2 Agrees to include an additional \$3.8 million of expenditure in the draft budget for Annual Plan 2019/20, in line with the direction from the Council workshop on 22 November 2018 and the list of budgeted expenditure requests provided in Table 1 and the financial implications detailed in Appendix 1 of this report;**
- 3 Agrees not to include any operating grants in the draft Annual Plan 2019/20 budget for the Ōpōtiki Harbour project, but to include an operating grant of \$20 million in 2021/22 of the 10 year rolling budget model for treasury purposes;**
- 4 Approves the draft budget for Annual Plan 2019/20 of:**
  - a. Total operating revenue of \$134.0 million which is \$2.5 million more than the forecast for Year 2 of the LTP 2018-2028 of \$131.5 million.**
  - b. Total operating expenditure of \$137.1 million which is \$2.5 million more than the forecast for Year 2 of the LTP 2018-2028 of \$134.6 million.**

- c. **Total capital expenditure of \$52.6 million which is \$0.2 million more than the forecast for Year 2 of the LTP 2018-2028 of \$52.4 million.**
  - d. **Total borrowings for capital expenditure of \$47.4 million which is \$0.2 million more than the forecast for Year 2 of the LTP 2018-2028 of \$47.2 million.**
- 5 Notes the following draft real rates revenue increases:**
  - a. **Forecast total real rates revenue increase of 10.9%, up from 5.3% (approximately \$27 per household, up from \$14).**
  - b. **Forecast real general rates increase of 5.0%, up from 2.8% (approximately \$16 per household, up from \$10).**
  - c. **Forecast real targeted rates increase of 17.0%, up from 7.9%, with possible reduction through contribution by other funders.**
- 6 Notes the draft budget for Annual Plan 2019/20 is unbalanced mainly due to operating grants for infrastructure projects which are funded from reserves, and that an unbalanced budget is prudent.**
- 7 Notes there are financial risk exposures which are discussed in Section 2.4 of this report, that staff will continue to monitor and provide updates to Council on, and that these exposures may impact on the forecasts for the draft budget for Annual Plan 2019/20.**
- 8 Agrees that pursuant to section 95 2A of the Local Government Act (2002), these variances are not considered to be significant or material enough to require a full special consultative procedure (SCP).**
- 9 Agrees that Council will follow a formal consultation process focused around 'Have Your Say' engagement events (not hearings).**
- 10 Directs staff to prepare a consultation document for the Annual Plan 2019/20 to address the following consultation questions:**
  - a. **A free Tauranga city-wide school student bus fare trial in 2020 to reduce pressure on road infrastructure, funded through targeted rates.**
  - b. **Trial a tertiary student transport service to support access to tertiary education in Tauranga and Rotorua.**
  - c. **How regional Emergency Services could be funded in the Bay of Plenty region, including establishing a region wide differential rate.**
  - d. **Amendments to Revenue & Financing Policy – changes to rating tools to facilitate targeted rating for third party infrastructure funding and Emergency Services funding.**
- 11 Agrees that Resource Management Act Section 36 Fees and Charges will be fixed following a special consultative procedure separate from the Annual Plan 2019/20 process.**
- 12 Confirms that the decision has a low level of significance.**

**Thompson/Thurston  
CARRIED**

10.25 am The meeting **adjourned**.

10.40 am The meeting **reconvened**.

## 12 Public Excluded Section

### Resolved

**THAT the public be excluded from the following parts of the proceedings of this meeting.**

**The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:**

General Subject of Matter to be Considered	Reason for passing this resolution in relation to this matter	Grounds under Section 48(1) LGOIMA 1987 for passing this resolution
Quayside Holdings Limited Quarterly Update	To protect the commercial position of an individual	Good reason for withholding exists under Section 48(1)(a)

**Leeder/Love  
CARRIED**

## 13 Open Section - *Continued*

### 13.1 River Scheme Governance

Chris Ingle – General Manager Integrated Catchments and Nic Newman – Principal Advisor presented this item.

### Resolved

**That the Regional Council:**

- 1 Receives the report, River Scheme Governance;**
- 2 Resolves to:**
  - a. Retain the advisory group model;**
  - b. Endorse the enhancements to advisory group operations detailed in section 2.3;**
  - c. Pay attention to the wider context of river scheme affordability, increasing demands on schemes, and potential new models in water infrastructure governance.**



Clark/Bruning  
CARRIED

## 13.2 Hot Swap Service Provider Contracts

Namouta Poutasi – General Manager Strategy & Sciences presented this item.

### Key Points

- This was the fifth and final contract
- Recognised the ongoing challenges in achieving community buy-in for this initiative and the final target had accordingly been amended.

### **Resolved**

That the Regional Council:

- 1 **Receives the report, Hot Swap Service Provider Contracts;**
- 2 **Approves the tendering for Rotorua Hot Swap heating and insulation service providers;**
- 3 **Approves the following recommended approach for the next Hot Swap service provider contracts:**
  - (i) **Each heating service provider's contract will permit them to install up to 325 Hot Swap loans per annum to an annual (collective) Maximum Contract Value of \$1,560,000 exclusive GST.**
  - (i) **Each insulation service provider's contract will permit them to install up to 135 Hot Swap loans per annum to an annual (collective) Maximum Contract Value of \$540,000 exclusive GST.**
  - (ii) **If collectively, the number of Hot Swap loans reaches the budgeted number of Hot Swap loans, all service providers will be notified their contracts will be stopped.**
  - (iii) **If an individual service provider's contract comes within \$60,000 (approximately 12 loans) of their Maximum Contract Value they will be notified their contract is about to be stopped.**
  - (iv) **Financial years 2019/20 and 2020/21 will become a Variation to Contract and subject to Council's Annual Plan processes.**
- 4 **Notes that service provider contracts have a duration of two and a half years and span over three financial years and winters.**
- 5 **Delegates authority to the Chief Executive to sign the Hot Swap Service Provider contracts when they are negotiated and subsequent Variations to Contracts.**
- 6 **Notes that the Hot Swap Scheme funding is approved in Years 1, 2 and 3 of the Long Term Plan 2018-2028.**

Thurston/Winters

**CARRIED****13.3 Bay of Plenty Regional Council Representation on the Eastern Bay of Plenty Delegation to Jiangxi China**

Yvonne Tatton – Governance Manager presented this item.

Staff Follow-up

- Chief Executive to determine whether including a third BOPRC delegate was appropriate to the size of the delegation and if so approve Councillor Marr's inclusion accordingly.

**Resolved**

**That the Regional Council:**

- 1 Receives the report, Bay of Plenty Regional Council Representation on the Eastern Bay of Plenty Delegation to Jiangxi China;**
- 2 Appoints Cr Clark and Cr Love as the Bay of Plenty Regional Council representatives on the Eastern Bay of Plenty Mayoral Delegation to Jiangxi China in April 2019.**

**Thompson/Thurston  
CARRIED**

**13.4 Bay of Connections Review Update: A Fresh Start**

Cheryl Lewis - Bay of Connections Portfolio Manager and Namouta Poutasi – General Manager Strategy & Science presented this item.

Key Points

- This was the first review undertaken in 10 years
- Rapid growth had resulted in a more wide reaching review than what was originally expected
- The recommendations presented were based on the Bay of Connections Governance Group's recommendations from 16 November 2018
- The composition of the Governance Group should be based on strong leadership and merit rather than representation
- The working group (Recommendation 7) had been informally setup to prepare for the next stage of the review
- BOPRC had the opportunity to take a lead role in the future Bay of Connections.

Key Points – Members

- Recognised the success of the Bay of Connections in economic development and the contribution by the Bay of Connections staff as part of the review.

**Resolved**

**That the Regional Council:**

- 1 **Receives the report, Bay of Connections Review Update: A Fresh Start;**
- 2 **Notes the feedback and recommendations from the Bay of Connections Governance Group (appendix attached to agenda);**
- 3 **Agrees that a new operating model for supporting regional economic developed is needed;**
- 4 **Agrees to dis-establish the Bay of Connections Governance Group;**
- 5 **Agrees to establish a new regional leadership group;**
- 6 **Agrees that a draft framework is developed for engagement with community and business leaders across the region, (including the potential focus on five key areas identified by Governance Group – Workforce, Maori Economic Development, Infrastructure, Land and Water, Decarbonisation);**
- 7 **Agrees that staff establish a small working group (initially consisting of a sub-set of Governance Group members) to progress the recommendations.**

**Cronin/Leeder  
CARRIED**

### 13.5 **Acting Chief Executive**

#### **Resolved**

**That the Regional Council:**

- 1 **Receives the report, Acting Chief Executive ;**
- 2 **Appoints Mr Christopher Ingle, General Manager Integrated Catchments, as Acting Chief Executive for the period 7 to 13 January 2019 during a period of leave for the Chief Executive**

**Leeder/Thurston  
CARRIED**

### 13.6 **Bay of Plenty Local Authority Shared Services (BoPLASS) Annual Report 2017/18**

Mat Taylor – General Manager Corporate and Annabel Chappell – Te Tuara Manager presented this item.

#### Key Points

- BOPLASS had commenced the initial stages of a review of waste disposal options.

#### Key Points – Members

- Noted that the Mayors of the Bay of Plenty region had, at the recent Triennial meeting, agreed that a review of BOPLASS as previously suggested was not required, as BOPLASS provided effective procurement services to its partners.

## Resolved

That the Regional Council:

- 1 Receives the report, Bay of Plenty Local Authority Shared Services (BoPLASS) Annual Report 2017/18;
- 2 Notes the BoPLASS Annual Report 2017/18 and the performance information set out within it

Tahana/Marr  
CARRIED

### 13.7 Local Government Funding Agency (LGFA) Limited - Annual Report 30 June 2018

## Resolved

That the Regional Council:

- 1 Receives the report, Local Government Funding Agency (LGFA) Limited - Annual Report 30 June 2018;
- 2 Notes the Annual Report 2017/18 and supporting material.

Crosby/Cronin  
CARRIED

### 13.8 Residents Survey Indicative Results and Response

PowerPoint presentation – Reference [A3086391](#)

Mat Taylor – General Manager Corporate and Sam Rossiter-Stead – Communications Manager presented this item.

#### Key Points of Presentation

- Who did we survey
- How did we survey
- What did we ask them
- What did they say
- Quality of service received compared to service expectation
- Reasons for dissatisfaction (mistaken identity)
- Reasons for dissatisfaction (BOPRC)
- Action.

#### In Response to Questions

- A lack of knowledge in the community regarding BOPRC' s role and responsibilities meant negative feedback could relate to interactions with other authorities
- The final report would disregard responses identified as not relating to BOPRC
- An action plan was in place to address the outcomes of the survey

- A residents/citizens panel had proven successful in addressing concerns and complaints in other areas in New Zealand.

#### Key Points – Members

- Increased understanding by the community depended on who Council interacted with, i.e. rural customers would generally have better knowledge than less affected urban residents.

### **Resolved**

**That the Regional Council:**

- 1 Receives the report, Residents survey indicative results and response;**
- 2 Notes the summary information in this report;**
- 3 Instructs the Chief Executive to prepare a detailed action plan to respond to survey results.**

**Nees/Crosby  
CARRIED**

### **13.9 Commercialisation of Trout**

Cheryl Lewis – Bay of Connections Portfolio Manager presented this item.

#### Key Points

- The Select Committee was currently considering legalisation for the commercialisation of trout
- Trout could be farmed in warmer environments than salmon, which was a factor with rising sea temperatures.

### **Resolved**

**That the Regional Council:**

- 1 Receives the report, Commercialisation of Trout;**
- 2 Notes that BOPRC is not involved in activities related to commercialisation of Trout;**
- 3 Confirms that it continues to hold no position on the commercialisation of Trout.**

**Winters/Crosby  
CARRIED**

### **13.10 Public Excluded Section**

### **Resolved**

## Resolution to exclude the public

**THAT** the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General Subject of Matter to be Considered	Reason for passing this resolution in relation to this matter	Grounds under Section 48(1) LGOIMA 1987 for passing this resolution
Capital works funding for the Waitangi Stream protection	To protect the commercial position of an individual	Good reason for withholding exists under Section 48(1)(a)
Lake Okareka/Lake Rotorua Land Use Change Proposal	To protect the privacy of an individual	Good reason for withholding exists under Section 48(1)(a)
Rangitaiki Floodway Proposed Consent Changes	To carry out commercial and industrial negotiations	Good reason for withholding exists under Section 48(1)(a)
Regional House Vodafone Lease	To carry out commercial activities	Good reason for withholding exists under Section 48(1)(a)
Urban Form and Transport Initiative Terms of Reference	To protect this information so it does not damage public interest	Good reason for withholding exists under Section 48(1)(a)
Kopeopeo Remediation Project	To carry out commercial and industrial negotiations	Good reason for withholding exists under Section 48(1)(a)
General Business <ul style="list-style-type: none"> <li>• Rotorua Lakes Council prosecution</li> <li>• Ngāi te Rangi response to resource consent</li> </ul>	To maintain legal professional privilege.	Good reason for withholding exists under Section 48(1)(a)

**Leeder/Nees  
CARRIED**

**The meeting closed at 2.10 pm**

Confirmed DATE

\_\_\_\_\_  
Chairman Doug Leeder  
Bay of Plenty Regional Council

# **Statutory Minutes - For Information Only**





# Minutes of the Regional Transport Committee Meeting held in Mauao Rooms, Bay of Plenty Regional Council Building, 87 First Avenue, Tauranga on Friday, 23 November 2018 commencing at 9.30 a.m.

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## Present:

**Chairman:** S Crosby (Bay of Plenty Regional Council)

**Deputy Chairman:** J Nees (Bay of Plenty Regional Council)

**Appointees:** Deputy Mayor D Donaldson (Alternate, Rotorua Lakes Council), Councillor T Molloy (Alternate, Tauranga City Council), Councillor R Curach (Tauranga City Council), Councillor B Julian (Alternate, Kawerau District Council), Councillor A Iles (Alternate, Whakatāne District Council), Councillor K Young (Alternate, Opotiki District Council), Councillor D Thwaites (Western Bay of Plenty District Council), Councillor J Palmer (Alternate, Western Bay of Plenty District Council), A Talbot (Alternate, New Zealand Transport Agency)

**In Attendance:** Advisors: Fane Troy – representing Inspector B Crowe (Road Safety Advisor, BOP District Police), John Galbraith – Freight Advisor, Dan Kneebone - Port Advisor/Property & Infrastructure Manager, Port of Tauranga

BOPRC: Cr D Love, Cr K Winters, Namouta Poutasi – General Manager: Strategy & Sciences, Bron Healey – Senior Transport Planner, T Nerdrum-Smith – Committee Advisor,

Others: Adam Francis - NZTA and Alex Jeffcoat – Beca (NZTA) –, John Hutchings – HenleyHutchings, David Cunliffe – Stakeholders Strategies Ltd (via Audio Visual Connection), Jim Paterson - WBOPDC

**Apologies:** Mayor M Campbell (Kawerau District Council), Mayor S Chadwick (Rotorua Lakes Council), Mayor A Bonne (Whakatāne District Council), Mayor J Forbes (Opotiki District Council), P McLean (Regional Director Waikato/BOP, New Zealand Transport Agency)

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## 1 Apologies

### Resolved

That the Regional Transport Committee:

- 1 Accepts the apology/apologies from Mayor S Chadwick (Rotorua Lakes Council), Mayor A Bonne (Whakatāne District Council), Mayor J Forbes (Opotiki District Council), tendered at the meeting.

Crosby/Iles  
CARRIED

## 2 Public Forum

Nil

## 3 Acceptance of Late Items

Nil

## 4 General Business

## 5 Declaration of Conflicts of Interest

Cr Crosby – Quayside Holdings Ltd and Rangiuuru Business Park.

## 6 Previous Minutes

### 6.1 Regional Transport Committee Minutes - 14 September 2018

#### Resolved

That the Regional Transport Committee:

- 1 Confirms the Regional Transport Committee Minutes - 14 September 2018 with the following amendments:
  - John Galbraith: Correct the title to Freight Advisor
  - 7.1 - Update from Committee Members and Advisers (pg. 3 of minutes)
    - John Galbraith – 3<sup>rd</sup> bullet: “...If successful, the consortium would seek support from the ...”
    - Mayor Bonne – 3<sup>rd</sup> bullet: “...safe freight alignment...”. 4<sup>th</sup> bullet: “...working with Tuhoe regarding...”

Nees/Iles  
CARRIED

## 7 Reports

### 7.1 Update from Committee Members and Advisers

John Galbraith – Freight Advisor

- Toi-Ohomai logistics cadetship had its first five students underway
- Was seeking to expand the cadetship programme across the region

Sought action on the Bay of Plenty Rail Study.

Cr Rick Curach – Tauranga City Council

- TCC Transport Committee was now a 'Committee of the Whole'
- Noted NZTA's announcement that the Bayfair underpass would be retained
- Links Avenue bus lane would be ready for the introduction of the enhanced bus service.
- The major gridlock caused by the recent accident on SH29/Maungatapu highlighted the vulnerability of the roading network
- Greerton roading enhancements were causing congestion, which was a challenge for the community
- Work would be commencing on the Elizabeth Street/Takitimu Drive signalisation
- Supported the progression of UFTI through SmartGrowth.

Dan Kneebone – Port of Tauranga Advisor/Property & Infrastructure Manager

- Port had submitted on the SmartGrowth Future Development Strategy, reemphasising the need to invest in urban network to keep traffic moving
- Genesis Energy was importing coal from Indonesia due to uncertainty around availability of gas.
- Handling of the coal was unlikely to be a major contributor to local air pollution due to its high moisture content
- Kāingaroa Timberlands was developing a log de-barker at Murupara which would reduce the amount of Methyl Bromide being used at the Port. It would also reduce the amount of bark and debris on the roads.

Cr Andrew Iles – Whakatāne District Council

- Council staff were working with NZTA regarding possible funding for Long Term Plan 2018-28 projects
- Final repairs following the storm in April 2018 were being carried out
- Horomanga River Bridge rebutment preparation had been completed and the next phase would commence once all required consents had been obtained.

Cr Stuart Crosby – Bay of Plenty Regional Council

- Western Bay of Plenty was working together on an urban form and transport initiative to improve alignment with GPS outcomes.
- Had met with NZTA senior staff/Board Members regarding the interface with the Regional Transport Committee
- Funding was allocated in the 2018-19 Regional Council Annual Plan for the free school bus trial in Welcome Bay and to assess any unintended effects, e.g. students currently walking might choose to use a free bus instead.

Cr Ken Young – Ōpōtiki District Council

- Public consultation with regards to the Wainui Road to Ōpōtiki/SH2 safety upgrade project had previously been undertaken and he was seeking information regarding the next stage

Cr Berice Julian – Kawerau District Council

- Concerned that the new road seal of SH34 at the entry point to Kawerau would not support the heavy traffic

- Deteriorating railway conditions could have a negative impact on the adjacent roading network.

Deputy Mayor Dave Donaldson – Rotorua Lakes Council

- The decline in public transport patronage could to some extent be attributed to Toi-Ohomai withdrawing its funding of student fares
- New parcels of land were ready for development; however was dependent on upgrades to the State Highway network.

Cr Don Thwaites – Western Bay of Plenty Regional Council

- Multi-modal changes were well received by the community e.g. Waihi Beach bus service, with a 'use it or lose it' approach
- Noted the increasing number of cycleways throughout the district
- Concerned regarding the number of accidents on SH2 and SH29.

Fane Troy – Senior Sergeant Taupō Area, NZ Police

- Overall road toll in the Bay of Plenty remained unchanged from the previous year, however there were increases in some areas, e.g. Eastern Bay of Plenty
- Although a number of heavy motor vehicles were involved in fatal crashes, few were attributable to the driver of the heavy vehicle
- There were a number of safety aspects with regards to heavy vehicles that could be more effectively applied, i.e. improved driver training
- The allocation of police resources was determined by Police National Head Quarters
- Recognised that all police staff had a responsibility towards road safety.

Adam Francis - NZTA

- Roundabouts were intended to reduce traffic speed and, in the event of a crash, minimise the impact of the collision due to the angle of the cars.

Cr Jane Nees – Bay of Plenty Regional Council

- Free bus service for students would add a cost of approximately \$40 p.a. per household in the region
- Impatient drivers and significantly increased traffic movements had created challenges with regards to roundabouts in the Tauriko area
- Requested a report back on the \$300,000 funding the Regional Council had previously allocated to route security in the Eastern Bay of Plenty.

Staff Follow-up

- NZTA to provide an update with regards to traffic movements in Tauriko at a future meeting.
- Report back on Eastern Bay of Plenty route security funding.

## **Resolved**

**That the Regional Transport Committee:**

- 1 Receives the report, Update from Committee Members and Advisors.**

**Thwaites/lles**

**CARRIED**

## 7.2 New Zealand Transport Agency Update

*Refer PowerPoint Presentation – Objective A3047380*

Alistair Talbot, Adam Francis and Alex Jeffcoat (Beca) – NZTA presented this item.

### Key Points of Presentation

- Targeted Enhanced Funding Assistance Rates (TEFAR)
- Safe Networks for our Communities
- Provincial Growth Fund applications
- Long term view
- Developing Better Investments Proposal
- Update to Economic Evaluation Model
- State Highway 2 / State Highway 29.

### In Response to Questions

- NZTA assessed whether or not projects met the criteria for inclusion in the National Land Transport Programme (NLTP). If not, the Provincial Growth Fund might represent an alternative source of funding
- High traffic volumes was the key generator for the accidents on SH2/SH29
- SH29 was a heavy vehicle route, which was recognised as a contributing factor to incidents.

### Staff Follow-up

- NZTA information to be provided in statistical/graph form to identify any trends
- Information to be provided regarding the cost of accidents. The cost should not be limited to the cost of injuries/fatalities, rather include the cost of the roading network being inhibited with the loss of traffic flow; what was being done to minimise incidents and effectiveness assessment of implemented measures
- Regular updates regarding safety information to be provided to the Committee.

## **Resolved**

**That the Regional Transport Committee:**

- 1 Receives the report, New Zealand Transport Agency Update.**

**Crosby/Nees  
CARRIED**

## 7.3 Regional Land Transport Plan Variations

Cr Crosby **declared an interest** in this item, vacated the Chair and Cr Nees **assumed** the Chair.

Bron Healey – Senior Transport Planner and Jim Paterson – Western Bay of Plenty District Council presented this item.

Presenters in Response to Questions

- Roading developments connected to the Rangiuru Business Park were anticipated to have a positive flow-on effect on the surrounding area.

Key Points – Members

- Port of Tauranga supported the developments of the Rangiuru Business Park.

Staff Follow-up

- Detailed design concept information for the Rangiuru Interchange to be provided to the Committee Members once it is available.

**Resolved**

**That the Regional Transport Committee:**

- 1 Receives the report, Regional Land Transport Plan Variations;**
- 2 Adds the State Highway 2 Interchange for Rangiuru Business Park activity to the Bay of Plenty Regional Land Transport Plan 2018;**
- 3 Adds the State Highway 29 Ruahihi Bluff Rock Protection Project to the Bay of Plenty Regional Land Transport Plan 2018;**
- 4 Adds the Ngatai Road Cycling and Safety Improvements activity to the Bay of Plenty Regional Land Transport Plan 2018; and**
- 5 Determines that the proposed variations are not significant for the purposes of public consultation.**

**Thwaites/Curach  
CARRIED**

Cr Nees **vacated** the Chair and Cr Crosby **assumed** the Chair.

11.00 am The meeting **adjourned**.

11.20 am The meeting **reconvened**.

## 7.4 **Urban Form and Transport Initiative Update**

*Refer PowerPoint presentation – Objective A307664*

David Cunliffe – Stakeholders Strategies Ltd joined the meeting via audio visual connection.

Key Points of Presentation

- Western Bay of Plenty - Urban Form and Transport Initiative
- The content we present here should be considered preliminary and draft
- The brief: Reconsider WBOP's urban form and transport plans
- Central government's transport policy and priorities have changed
- Growth in the wider bay will impact urban form and transport demand in WBOP

- Local transport issues are identified and becoming increasingly urgent
- Seven transport system priorities have been identified
- Transport corridor interventions have been planned, but gaps exist
- The characteristics of the WBOP combine to form a distinctive planning challenge
- Global trends are creating new opportunities and challenges
- UFTI proposes to deliver high level urban form and transport recommendations throughout 2019
- Through UFTI, local authorities are seeking to deliver on four objectives
- Which depend on three sets of interdependent processes
- Engage with NZTA to reposition and mobilise the near term projects
- Resolve acute transport challenges in the context of a long-term plan
- Develop a revised long-term, integrated, urban form and transport plan
- UFTI setup involves integrating WBOP, NZTA, ministerial and public processes
- Next steps include engaging with NZTA & developing detailed project plan.

#### Key Points – Members

- Recognised the legal responsibility in accordance with the Land Transport Management Act, as well as the commitment to open communication with the community
- Noted that UFTI would be a standing item on future agendas
- Sought assurance that there was an overall strategy in place to respond to the challenges of regional growth, with recognition of the particular issue of freight movements.

## **Resolved**

**That the Regional Transport Committee:**

- 1 Receives the report, Urban Form and Transport Initiative Update.**

**Crosby/Curach/  
CARRIED**

## **7.5 Bay of Plenty Transport-Related Provincial Growth Fund Proposals**

Bron Healey – Senior Transport Planner presented this item.

#### Key Points

- Any applications to the Provincial Growth Fund which included transport components were required to be referenced in the Regional Land Transport Plan.

#### Key Points – Members

- Presentations regarding Rotorua's Lakefront and Whakarewarewa developments had been provided at yesterday's Rotorua Lakes Council meeting
- A copy of the David Cunliffe – Eastern Bay of Plenty growth report to be provided to the Committee by Kawerau District Council (Cr Julian).

## Resolved

That the Regional Transport Committee:

- 1 Receives the report, Bay of Plenty Transport-Related Provincial Growth Fund Proposals.

Nees/Julian  
CARRIED

## 7.6 Regional Land Transport Plan Review

*Refer PowerPoint – Objective A3055896*

### Key Points of Presentation

- Considerations
- Timeline
  - RLTP 2018 implementation
  - RLTP 2021 development
- Implementation
- Review.

### Staff in Response to Questions

- A review of the Plan as a result of any changes to the Government Policy Statement would depend on their scope and extent.

### Key Points – Members

- The RLTP had been developed with high levels of community engagement and input
- The Plan was a fluid document, subject to regular amendments
- A formal review of the Plan would commence in 2019.

## Resolved

That the Regional Transport Committee under its delegated authority:

- 1 Receives the report, Regional Land Transport Plan Review.

Nees/Iles  
CARRIED

12.26 pm Cr Iles withdrew from the meeting.

## 7.7 Other Matters of Interest

John Hutchings – Henley Hutchings presented this item and provided an outline of the separate agenda attachment: Transport and Infrastructure-National Context.

### Key Points



- Regional Fuel Tax
- GPS 2
- National Land Transport Programme
- Other Government Initiatives related to Infrastructure.

## **Resolved**

**That the Regional Transport Committee:**

- 1 Receives the report, Other Matters of Interest.**

**Crosby/Julian  
CARRIED**

**The meeting closed at 12.34**

Confirmed DATE

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Cr Stuart Crosby  
Chairperson Regional Transport Committee



# **Minutes of the Civil Defence Emergency Management Group Joint Committee Meeting held in Council Chambers, Whakatāne District Council, Civic Centre, Commerce Street, Whakatāne on Friday, 7 December 2018 commencing at 10.05a.m.**

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## **Present:**

**Chairman:** Mayor G Brownless (Tauranga City Council)

**Deputy Chairman:** Cr D Love (Bay of Plenty Regional Council)

**Appointees:** Mayor J Forbes (Opotiki District Council), Mayor M Campbell (Kawerau District Council), Deputy Mayor F Tunui (Alternate, Kawerau District Council), Mayor S Chadwick (Rotorua Lakes Council), Mayor A Bonne (Whakatane District Council)

**In Attendance:** Emergency Management Bay of Plenty: C Naude (Director), C Morris (Manager, Recovery and Projects), R Wallace (Senior Emergency Management Advisor), A Thompson (Personal Assistant)

Other: S O'Sullivan (Chief Executive, Whakatane District Council), R George (Chairman, CDEMG Coordinating Executive Group), J Lean (Acting General Manager, Strategy and Governance, Tauranga City Council), B Vercoe (Ministry of Civil Defence and Emergency Management), M Meads (Emergency Management Consultant, Malinda Meads Consultancy), S Duignan (Leadership Consultant and Coach, Sue Duignan Consultancy), J Durham (Committee Advisor, Bay of Plenty Regional Council)

**Apologies:** Mayor G Webber (Western Bay of Plenty District Council), M Taris (Chief Executive, Western Bay of Plenty District Council), M Grenfell (Chief Executive, Tauranga City Council), F McTavish (Chief Executive, Bay of Plenty Regional Council), A Lawrie (Chief Executive, Opotiki District Council)

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## **1 Apologies**

### **Resolved**

**That the Civil Defence Emergency Management Group Joint Committee:**

- 1 Accepts the apologies from Mayor G Webber, M Taris, M Grenfell, F McTavish, and A Lawrie tendered at the meeting.**

**Brownless/Love  
CARRIED**

2 **Public Forum**

Nil.

3 **Acceptance of Late Items**

Nil.

4 **General Business**

An update regarding Central Government developments in relation to Civil Defence and Emergency Management.

5 **Confidential Business to be transferred into the Open**

Nil.

6 **Declaration of Conflicts of Interest**

Nil.

7 **Previous Minutes**

7.1 **Civil Defence Emergency Management Group Joint Committee Minutes - 28 September 2018**

**Resolved**

That the Civil Defence Emergency Management Group Joint Committee:

- 1 **Confirms the Civil Defence Emergency Management Group Joint Committee Minutes - 28 September 2018 as a true and correct record.**

Love/Campbell  
CARRIED

8 **Reports**

8.1 **Bay of Plenty Civil Defence Emergency Management Group Controller Amendments**

The report was taken as read.

**Resolved**

That the Civil Defence Emergency Management Group Joint Committee:

- 1 **Receives the report, Bay of Plenty Civil Defence Emergency Management Group Controller Amendments.**
- 2 **Rescinds the authority Louise Miller as Local Controller for the Bay of Plenty Civil Defence Emergency Management Group, Tauranga City Council, as defined under s27 of the Civil Defence Emergency Management Act 2002.**

- 3 Rescinds the authority of Eddie Grogan and Ken Tarboton as Group Controllers for the Bay of Plenty Civil Defence Emergency Management Group as defined under s26 of the Civil Defence Emergency Management Act 2002.
- 4 Approves the amendments to Schedule 1 – Appointment of Group and Local Controllers for the Bay of Plenty Civil Defence Emergency Management Group (Appendix 1).

Forbes/Chadwick  
CARRIED

## 8.2 Recovery Manager Capacity in Bay of Plenty CDEM Group

Members raised concern for the number of vacancies and consequent difficulties in responding to an event. Clinton Naude (Director, Emergency Management Bay of Plenty) advised that the cross-delegation of controllers provided some additional support for response, however there was concern for resources in recovering from an event.

### Resolved

That the Civil Defence Emergency Management Group Joint Committee:

- 1 Receives the report, Recovery Manager Capacity in Bay of Plenty CDEM Group.
- 2 Rescinds the appointment of Emlyn Hatch as Local Recovery Manager for the Bay of Plenty Civil Defence Emergency Management Group, Tauranga City Council.
- 3 Rescinds the appointment of Jeff Farrell as Local Recovery Manager for the Bay of Plenty Civil Defence Emergency Management Group, Whakatane District Council.
- 4 Approves the amended Schedule for the Appointment of Group and Local Recovery Managers in the Bay of Plenty CDEM Group.

Chadwick/Love  
CARRIED

## 8.3 Bay of Plenty Civil Defence Emergency Management Group Service Delivery Review 2018

Malinda Meads (Emergency Management Consultant, Malinda Meads Consultancy) and Sue Duignan (Leadership Consultant and Coach, Sue Duignan Consultancy) highlighted the key recommendations arising from the Bay of Plenty Civil Defence Emergency Management Group Service Delivery Review 2018.

### Key points included:

- There was a lack of understanding and clarity of responsibilities within the Group.
- The review endorsed the shared regional model.
- Councils should collaborate with Emergency Management Bay of Plenty as a partnership, not a master/servant silo approach.

- Hazard management functioned well, but strategic risk management required focus.
- The Civil Defence Emergency Management Service Agreement (Agreement) established in 2015 would benefit from further context relating to accountability, principles and alignment with the vision.
- Rotorua Lakes Council should consider joining the Agreement.
- A comprehensive document should be drafted to clarify roles and responsibilities.
- The Group would benefit from more regular communication in order to build relationships and a consistent public interface.
- Community must be at the heart of the Group.
- The Group should have a three year plan, with an annual review and measurable time-bound KPIs. This could align with the councils' Long Term Plan reviews.
- The Group's finances and a fully targeted rate should be considered.
- A framework for post-event reviews should be developed to assist with corrective action planning.
- Community resilience activities should be strengthened.

Staff advised:

- The report had been forwarded to the Coordinating Executive Group (CEG) for further review and action planning.
- Implementation would occur as and when decisions were made.
- Progress reports would be provided to the CEG and Joint Committee, with further discussion and direction sought from the Joint Committee in 2019.

## Resolved

**That the Civil Defence Emergency Management Group Joint Committee:**

- 1 Receives the report, Bay of Plenty Civil Defence Emergency Management Group Service Delivery Review 2018.**

Forbes/Chadwick  
CARRIED

## 8.4 Development of the Bay of Plenty Civil Defence Emergency Management Group Annual Plan 2019-2020

The report was taken as read.

## Resolved

**That the Civil Defence Emergency Management Group Joint Committee:**

- 1 Receives the report, Development of the Bay of Plenty Civil Defence Emergency Management Group Annual Plan 2019-2020.**
- 2 Approves the 2019-2020 budget as set out in this report based retention of the current funding envelope for civil defence emergency management.**

Love/Bonne  
CARRIED

## 8.5 Science update on tsunami threat to the Bay of Plenty

Clinton Naude (Director, Emergency Management Bay of Plenty) and Rowan Wallace (Senior Emergency Management Advisor) outlined developments in a recent GNS science report.

### Key points included:

- Recent scientific research identified a soft sea-bed between the North Island and the off-shore Kermadec Trench-Hikurangi Trench subduction zone that might not transmit M8.5+ earthquake waves to provide the natural warning signs of a possible pending tsunami. This would mean communities from Whakatāne through to Auckland might not feel natural warning signs of a tsunami risk in line with the “long, strong, get gone” message.
- Public education strategies would need to reinforce to communities to not solely rely on one source of hazard notification/warning.
- Central Government was investing in new technology to enhance the monitoring and identification of tsunamigenic earthquake risks.
- Staff recommended the Joint Committee write to the Minister of Civil Defence advocating the need to focus on a comprehensive tsunami monitoring, identification and warning capability.

### **Resolved**

**That the Civil Defence Emergency Management Group Joint Committee:**

- 1 Receives the report, Science update on tsunami threat to the Bay of Plenty.**
- 2 Approves the Chair of the Joint Committee write to the Minister of Civil Defence advocating for an enhanced tsunami monitoring and warning system for New Zealand.**

**Forbes/Bonne  
CARRIED**

## 8.6 Bay of Plenty CDEM Group Recovery Management Annual Report

Clinton Naude (Director, Emergency Management Bay of Plenty) outlined the report summarising recovery operations within the region over the 12 months previous. Members highlighted the fundamental role navigators filled in responding to an event.

### **Resolved**

**That the Civil Defence Emergency Management Group Joint Committee:**

- 1 Receives the report, Bay of Plenty CDEM Group Recovery Management Annual Report.**

**Love/Campbell  
CARRIED**

## 9 General Business

Bridget Vercoe (Ministry of Civil Defence and Emergency Management) outlined the early stages of work underway by the Ministry of Civil Defence and Emergency

Management and suggested Director, Sarah Stuart-Black, attend the next Joint Committee meeting to provide further detail.

Members agreed to extend an invitation to the Minister of Civil Defence, Hon Kris Faafoi and Sarah Stuart-Black, Director of the Ministry of Civil Defence & Emergency Management to attend the next meeting of the Bay of Plenty CDEM Group Joint Committee in 2019.

Staff follow-up

- Extend an invitation under the signature of the Chair of the Bay of Plenty CDEM Group Joint Committee to the Minister of Civil Defence, Hon Kris Faafoi and Sarah Stuart-Black, Director of the Ministry of Civil Defence & Emergency Management to attend the next meeting of the Bay of Plenty CDEM Group Joint Committee in 2019.

**The meeting closed at 11.41am.**

**CONFIRMED 21 MARCH 2019:**

\_\_\_\_\_  
Chairperson



# Minutes of the Rangitāiki River Forum Meeting held in Council Chamber, Taupo District Council, 107 Heuheu Street, Taupo on Friday, 7 December 2018 commencing at 10.00 a.m.

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## Present:

**Chairman:** Maramena Vercoe (Te Rūnanga o Ngāti Manawa)

**Appointees:** Crs: Tiipene Marr, Kevin Winters, Bill Clark, Matemoana McDonald (Alternate) - Bay of Plenty Regional Council; Tuwhakairiora O'Brien (Alternate) - Te Rūnanga o Ngāti Awa; Ivy Kahukiwa Smith, Janice Wall (Alternate) - Hineuru; Cr Tangonui Kingi - Taupō District Council; Jose Miki - (Designated Alternate) - Te Rūnanga o Ngāti Whare

**In Attendance:** Bay of Plenty Regional Council: Simon Stokes – Eastern Catchments Manager, Chris Ingle – General Manager Integrated Catchments, Kataraina O'Brien – Strategic Engagement Manager, Nancy Willems – Team Leader, Eastern & Rangitāiki Catchments, Michelle Lee – Planner (Water Policy), Herewini Simpson – Senior Advisor (Treaty), Winiata Tahau-Anderson – Summer Student, Shari Kameta – Committee Advisor; Taupo District Council: Dylan Tahau - Head of Community, Culture and Heritage, Sue Mavor - Senior Policy Advisor, Dominic Bowden - Strategic Relationships Manager; Whakatane District Council: Nicholas Woodley - Senior Project Planner; Elizabeth Hughes (Consultant), Huia Nuku-Tohiariki (Contractor); Visitors: Michelle Philllips, Evelyn Forrest (Ngāti Tahu-Ngāti Whaoa Rūnanga Trust

**Apologies:** Te Waiti Rangiwai, Bronco Carson (Alternate) - Te Rūnanga o Ngāti Whare; Cr Rosie Harvey (Alternate) - Taupo District Council; Cr David Love - Bay of Plenty Regional Council; Reverend Graeme Te Rire, Elaine August (Alternate) - Ngāti Tuwharetoa (BOP) Settlement Trust; Miro Araroa - Te Rūnanga o Ngāti Awa; Cr George Johnston - Whakatane District Council; Ngapera Rangiaho - Tūhoe

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## 1 **Mihi Whakatau and Karakia**

The meeting opened with a mihi whakatau provided by Dylan Tahau.

**Mihi Reply:** Cr Marr

Cr Tangonui Kingi performed the opening karakia.

## 2 **Opening Announcement**

Chair Maramena Vercoe thanked Taupo District Council and Tuwharetoa for their acknowledgements of welcome and for hosting the meeting.

The Chair welcomed Jose Miki who had been designated by Te Rūnanga o Ngāti Whare to attend in the absence of their appointed members.

### 3 **Apologies**

#### **Resolved**

That the Rangitāiki River Forum:

- 1 **Accepts the apologies from: Te Waiti Rangiwai, Bronco Carson, Cr Rosie Harvey, Cr David Love, Reverend Graeme Te Rire, Elaine August, Miro Araroa, Ngapera Rangiaho and Cr George Johnston tendered at the meeting.**

Winters/Marr  
CARRIED

### 4 **Public Forum**

Nil

### 5 **Acceptance of Late Items**

Nil

### 6 **Withdrawal of Item**

The Chair advised members Agenda item 9.1 'He Putaiao He Tangata Presentation' had been withdrawn from the agenda due to presenter Ngarangi Walker being unable to attend the meeting.

### 7 **General Business**

- 1) Joint Hui with Te Maru o Kaituna River Authority - 26 November 2018
- 2) Acknowledgement to member of staff Simon Stokes

### 8 **Declaration of Conflicts of Interest**

Nil

### 9 **Previous Minutes**

#### 9.1 **Rangitāiki River Forum Minutes - 14 September 2018**

#### **Resolved**

That the Rangitāiki River Forum:

- 1 **Confirms the Rangitāiki River Forum Minutes - 14 September 2018, as true and correct record.**

Clark/Winters  
CARRIED

## 10 Reports

### 10.1 Change in Membership and Appointment of a new Deputy Chairperson

The report advised of a change in membership for Te Rūnanga o Ngāti Whare and sought the Forum's consideration to appoint a new Deputy Chairperson.

#### Resolved

That the Rangitāiki River Forum:

- 1 Receives the report, Change in Membership and Appointment of a new Deputy Chairperson;
- 2 Acknowledges the resignation of Earl Rewi as Deputy Chairman and a member of the Rangitāiki River Forum and recognises his contribution to the Forum.
- 3 Acknowledges the appointment of Te Waiti Rangiwai as the appointed member and Bronco Carson as the alternate member for Te Rūnanga o Ngāti Whare.
- 4 Selects System B as the voting system to appoint a new Deputy Chairperson.

Winters/Kahukiwa Smith  
CARRIED

#### Call for Nominations

The Chair called for nominations for the appointment of a Deputy Chairperson.

- **Ivy Kahukiwa Smith** was nominated by Councillor Clark and seconded by Councillor Marr.
- **Te Waiti Rangiwai** was nominated by Tuwhakairiora O'Brien and seconded by Jose Miki.

Ivy Kahukiwa Smith thanked councillors for the nomination however, asked for her name to be withdrawn from the nominations.

Mr O'Brien explained his reason for nominating Ms Rangiwai was to uphold the mana of Ngāti Manawa and Ngāti Whare whose Treaty Settlements had invited other Iwi onto the Forum.

In her absence, the Chair advised that Te Waiti Rangiwai had indicated she would be happy to accept being nominated as Deputy Chairperson.

As no further nominations were received, the Chair announced nominations closed and called for members to vote for or against the nomination.

#### Resolved

That the Rangitāiki River Forum:

## 5 Appoints Te Waiti Rangiwai as the Deputy Chairperson for the Rangitāiki River Forum.

O'Brien/Kahukiwa Smith  
CARRIED

### Staff Follow-up:

It was requested that a letter of acknowledgement be sent to Earl Rewi for his contribution on the Forum.

## 10.2 Rangitāiki River Catchment - Operations and General Update

Refer Drone footage [YouTube link](#)

Team Leader, Eastern & Rangitāiki Catchments Nancy Willems and Whakatane District Council Senior Project Planner Nicholas Woodley summarised points from the report.

### Key Points:

- Highlighted progress made on the biodiversity and riparian programmes and at various wetlands, noting a further 6.5km of fencing at Lochniver Station as an important step to securing waterway improvements in the upper catchment; and showed drone footage of the Maramara-a-Tawa wetland restoration;
- The capacity building day with Ngāti Manawa, Te Manawa o Tūhoe and Waiohau locals involved in the restoration project was noted.
- Fonterra's 50 Catchments project had incorporated 22 farm environment plans within the catchment to improve water quality in hot spot areas and workshops were held and facilitated by DairyNZ and the Regional Council for dairy farmers focusing on water use, metering and Plan Change 9.
- Aquatic weed spraying at Lake Aniwaniwa was undertaken on 3 December, which results were anticipated in due course; and Whakatāne District Council had completed minor improvements at Aniwhenua Reserve, with installation of a bucket swing, bollards and a kitchen sink/bench;
- Noted increased funding and resources to support wallaby control at the regional level and application for funding at the national level, impending submission for national budget for wilding conifer control across New Zealand; commencement of alligator weed control; and forthcoming update on the Regional Pest Management Plan submissions anticipated at the Forum's meeting in March 2019;
- Regarding river catchment management:
  - Floodway and Drainage Bylaw review that was due to commence shortly would involve community consultation;
  - Preliminary results regarding the River Scheme Sustainability Project were expected in the first quarter of 2019;
  - The 2017 independent review on Kopuriki Road and Lake Aniwaniwa river catchment issues provided under Appendix 1 highlighted complex and challenging issues, which all parties involved were working together on finding a solution, which would require patience and time.
- Regarding Te Hekenga Nui o Te Tuna goals and objectives:
  - Follow-up was required to regroup with the Steering Group;

- The Harvest Strategy was still in progress being led by Alan Riwaka and Charlie Bluett;
- The literature review on fish passage options was now complete, with Southern Generation and Trustpower progressing some additional work on fish passage structures;
- A fish passage project led by the Regional Council was underway to repair small culverts and other structures impeding passage above Matahina Dam;
- Discussions with landowners in regard to the Rangitāiki Wetlands project were still underway and progressing.
- The Programme Dashboard was provided under Appendix 4 and showed overall status as on track with some slippage in timeframes and budget around some work plans;

#### Members' Comments:

- Advised that Galatea farmers were looking to engage with the Regional Council, Whakatāne District Council and Southern Generation on the lack of progress being made on flood mitigation impacts for impacted farms above Aniwaniwa;
- Raised concern regarding the slow progress made on required results for fish passage by Southern Generation and Trustpower;
- Considered the Steering Group Terms of Reference (TOR) under Appendix 1 were outside the scope of the initial intent of Objective 1 and sought further work being done by the Steering Group on the TOR;
- Raised concern regarding aspects of the Tuna Group and Harvest Strategy and the continuation of commercial fishing quotas, while Iwi/hapū considered placing rahui on parts of the river;
- Wanted the Steering Group to be involved in the development of the Harvest Strategy, incorporating harvesting, options for rahui and mataiai and consideration of different dynamics of all Iwi along the river;
- Struggled to see where Iwi and hapū were in the reporting of tuna progress and questioned whether it was an appropriate time to start looking at the river through an Iwi/hapū lens to acknowledge tangata whenua who lived along the river, and the differences in tikanga, kawa and perspectives along stretches of the river;
- Raised issue with aquatic weed spraying in the river and requested further information of the potential effects on the river and people. A further query was raised on considerations being given to Mātauranga Māori in regard to aquatic weed controls.

#### In response to questions:

- It was clarified that the structure of the Te Hekenga Nui o Te Tuna Project sat with the Steering Group; viewed the collaborative work with the wider Tuna Forum group as a benefit to the Forum and aligning with some of the original actions, but did not necessitate the Forum or Steering Group to take a lesser role or to be bound by the wider group, having full ownership of its own project and objectives;
- It was noted that if the direction of the wider group became an issue, it would be a matter for the Forum and Steering Group to provide direction and guidance;
- Suggested a presentation on the Harvest Strategy could be provided to the Forum, keeping in mind that the Forum would need to consider how it wished the project to progress;

- It was clarified that Diquat use at Lake Aniwhaniwa was a permitted activity under the resource consent.

#### Staff Follow-Up:

- Request a report update from Trustpower and Southern Generation on fish passage options;
- Request a presentation to the Forum on the Harvest Strategy.

## **Resolved**

### **That the Rangitāiki River Forum:**

- 1 Receives the report, Rangitāiki River catchment - Operations and General Update.**

**Winters/Marr  
CARRIED**

- 2 Requests Regional Council provide a report to the Forum on why weeds are growing in the Rangitāiki River, incorporating the various contributing sources and the reasons why Diquat and Endothall are being used for aquatic weed control.**

**Marr/McDonald  
CARRIED**

## **10.3 Freshwater Futures Update**

Planner (Water Policy) Michelle Lee highlighted points from the report.

#### Key Points:

- Summarised Central Government's release of its blueprint for freshwater and [Shared Interests in Freshwater](#) discussion document, the Ministry for the Environment's focus on at-risk catchments and *Land, Air, Water Aotearoa's* (LAWA) 10-year river quality trends information;
- Plan Change 9 (PC9) appeal period had closed with 14 appeals lodged with the Environment Court, which included appeals lodged by Te Rūnanga o Ngāti Awa, CNI Iwi Land Management Limited and Trustpower Limited in relation to renewable energy and water use. The period for joining appeals as a section 274 party was due to close on 12 December 2018.
- Rangitāiki Freshwater Community Group workshop notes were provided under the report and discussed models presented on nutrient and E.coli, which had been chosen due to their measurability. All information relating to the Freshwater community group was available online at [www.boprc.govt.nz](http://www.boprc.govt.nz).

#### In response to questions:

- Regional Council's Water Policy team would schedule a series of freshwater workshops for the Forum, commencing with the first workshop in February/March 2019;
- Advised that the Rangitāiki Freshwater Community Group (FWCG) was part of Council's project to implement the National Policy Statement for Freshwater

Management, noting it did not have authority to make decisions, but gave guidance to Council on potential ways to deliver the project and to move forward on PC9;

- Engagement with tangata whenua in the Rangitāiki catchment had been advised through each of the Rūnanga;
- FWCG advice on Mātauranga Māori was being provided by Iwi representatives Beverley Hughes, Ngapera Rangiaho and Alamoti Te Pou;
- Outlined the Plan Change 12 process and timeline:
  - Staff were engaging with Iwi and preparing a discussion document, which would incorporate issues raised on allocation, to be released in March 2019;
  - The draft Plan Change would be released for comment in October 2019;
  - The notification date Proposed Plan Change 12 for formal submissions had been amended to February 2020, with hearings anticipated later in 2020;
- Tina Porou's presentation on Te Mana o Te Wai and possible solutions would be incorporated into the Forum's freshwater workshop in 2019 for discussion;
- The Māori Policy and Water Policy teams were collaborating on how Council could provide support in the freshwater space and hoped to meet with the Chair to discuss options for implementation prior to meeting with the Forum.

#### Members' Comments:

- Considered advice on Mātauranga Māori should come from representatives of those Iwi/hapū that lived along river;
- Raised issue with over-allocation of water takes, queried how issues from Iwi could be addressed, including providing information and understanding for hapū;
- Hoped the Forum's freshwater workshops would inform members on the process;

#### Staff Follow-Up:

- Requested freshwater management engagement with the Rangitāiki Hapū Coalition.

## **Resolved**

**That the Rangitāiki River Forum:**

- 1 Receives the report, "*Freshwater Futures Update*".**
- 2 Notes a Forum Freshwater workshop is planned for February/March 2019.**

**Marr/O'Brien  
CARRIED**

## 10.4 **Rangitāiki River Forum Communication Strategy**

Consultant Elizabeth Hughes presented the draft Communication Strategy for the Forum's feedback and approval. Ms Hughes thanked Forum members who had provided feedback however, advised that had not all had been able to contribute and wished to hear from those members at the meeting.

#### Key Points:

- Feedback received from members had provided the foundation of the Communication Strategy's goals and objectives and reflected Te Ara Whānui o Rangitāiki, supported by the Regional Policy Statement;
- Outlined key questions, challenges and outcomes described by interviews held with Forum members;
- The overarching goal was to ensure the Rangitāiki River story was told, with the proposal to be driven by two objectives: the mana of the Rangitāiki River to be more widely understood and valued; and for the Forum to be viewed widely as a successful co-governance model;
- Discussed a possible measurement of objectives for the Forum to consider, including tactics and actions for targeting audiences;
- Ownership of the Communication Strategy and its direction and implementation sat with the Forum to decide;

#### In response to questions:

- It was clarified that the report was a think piece, with further comments on the goals and objectives as a starting point invited to be brought back from Iwi/hapū/whanau;

#### Members' Comments:

- Shared potential ideas for telling the story of the river, such as: showcasing of the wetlands project; illustrating through mapping how Iwi shared the river; revitalising the Rangitāiki River Festival and deciding on what and how stories would be told;
- Acknowledged the presentation and feedback received from Forum members;
- Commended the Communication Strategy and wished to see it implemented;
- Supported all Iwi being incorporated in the telling of their stories of the awa, providing communication to Iwi, hapū and the community of why the Forum existed, getting the life force back into the Awa, while keeping it simple;
- Funding implementation of the Strategy would be the next step for discussion;
- Noted that the joint hui held with Te Maru o Kaituna River Authority had brought forward synergies, lessons and looking at the wider story from across the region;
- Implored Councillors to support and allow Iwi/hapū to establish and highlight their relationship story with the river, noting that they were still on a journey;
- Suggested a river expo for members to talk to and seek feedback from Iwi, hapū, whānau and the community on what the river meant to them, what it looked like now and what they wanted it to look like in the future; and allow the Forum to have an overarching role to nurture and engage activities along the river;

## **Resolved**

### **That the Rangitāiki River Forum:**

- 1 Receives the report, Rangitāiki River Forum Communication Strategy.**

**O'Brien/Marr  
CARRIED**

12:48pm – the meeting **adjourned** and **reconvened** at 1:21pm.



## 10.5 Recognising and Providing for Kaitiakitanga

Refer PowerPoint Presentation [A3092781](#)

Contractor Mrs Huia Tohiariki gave a mihi and thanked members for participating in the research study before presenting her research findings on recognising and providing for Kaitiakitanga.

### Key Points:

- Provided context of the Māori world view regarding the connection with the river, as expressed by Dame Tariana Turia, Iwi Chairs Forum May 2018;
- Recognised those living on the river were passionate about its wellbeing and acknowledged Councillors' passion and the value they placed on the river and its catchment;
- Wāhi tapu inventory incorporated: Te Mana Whakahono, Iwi Development Plans, engaging with the community and working with councils;
- Kaitiakitanga and tikanga were: hapū-based and driven and about holding onto the Māori world view and Mātauranga Māori traditions and lore; required ongoing action; working together with the Tuna Forum, councils and others; included monitoring changes; and Iwi/hapu being able to exercise mana over the use of their resources, such as utilising rāhui as a mechanism to protect and revitalise the awa;
- Iwi feedback and perceptions of the industry sector considered there was no obligation to notify Iwi, that the Forum should be granted permission by Council to grant resource consents, how people behave; gaps in Iwi awareness of what was occurring within the industry sectors needed to be addressed;
- Feedback on each Iwi's activities and views regarding other Te Ara Whānau o Rangitāiki objectives were outlined in the report;
- The Communication Strategy was important in conveying each other's relationship and activity with the river;
- Issues were raised on how to address kaitiakitanga and the importance of wāhi tapu and ensuring their protection;
- Councillors' views had not been incorporated into the research findings, noting they would be covered under Objective 37 and 38 in relation to kaitiakitanga;
- Simon Stokes advised of the next steps for recognising Te Ara Whānui under Objective 37 was about Council recognising and providing for Kaitiakitanga under Plan Change 12. Considered the next action was to correlate Huia's work against the objectives to evaluate whether Kaitiakitanga was being met.

### Members' Comments

- Supported the opportunities reported on page 138 of the agenda and considered Iwi members could provide training support to build capability of the Forum and Iwi;
- Noted Hapū perceptions of the Forum as an advisory group that should have equal decision making powers; and endorsed the challenge and comments made on holding Māori knowledge in the same regard as western knowledge and values.

- Commended the findings and feedback provided by the Iwi partners to incorporate and progress the work and objectives of the Forum;
- Iwi capacity constraints to respond to resource consent process was a common issue across the region, particularly where a lot of consent activity was taking place and was well known by Council;

In response to questions:

- Concerns were expressed by Iwi regarding a lack of resourcing and related to Iwi and Hapū's constraints in being able to address and pursue kaitiakitanga, administration and consultation required particularly with resource consent applications. Iwi did not have sufficient resourcing and the same level of notification as Council and as a consequence, some of the feedback had suggested as a way forward for funding to be provided to Iwi to input and respond appropriately via the consenting process.

## Resolved

### That the Rangitāiki River Forum:

- 1 Receives the report, Recognising and Providing for Kaitiakitanga.
- 2 Receives the Te Ara Whānui o Rangitāiki Objective 6 Report.

Vercoe/Marr  
CARRIED

1:57 pm - The meeting **adjourned** for the Chair's informal session with Forum members.

2:24pm - The meeting **reconvened**.

## 11 General Business

### 11.1 Joint Hui with Te Maru o Kaituna River Authority – 26 November 2018

The Chair thanked staff for arranging the joint hui held with Te Maru o Kaituna River Authority on 26 November and commented on its success, positive feedback received and opportunity for the co-governance forums to connect and share stories and issues.

A member queried potential opportunity to apply for funding in the third year of the Provincial Growth Fund to assist with tuna passage, which was noted by staff for consideration.

### 11.2 Acknowledgement to Simon Stokes

Members were informed it was Eastern Catchments Manager Simon Stokes's last day with the Regional Council. On behalf of the Forum, Tuwhakairiora O'Brien, Councillor Marr and Chair Maramena Vercoe paid tribute to Mr Stokes for his substantial contribution to the Forum. A gift was extended to Mr Stokes on the Forum's behalf.

On behalf of Council, General Manager Integrated Catchments Chris Ingle thanked and commended Mr Stokes for his considerable contribution to the Forum and Council.

Mr Stokes responded and conveyed his appreciation, honour and time in supporting the Forum and wished them and staff well in carrying the mahi forward.

12 **Closing Karakia**

The meeting closed with a mihi and karakia provided by Cr Kingi.

**The meeting closed at 2:44pm.**

**CONFIRMED: DATE**

\_\_\_\_\_  
Chairperson



# Minutes of the Te Maru o Kaituna River Authority Meeting held at Taheke (Opatia) Marae, 119 Okere Falls Road, Okere Falls, Rotorua on Friday, 14 December 2018 commencing at 10.30 a.m.

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## Present:

**Deputy Chairman:** Councillor A Tahana (Bay of Plenty Regional Council)

**Appointees:** Councillor J Scrimgeour (Alternate, Western Bay of Plenty District Council), Councillor S Morris (Tauranga City Council), P Thomas (Te Pumautanga o Te Arawa), Councillor J Nees (Bay of Plenty Regional Council), M Horne (Te Komiti Nui o Ngati Whakaue), N Chater (Alternate, Lakes Community Board), Councillor M McDonald (Alternate, Bay of Plenty Regional Council), N Douglas (Alternate, Te Tahuu o Tawakeheimoa Trust), R Kingi (Alternate, Te Pumautanga a Te Arawa Trust)

**In Attendance:** BOPRC: Pim de Monchy – Coastal Catchments Manager, Jo Watts – Senior Planner (Water Policy), Rob Donald, Science Manager, Clarke Koopu – Senior Advisor (Treaty), Anaru Vercoe – Māori Policy Team Leader, Katerina Pihera-Ridge – Maori Policy Advisor, Toby Barach – Principal Advisor (Coastal Catchments), T Nerdrum-Smith – Committee Advisor

Other: Elva Conroy – Conroy Donald Consultants

**Apologies:** D Flavell (Tapuika Iwi Authority Trust), R Hancock (Te Tahuu o Tawakeheimoa Trust), Councillor T Tapsell (Rotorua Lakes Council), B Kirihihi (Tapuika Iwi Authority Trust), Councillor T Molloy (Tauranga City Council), Cr K Marsh (Western Bay of Plenty District Council)

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## Minute Note

- Agreed that the Te Maru o Kaituna River Authority would move its hui from Taheke Marae to Pounamunui (Houmaitawhiti) Marae, 68-74 Whangamoia Drive, Otaramarae, Rotorua, as Taheke Marae was no longer available.
- All formal business was **transferred** to the next TMoK meeting, scheduled for 22 February 2019 and today's hui would be dedicated to the workshop.

**The formal hui closed at 10.35 am**

Confirmed DATE

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Deputy Chairperson Cr Arapeta Tahana



# Reports





Receives Only – No Decisions



**Report To:** Regional Council  
**Meeting Date:** 14 February 2019  
**Report From:** Douglas Leeder, Council Chairman

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## Chairman's Report

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### Executive Summary

Since the preparation of the previous Chairman's Report (for the 13 December 2018 Council meeting) I have attended and participated in a number of meetings and engagements as Chairman on behalf of the Bay of Plenty Regional Council.

This report sets out those meetings and engagements and highlights key matters of interest that I wish to bring to Councillors' attention.

### Recommendations

That the Regional Council:

- 1 Receives the report, Chairman's Report.

### 1 Purpose

The purpose of this report is to update Council on meetings and engagements I have attended and participated in as Chairman and to highlight key matters that will be of interest to Councillors.

The following section summarises these meetings and engagements. I will provide further detail at the meeting in response to any questions you may have.

### 2 Meetings and Engagements

Date	Meeting/Engagement	Comment
5 December 2018	Dairy Environment Leaders Forum Dinner – <i>Wellington</i>	The forum is a network of dairy farmers working in their regions to ensure effective environmental programmes and inspiring others to work for the sustainable future of dairying.

<b>Date</b>	<b>Meeting/Engagement</b>	<b>Comment</b>
6 December 2018	Auditor-General's Local Government advisory group meeting – <i>Wellington</i>	Attended.
	Social meeting with Ministers – <i>Wellington</i>	Various Ministers in attendance.
7 December 2018	National Council – <i>Wellington</i>	Attended.
10 December 2018	Meeting with Whakatāne District Council - <i>Whakatane</i>	Discussed Matatā Water Reticulation.
12 December 2018	SmartGrowth Leadership Group meeting - <i>Tauranga</i>	Attended.
14 December 2018	Provincial Growth Fund investment announcements event – <i>Ōpōtiki</i>	Regional Economic Development Minister Hon Shane Jones announced \$25 million of funding for the Eastern Bay of Plenty.
2 January 2019	Lake Rotoiti Community Association Annual General Meeting – <i>Rotorua</i>	Attended.
13 January 2019	Lake Tarawera Ratepayers' Association AGM – <i>Rotorua</i>	Attended.
17 January 2019	Essential Freshwater Advisory Sub Group on impact analysis – <i>Wellington</i>	Attended.
21 January 2019	Minister of Civil Defence Hon Kris Faafoi and Labour MP Kiritapu Allen visit - <i>Whakatane</i>	Discussed Civil Defence with representatives from: Whakatāne, Ōpōtiki and Kawerau District Councils, Bay of Plenty Regional Council and representatives from the local Marae.
28 January 2019	Lakes Water Quality Society Annual General Meeting – <i>Rotorua</i>	Attended.
29 to 30 January 2019	Regional Council Chief Executive Water subgroup Meeting and Workshop – <i>Wellington</i>	Attended.

Doug Leeder  
**Chairman Leeder**

**for Council Chairman**

**29 January 2019**

Receives Only – No Decisions



**Report To:** Regional Council  
**Meeting Date:** 14 February 2019  
**Report From:** Fiona McTavish, Chief Executive

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## Chief Executive's Report

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### Executive Summary

This report provides Council with an update on progressing those strategic issues and identifies the related Council papers in the agenda.

### Recommendations

That the Regional Council:

- 1 Receives the report, Chief Executive's Report.

#### 1 Purpose

The purpose of this report is to provide Council with a regular update on progressing council strategic issues as well as identifying the related Council papers in this agenda.

In future months, this report will be revised as the Organisational Strategy work is further progressed and consolidated benchmarking reporting can be provided to council. This report will also be used to provide regular updates to council on the changing operating context.

#### 2 Strategic Issues Update

Strategic Issue	Update	Key Focus for Past Month
<b>Confirming BOPRC Role and Priorities</b>	The Leadership Team focus for this year is implementation of the organisational strategy and Council approval in principle for a revised strategic direction framework.	Yes

<b>Strategic Issue</b>	<b>Update</b>	<b>Key Focus for Past Month</b>
<b>Climate Change</b>	<p>Councillors recently gave further direction on increasing climate change focus and activity. There will now be a question included in the 2019/2020 Annual Plan consultation document seeking community feedback on increasing this focus.</p> <p>As per the LTP, the engineering team have increased capacity to help lead climate change thinking and research.</p>	Yes
<b>Biosecurity and Urban Growth</b>	<p>The summer season has been very busy with operations in Tauranga Harbour (fanworm inspections), Lakes Rotoiti and Rotorua (catfish control) and weed management region-wide.</p> <p>Marine pathway planning with neighbouring regions and planning for wallabies contracting work are progressing well; and the 56 submissions on the Proposed Regional Pest Management Plan will also be considered in the near future.</p>	Yes
<b>Regional Development</b>	<p>A key agenda item is the Rangitaiki River Scheme Review Implementation. This report outlines that the majority of recommendations from this review have now been fully implemented. A smaller number are longer-term in nature and are now programmed as part of Council's ongoing Long Term Plan delivery, such as long-term strategic flood management initiatives which take into account climate change.</p> <p>Over January, staff and I visited all the completed project areas as well as those areas where geotechnical investigations are underway.</p>	

<b>Strategic Issue</b>	<b>Update</b>	<b>Key Focus for Past Month</b>
<b>Uncertain Operating Environment</b>	<p>There are several interconnected Central Government reviews that will be completed this year that will impact on regional communities. These include the Essential Freshwaters Review, Three Waters Review and new National Policy Statements such as for highly productive soils.</p> <p>Ove the last few weeks, BOPRC staff have been asked to be further involved in the Government's Essential Freshwater Programme. There is one staff member seconded to this Programme Taskforce and it is anticipated that further requests for staff and council involvement will be made over coming weeks.</p> <p>These central government changes will continue to be monitored so that work programmes will continued to be adjusted to implement central government direction.</p>	
<b>Managing Expectations Iwi</b>	<p>Progress is being made on confirming Tania Wati, from Mahanui Kura Taiao to present to Councillors, Iwi and Industry in March 2019.</p> <p>Chris Finlayson has also been confirmed for this workshop to present on The changing landscape for Māori and Council – opportunities and challenges.</p>	
<b>Strategic Conversations/Partner Consequences</b>	<p>A key focus for January was finalising the contract variation with Envirowaste Services Limited for the Kopeopeo Canal Remediation Project. This variation is now finalised and the project is now due for completion on 16 June 2019. Given the timing of these contract variation meetings,</p> <p>I also organised and met with the Envirowaste Services Limited and Tauranga City Council CEO regarding improvements to Tauranga transfer stations.</p>	

**Chief Executive**

**3 February 2019**

Receives Only – No Decisions



**Report To:** Regional Council

**Meeting Date:** 14 February 2019

**Report From:** Chris Ingle, General Manager, Integrated Catchments

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## **2016 0146 3 year Contract Extension for Rivers and Drainage Panel Suppliers and Procurement Plan for additional suppliers**

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### **Executive Summary**

Rivers and drainage scheme operations and maintenance works carried out by external contractors are procured using the Supplier Panel process.

The existing Supplier Panel contracts expire on 28 February 2019 and need to be extended. These contracts contain a three year right of renewal subject to satisfactory performance.

Staff have identified some gaps in services available on the existing Panel, and there are some new suppliers in the marketplace since the existing Panel was adopted. Accordingly the recommendation is to invite Proposals from the market place to enhance the Supplier Panel.

### **Recommendations**

**That the Regional Council:**

- 1 Receives the report, 2016 0146 3 year Contract Extension for Rivers and Drainage Panel Suppliers AND Procurement Plan for additional suppliers;**
- 2 Approves the decision to renew existing supplier contracts to 28 February 2022;**
- 3 Approves going to market to invite new proposals/tenders as set out in the procurement plan;**
- 4 Confirms that the decision has a low level of significance**

### **1 Background**

The Rivers and Drainage Panel Supplier contract agreements are provided for in Council's Procurement Strategy. This panel was established in early 2016 to enable the efficient delivery of operational maintenance works. The panel is made up of suitably qualified and experienced contractors with the necessary plant, equipment and experience to carry out planned work across the various Rivers and Drainage

work categories required. The panel approval process ensures contractors hold the necessary health and safety accreditations, insurance certificates for Council's work and have suitable experience and track record. The number of contractors on the panel also provides some contestability across the areas of work.

Procurement of services from these suppliers involves two stages:

Primary procurement: assesses their generic contractual requirements including Health & Safety accreditation, appropriate insurances, satisfactory track record, experienced operators and appropriate plant etc. Approval onto the panel if requirements are met.

Secondary procurement: This involves procurement with site specific works and specifications as the work is programmed in the Annual Plan or LTP.

Experience over the past three years using this process has proved it is transparent, robust and efficient, and is also available for other parts of the organisation that have contractor works programmed (e.g. Land Management).

## **2 Renewing the current panel supplier contracts**

The Rivers and Drainage team have performed a supplier performance evaluation on each supplier in the panel and recommends the attached have their contracts extended and remain on the panel (refer Appendix 1).

Their work to date, pricing and experience have all been at an acceptable level with no issues occurring.

## **3 Procurement Plan**

A Procurement Plan (refer Appendix 2) for inviting new suppliers onto the panel has been prepared covering all Rivers and Drainage Schemes operations and maintenance work activities.

The Rivers and Drainage team have identified some gaps in the supplier panel and wishes to invite by way of a Request for Proposal (RFP) additional suppliers to submit proposals.

### **Current Budget Implications**

This work is being undertaken within the Rivers and Drainage Schemes Activity in the current financial year 2018/2019.

### **Future Budget Implications**

The cost of contracted works being carried out using this supplier panel is covered by funding provided for in the 2018/2028 Long Term Plan under the Rivers and Drainage Schemes Activity.



**Rivers and Drainage Operations Manager**  
**for General Manager, Integrated Catchments**

**1 February 2019**



# APPENDIX 1

## Recommend Suppliers for contact extentionPDF



Contract #	Panel No.	Vendor Name	Recommend extend contract (based on performance evaluation and panel need)	Final Score /100	No longer Required	Comment
2016 0146-1	1	A & R Rust Contracting Limited	✓			
2016 0146-2	1 & 4	Greenfield Diving Services	✓			
2016 0146-3	1 & 4	Gorrings Ltd	✓			
2016 0146-4	1	Crowley Excavators Ltd	✓			
2016 0146-5	1, 2 & 4	Doug Gerrand Ltd			✓	
2016 0146-6	1	EBOP Plant Operator Services Ltd - <b>NOW Superior Excavation Ltd</b>	✓			
2016 0146-7	1	Fulton Hogan Limited	✓			Score does not reflect more recent flood repair work which has been very good
2016 0146-8	1	Grant Farms Limited	✓			
2016 0146-9	1 & 4	HEB Construction			✓	
2016 0146-10	1	JMC Civil Construction Ltd			✓	
2016 0146-11	1	Josephs Earthmoving Ltd	✓			
2016 0146-12	1, 2 & 4	R Mahy Contracting Ltd	✓			
2016 0146-13	1	Seger Roothing Ltd			✓	
2016 0146-14	1	Tracks Concrete (2002) Ltd	✓			
2017 0146-15	1	Waiotahi Contractors Ltd	✓			
2016 0146-16	1 & 4	WBE Construction Ltd	✓			
2016 0146-17	2 & 4	BW Engineering Ltd	✓			
2016 0146-18	2	Dovaston Agriculture Ltd	✓			
2016 0146-19	2 & 4	John Wilson Engineering Ltd	✓			
2016 0146-20	2 & 3	Millbank Industrial Electric			✓	
2016 0146-21	2	Ōpōtiki Pumps & Irrigation	✓			
2016 0146-22	2	William Ross Engineering	✓			
2016 0146-23	3	Control Tech Ltd	✓			
2016 0146-24	3	WEC (New Zealand) Ltd	✓			
2016 0146-25	4	AB Contracting Ltd	✓			
2016 0146-26	4	Arbor Care Ltd	✓			
2016 0146-27	4	Draintech Contractors 2015 Ltd	✓			
2016 0146-28	4	Mahy Crane Hire	✓			
2016 0146-29	4 & 5	Eastern Bay Sprayers (2012) Ltd	✓			
2016 0146-30	4 & 5	Ewert, Geoff	✓			
2016 0146-32	4	Stockland Agri Ltd	✓			
2016 0146-33	4 & 5	Wildland Consultants Ltd	✓			
2016 0146-34	4 & 5	Woodward Contracting Ltd	✓			
2016 0146-35	5	A1 Environmental Ltd	✓			
2016 0146-36	5	Green Streams Ltd			✓	
2017 0146-37	1	Kiwiland Excavators Ltd	✓			
2018 0146-38	4	Kiwi Land Developments Ltd	✓			
2019 0146-39	4	Ice Construction Ltd	✓			
2016 0146-40	1	AG Carter and MA Wilson Contracting	✓			
2016 0146-41	3	Links Electrical Ltd			✓	
2017 0146-42	4 and 5	Phillips Contracting BOP Ltd	✓			
2018 0146-43	4	The Specialist Ltd			✓	
2019 0146-44	4	Kevin Hughes	✓			
2019 0146-45	1	Ywarri Quarry	✓			Recent addition to panel

**Panel Number Explanation**

- 1 - Earthmovers, rockworks, desilting, quarry operators (hard rock and overburden/clay) etc.
- 2- Engineering fabricators and engineering machinists (pump rebuilding)
- 3- Pump electronics, telemetry providers, and electrical works
- 4- Miscellaneous: stopbank mowing, skilled/equipped labour, agricultural contractors, tree fellers, fencing and crane hire etc.
- 5- Weed spraying contractors



## **APPENDIX 2**

### **BOPRC Procurement Plan Adding Additional Suppliers onto the R&D Panel Contract PDF**





# PROCUREMENT PLAN

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<b>1. Overview of procurement</b>	
Short description	<p>I. Approval to renew existing Rivers and Drainage operations and maintenance contractor Supplier Panel contracts based on the recent performance evaluation, scores and recommendations as attached below,</p> <p>II. Approval to proceed with a Request for Proposal to fulfil the service gaps by adding new contractors to the existing panel</p>
Project name (if applicable)	2016 0146 Rivers and Drainage Panel Supplier Contracts Scheme and Non-scheme Maintenance Works
Procurement Project Leader	Bruce Crabbe, Rivers and Drainage Operations Manager
Date of Procurement Plan	November 2018
Proposed supply arrangement	Panel of Suppliers – 3 year term

<b>2. Summary of requirements</b>	
The requirements	This plan relates to the engagement of suitably qualified and experienced contractors with the necessary skills and resources required to carry out planned operations, maintenance and flood repair works required under the LTP.
Mandatory requirements	<p>Scheduled rates</p> <p>Health and Safety (SHE) pre-qualifications</p> <p>Track Record</p> <p>Evidence of insurance requirements</p>
Requirements relating to health and safety, sustainability, cultural needs or environmental protection.	<p>All the contractors would be requested to be H&amp;S pre-qualified with SHE Software Ltd.</p> <p>All works carried out will follow the Environmental Code of Practice for Rivers and Drainage Maintenance Activities.</p>
Users	Rivers and Drainage mainly, but available to other Sections

<b>3. Estimate of total cost</b>	
Estimated total cost of the supply arrangement	<p>Includes all river and drainage scheme, and non-scheme, contract works funding and 2017 Flood Repair Project remaining works as already included in the 2018-28 LTP for the three year duration of these Panel Contracts:</p> <p>Routine contract works: 11,000,000</p> <p>Flood repair project: \$28,000,000</p> <p>Total: \$39,000,000</p>

Confirm budget available and cost centre code	Annual Plan and LTP 2018-2028 (three years only) Various
External funding	Some external funding (Insurance and MCDEM) for the Flood Repair Project

<b>4. Overview of sourcing approach</b>	
Degree of competition	Open
Stages and type of request	Simple RFP
Submissions	Using GETS
Proposed form of contract	Most of the contract documents will be extensions of the existing supplier panel contracts through their 3-year right of renewal process. New contracts will have similar content & format Contract term for new suppliers will align with the 3 year right of renewal for existing contractors..
Commentary to support any departure from the standard procurement procedures	Following standard process.

<b>5. Selection criteria</b>	
Evaluation method	As projects will be clearly defined, of a specific duration and work orientation the evaluation model that will be used is Lowest price Conforming (LPC) as set out in Councils Contacts Manual.  Price will be the main criterion and tenders will be considered based upon submitted pre-conditions and specific attributes.
Criteria with weightings	Pre-conditions and attributes: Insurance, health and safety  Relevant Experience  Track Record  Technical Skills  Resources  Management Skills
Due diligence (if any)	

<b>6. Key milestones for procurement</b>	
Approach market by:	February 2019
Submissions closing date:	15 March 2019
Supplier selected by:	31 March 2019
Contract commencement by:	April 2019

<b>7. Staff involved</b>	
Procurement Project Team	Bruce Crabbe, Kirsty Brown, Tony Dunlop, Paula Chapman
Others	Astin Jose, Ingrid McNiven and Rivers and Drainage Operations Team



<b>8. Commentary</b>	
Summary of risks (if any)	Risks involved in the contractor procurement process are categorised as those involved with the procurement process and those involved with delivery of the contract works.
Issues or complexities (if any)	<p>Risks involved with the procurement process will be managed by using a robust and transparent advertising, evaluation and appointment process (ie primary procurement).</p> <p>Risks involved with delivery of the works (secondary procurement) are managed through the Health and Safety process (site specific hazard assessment and management) and close supervision and monitoring of works in progress.</p>
Further comments (if any)	Most of the panel contractors have been in place for the previous three years and have had their performance assessed by the assessment team.

<b>9. Procurement process approvals</b>	
Invitation is fit for release	Contract Manager
Selection / shortlisting recommendation is approved	Staff member with Delegated Financial Authority
Draft contract is appropriate	Contract Manager
Award of contract (offer acceptance)	Staff member with Delegated Financial Authority

<b>10. Probity</b>
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Probity in this procurement will be managed by:

- acting fairly, impartially and with integrity, acting lawfully, and being accountable and transparent.
- ensuring compliance with the Council's code of conduct is complied with.
- ensuring that financial authority for the procurement is approved before proceeding to tender.
- identifying and effectively managing all conflicts of interest.
- protecting the supplier's commercially sensitive and confidential information.
- offering each supplier a comprehensive debrief at the end of the tender process.

11. Procurement Plan (this document) endorsements and approvals			
Description	Name / Position	Signature	Date
Prepared:	Bruce Crabbe Rivers and Drainage Operations Manager		1-2-2019
Endorsed:	Chris Ingle General Manager Integrated Catchments		1-2-2019
Approved: (Delegated Financial Authority):			

**Attachments**

1. Conflict of Interest Declarations (all Procurement Project Team members)

### Supplier performance scores and recommendation for contract

Contract #	Panel No.	Vendor Name	Recommend extend contract (based on performance evaluation and panel need)	Final Score /100	No longer Required	Comment
2016 0146-1	1	A & R Rust Contracting Limited	✓	80%		
2016 0146-2	1 & 4	Greenfield Diving Services	✓	80%		
2016 0146-3	1 & 4	Gorrings Ltd	✓	71%		
2016 0146-4	1	Crowley Excavators Ltd	✓	85%		
2016 0146-5	1, 2 & 4	Doug Gerrard Ltd		0%	✓	
2016 0146-6	1	EBOP Plant Operator Services Ltd - <u>NOV Superior Excavation Ltd</u>	✓	76%		
2016 0146-7	1	Fulton Hogan Limited	✓	40%		Score does not reflect more recent flood repair work which has been very good
2016 0146-8	1	Grant Farms Limited	✓	84%		
2016 0146-9	1 & 4	HEB Construction		0%	✓	
2016 0146-10	1	JMC Civil Construction Ltd		0%	✓	
2016 0146-11	1	Josephs Earthmoving Ltd	✓	62%		
2016 0146-12	1, 2 & 4	R Mahy Contracting Ltd	✓	79%		
2016 0146-13	1	Sieger Roading Ltd		0%	✓	
2016 0146-14	1	Tracks Concrete (2002) Ltd	✓	73%		
2017 0146-15	1	Waiohā Contractors Ltd	✓	74%		
2016 0146-16	1 & 4	WBE Construction Ltd	✓	80%		
2016 0146-17	2 & 4	BW Engineering Ltd	✓	78%		
2016 0146-18	2	Dovaston Agriculture Ltd	✓	88%		
2016 0146-19	2 & 4	John Wilson Engineering Ltd	✓	79%		
2016 0146-20	2 & 3	Milbank Industrial Electric		0%	✓	
2016 0146-21	2	Opōtiki Pumps & Irrigation	✓	81%		
2016 0146-22	2	William Ross Engineering	✓	80%		
2016 0146-23	3	Control Tech Ltd	✓	80%		
2016 0146-24	3	WEC (New Zealand) Ltd	✓	80%		
2016 0146-25	4	AB Contracting Ltd	✓	80%		
2016 0146-26	4	Arbor Care Ltd	✓	75%		
2016 0146-27	4	Draintech Contractors 2015 Ltd	✓	78%		
2016 0146-28	4	Mahy Crane Hire	✓	80%		
2016 0146-29	4 & 5	Eastern Bay Sprayers (2012) Ltd	✓	69%		
2016 0146-30	4 & 5	Ewert, Geoff	✓	93%		
2016 0146-32	4	Stockland Agri Ltd	✓	78%		
2016 0146-33	4 & 5	Wildland Consultants Ltd	✓	80%		
2016 0146-34	4 & 5	Woodward Contracting Ltd	✓	89%		
2016 0146-35	5	A1 Environmental Ltd	✓	71%		
2016 0146-36	5	Green Streams Ltd		0%	✓	
2017 0146-37	1	Kiwiland Excavators Ltd	✓	80%		
2018 0146-38	4	Kiwi Land Developments Ltd	✓	80%		
2019 0146-39	4	Ice Construction Ltd	✓	78%		
2016 0146-40	1	AIG Carter and MA Wilson Contracting	✓	79%		
2016 0146-41	3	Links Electrical Ltd		0%	✓	
2017 0146-42	4 and 5	Phillips Contracting BOP Ltd	✓	80%		
2018 0146-43	4	The Specialist Ltd		0%	✓	
2019 0146-44	4	Kevin Hughes	✓	80%		
2019 0146-45	1	Ywam Quarry	✓	56%		Recent addition to panel
<b>Panel Number Explanation</b>						
1 - Earthmovers, rockworks, desilting, quarry operators (hard rock and overburden/clay) etc.						
2- Engineering fabricators and engineering machinists (pump rebuilding)						
3- Pump electronics, telemetry providers, and electrical works						
4- Miscellaneous: stopbank mowing, skilled/equipped labour, agricultural contractors, tree fellers, fencing and crane hire etc.						
5- Weed spraying contractors						

renewal





**Report To:** Regional Council

**Meeting Date:** 14 February 2019

**Report From:** Chris Ingle, General Manager, Integrated Catchments

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## **Rangitaiki River Scheme Review Implementation**

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### **Executive Summary**

The purpose of this paper is to report back to Council on implementation of recommendations contained in the Rangitāiki River Scheme Review. Monitoring of this implementation was delegated to the Audit and Risk Committee for a period of twelve months, from December 2017.

An internal working group has worked to coordinate Council response to the recommendations and to ensure a joined up organisational response. The working group reported to the Audit and Risk Committee on implementation progress in each quarter during 2018.

The majority of Review recommendations are now completed; and those not completed are longer term workstreams which are now embedded into Council's 'business as usual' work. This report details the work Council has done implementing the recommendations and this is cross referenced against the Review text, in an appendix. It is recommended that a copy of this report is forwarded to Sir Michael Cullen, as author of the Review, to provide assurance that Council has implemented his recommendations.

### **Recommendations**

**That the Regional Council:**

- 1 Receives the report, Rangitāiki River Scheme Review Implementation;**
- 2 Resolves to send a copy of this report to the Review author, Sir Michael Cullen.**

### **1 Background**

The purpose of this paper is to report back to Council on the implementation of the Rangitāiki River Scheme Review, following completion of a delegation to the Audit and Risk Committee.

On 14 December 2017, Council delegated the monitoring of Review implementation to the Audit and Risk Committee for a period of twelve months.

Since that time an internal working group has worked to coordinate Council response to the recommendations and to ensure a joined up response. The working group reported to the Audit and Risk committee on progress quarterly, during 2018. The final report was presented at the 28 November Audit and Risk meeting.

## **2 Progress**

Implementation of the recommendations in the review has been carried out through a number of workstreams which responded to a number of like recommendations. The progress Council has made is summarised below and then cross referenced, by recommendation, in an Appendix.

### **2.1 Evacuation Planning**

The Review recommended that evacuation plans are developed for Edgecumbe - with Regional Council, Civil Defence and Whakatāne District Council working together. It also recommended the consideration of variable river level thresholds and the state of scheme upgrades, as part of this planning.

Council has:

- Completed Flood Evacuation Protocols for Edgecumbe which include variable trigger levels.
- Ensured that these protocols take into account the current state of the scheme and ensured they will be updated upon the completion of scheme upgrades.
- Worked with Whakatāne District Council, NZ Police, and Fire and Emergency New Zealand on protocols and evacuation planning.

Draft trigger levels are being developed for the other scheme rivers and the development of response protocols is being led by Emergency Management Bay of Plenty.

### **2.2 Lake Management**

The Review recommended Council work with Trustpower to review the Lake Matahina Flood Management Plan and agree protocols around forecasts and timing for safely lowering the lake level in a flood event. Also included in the recommendations for the Flood Management Plan were developing templates for communication in a flood event. The Review also recommended that Council work with Pioneer Energy around the potential use of Lake Aniwanuiwa to mitigate flood flows, and that consideration be given to the outcomes of the Cardno report into the effect of ramping of river levels.

Council has:

- Worked with Trustpower around amendments to the Lake Matahina Flood Management Plan. Communications protocols and templates have been updated, strengthened, and confirmed as recommended. An exercise was held in August 2018 which successfully tested these protocols



- Worked on the details of protocols to safely and feasibly lower the Lake earlier in an event. This includes the timing and the steps to lower the lake; giving consideration to factors such as forecasts, river flows, dam releases, and dam safety. Ongoing work includes analysis of the effect of moving to lower the lake level earlier in an event, using past event data.
- Completed initial work on the potential use of Lake Aniwanuiwa for flood attenuation, as part of the River Scheme Sustainability Project, and the results are encouraging. This is a long term piece of work, see 2.5 and 2.6.
- Provided data for the Rangitāiki Stopbank Erosion (Cardno) report.

Work with Trustpower on the Flood Management Plan will be completed as part of Council's Flood Management work programme. The Cardno report findings will be used to consider Trustpower's contribution to stopbank maintenance and any wider implications will be considered as part of the Rivers and Drainage Asset Management Programme.

The Review also recommended that the target maximum lake level is reviewed. This has been considered as part of the River Scheme Sustainability Project. This work concluded that it was not safe to consider increasing the target maximum lake level as events such as April 2017 do not follow a standard rainfall distribution and thus a safety margin is needed.

## 2.3 Monitoring Network

The Review recommended the catchment river and rainfall monitoring network is reviewed and in particular that consideration be given to spatial coverage and redundancy. It also recommended that the flood hydrology of the Rangitāiki River is updated to include the April 2017 event. Finally, it recommended that river level staff gauges are placed beside critical structures, such as floodwalls, to assist with public record.

Council has:

- Reviewed the catchment monitoring network.
- Installed three new monitoring sites in the catchment, and added soil lysimeters to two of these sites.
- Updated the flood hydrology of the river and had this externally peer reviewed.
- Installed staff gauges at Edgecumbe to assist with public record.
- Worked with NIWA on increasing the level of service (reliability) of those monitoring sites in the catchment which are managed by NIWA.

Ongoing work with NIWA is part of the Data Services programme of work. Real-time data from the new sites (Rerewhakaaitu at Republican Road and Kaingaroa at Low Level Road) will soon be publicly available online.



Figure 1 Map of new monitoring sites and photo of the Te Whaiti site.

## 2.4 College Road and Catchment Stopbanks

The Review made a number of technical recommendations around the College Road floodwall replacement and on future flood defence designs. It also recommended reviewing downstream floodwall conditions and the use of impermeable barriers.

Council has:

- Completed the College Road stopbank reconstruction project, including the Review recommendations in the design.
- Engaged with a community technical advisory panel, and had the design reviewed by the Review panel's geotechnical expert.
- Completed geotechnical investigations on four concrete floodwalls in the Rangitāiki. Analysis of these results is underway and almost complete. Work has started on solutions to some of the findings e.g. removal of culverts under flood structures, which have been identified as potential weak points.

Once the final College Rd stopbank reconstruction sign-off is complete, river trigger levels will rise, as per the Flood Manual (see 2.1).

Investigations into floodwalls on the other schemes are scheduled for 2018/19 (Whakatane) and 2019/20 (Waioeka/Otara). This work is programmed under the Flood Repairs Programme



Figure 2 College Rd Stopbank Realignment

## 2.5 Upgrades to the Rangitāiki Floodway Infrastructure

The Review made recommendations on the planned upgrades for the Rangitāiki Floodway infrastructure. These included recommendations on the design and timely implementation of preferred options. It also recommended that long-term solutions are progressed in the catchment taking account of climate change and wider ecological and cultural values. This work is being progressed as part of the River Scheme Sustainability Project:

Council has:

- Investigated options for the upgrade of the infrastructure that include spillway options and ponding areas, in line with the Review recommendations.
- Engaged the community on these spillway options. Engagement has included land owners, community board members, technical liaison group members, scheme advisory group members, and general public.
- Resolved to pursue the lower fixed crest weir spillway option.
- Engaged with landowners one-on-one with regards potential ponding areas. This engagement is ongoing.

The River Scheme Sustainability Project is taking a ‘whole of catchment’ approach to flood management, which includes climate change and wider values. This incorporates approaches recommended in the Review such as potential floodplain attenuation, along with potential upper catchment attenuation (see 2.2). It is also in line with the MFE guidance to use ‘dynamic adaptive pathways’ to adapt to climate

change where long term interventions will be explored but may only need to be used as climate change takes effect.



*Figure 3 Spillway Community Engagement*

## 2.6 Long Term Flood Risk Management

The Review recommended Council give high priority to developing and implementing long term flood risk management solutions in the Rangitāiki that take into account climate change and the ‘making room for rivers concept’. It also recommended Council ensure that there is comprehensive region-wide coverage and application of the hazard management framework.

Council has:

- Two mechanisms for flood risk management: the River Scheme Sustainability Project, which covers the four river scheme catchments; and the Regional Flood Risk Project, which covers the remaining 48 catchments.
- Prioritised the Rangitāiki catchment for the River Scheme Sustainability Project. Prioritisation is based on risk with Rangitāiki followed by Whakatāne, then Waioeka/Otara, and lastly Kaituna. See Figure 4.
- Started implementing upgrades to the Rangitāiki Floodway which are part of medium-term solutions to managing flood risk in the catchment (see 2.5). Longer term solutions, which take into account climate change and the ‘making room for rivers’ concept, such as flood plain attenuation and upper catchment storage are also being currently assessed.
- Worked progressing the Regional Flood Risk Project which involves Council working together with District Councils. This project uses the risk based approach in the Regional Policy Statement (RPS) and works through District Plans. It is about the avoidance of risk by avoiding inappropriate subdivision and land development on floodable land.



- Worked undertaking catchment modelling as part of the Regional Flood Risk Project. This work then is used to inform risk avoidance. In the year ahead modelling is planned in a number of catchments under this project. See Figure 5.

The long term flood risk recommendations will be completed through the River Scheme Sustainability Project and the Regional Flood Risk Project.

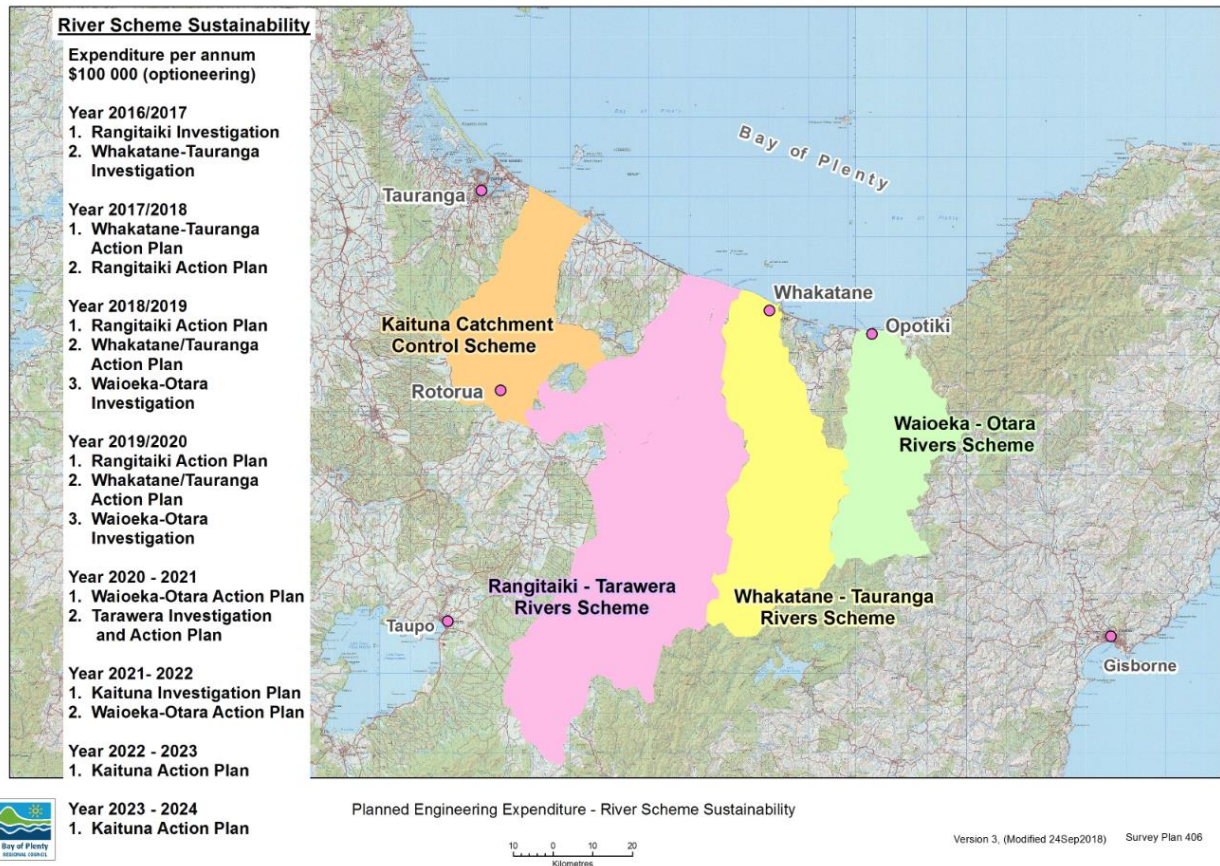


Figure 4. River Scheme Sustainability Project Planned Expenditure

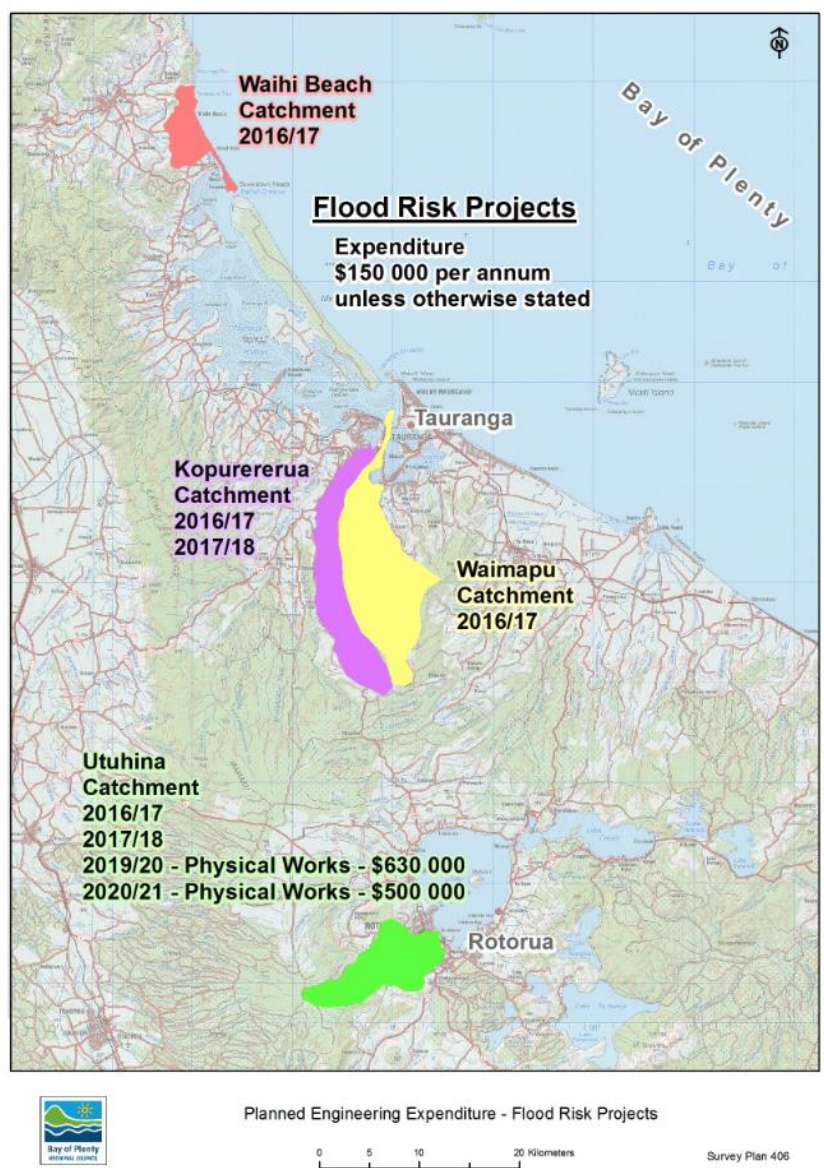


Figure 5. Regional Flood Risk Project Planned Expenditure.

## 2.7 Communications and Engagement

The Review recommended that Council engage the community (including Edgecumbe township) when considering future options for the Rangitāiki Floodway and ensure full notification of any consent applications. The Review also found that parts of the community did not understand the flood risk that they live with, and that future engagement needs to include raising awareness of the (residual) risk of living in a flood plain.

Council has:

- Engaged the wider community on the stopbank realignment, flood evacuation protocols, and Floodway options.
- Used a range of methods for engagement including: field visits, community meetings, attending community board meetings, newsletters, a technical liaison group, and open days.
- Engaged with landowners on an individual basis around future options for the Rangitāiki Floodway.
- Raised community awareness and understanding of residual risk through community involvement in evacuation protocols. Ongoing work through the River Scheme Sustainability Project will continue to raise this awareness.

Media communications will follow this report, detailing Council implementation of the Review recommendations.



Figure 6. Public meeting on Spillway options.

### **3 Ongoing Implementation**

The majority of recommendations have now been fully implemented. A smaller number are longer-term in nature and are now programmed as part of Council's ongoing Long Term Plan delivery, such as long-term strategic flood management initiatives which take into account climate change. Implementation of the Review recommendations is now either complete or embedded in Council's 'business as usual' work.

It is recommended that a copy of this report is forwarded to Sir Michael Cullen, as author of the Review, to provide assurance that Council has implemented his recommendations.

### **4 Council's Accountability Framework**

#### **4.1 Community Outcomes**

This project directly contributes to the Community Outcomes in the council's Long Term Plan 2018-2028, in particular the Safe and Resilient Communities outcome.

#### **4.2 Long Term Plan Alignment**

This work is being undertaken under a number of activities in the Long Term Plan 2018-2028, including: Rivers and Drainage Schemes, Regional Flood Risk Coordination, Emergency Management, Engineering, and Data Services.

#### **Future Budget Implications**

Future implementation of Review recommendations are part of the Long Term Plan 2018-2028.

Nic Newman  
**Principal Advisor**

**for General Manager, Integrated Catchments**

**25 January 2019**









# **APPENDIX 1**





## **Cross reference**








Appendix: Summary of implementation by recommendation

 Complete
  Ongoing
  Not being pursued





Summary of Recommendations		Implementation Progress		Status:
<b>The legal and planning framework for flood hazard management</b>				
a.	Efforts to complete the application of the hazard management framework and associated documents should be ramped up to ensure comprehensive cover of all the region.	<p>The River Scheme Sustainability Project has prioritised and is progressing work in the Rangitāiki catchment.</p> <p>The Regional Flood Risk Project (RFRP) is underway working through the Territorial Authorities (TAs) using the RPS risk based approach and District Plans to avoid hazards.</p>		This ongoing work is being implemented through the River Scheme Sustainability Project (scheme catchments) and the Regional Flood Risk Project (non-scheme catchments). Prioritisation of individual catchments under these programmes is based on risk.
b.	Particular attention needs to be paid to areas with high vulnerability, such as small rural townships where resilience may be low.	Research work undertaken with the rural community after the April 2017 event, will help inform future readiness, response and recovery activities in the rural sector.		This ongoing recommendation informs the work of Emergency Management Bay of Plenty.
<b>The College Road floodwall</b>				
c.	An automatic river water level monitoring device should be installed close to any critical structures, such as a floodwall, to enable accurate water levels to be recorded both for design purposes and for public record of flood levels	The Survey and Data Services teams have installed a staff gauge at Edgecumbe to assist with public record.		Other sites for staff gauges will be considered as part of the Data Services work programme.
d.				

	Passive pressure acting around the bottom edge of foundation slabs should not be included as resistance in the design of structures, and reference to this at the end of section A3 of the Bay of Plenty Regional Council Guideline 2014/01 "Stopbank Design and Construction Guidelines" should be removed.	This will be incorporated in the next Guidelines review in 2018/19.		To be completed as part of the Rivers and Drainage Asset Management Planning programme of work.
e.	The Regional Council should review the design of, and reconsider any impermeable barriers that they have, or are intending to, put in place near to the landward side of any floodwall or stopbank.	Four concrete floodwalls have undergone geotechnical investigation on the Rangitāiki. Analysis of the results and actions are underway. Investigations into floodwalls in the other schemes are programmed. <i>Relates to n.</i>		Actions underway as part of this work include the removal of culverts from beneath flood structures. Completion of this work and investigations into floodwalls in other catchments is programmed under the Flood Repair Programme.
f.	The risk to flood defence structures from uncertainties around ground conditions should be minimised by carrying out comprehensive investigation, design, and construction supervision for all stopbanks and floodwalls. Investigations should be located so as to be representative of the ground on which the structure is to be placed.	This is best engineering practice that is already followed. Refer to Stopbank Guidelines 2014.		Recommendation complete. Current engineering practice incorporates the recommendation. Practice has developed significantly since flood defence construction in the 1960's and 1970's.
g.	Flood defence structures should rely on simple and robust designs which minimise the potential impact of natural ground variability. Caution should be taken in the application of sophisticated analyses for stopbanks and floodwalls due to the high potential for natural variability in the ground conditions along their lengths.	This is best engineering practice that is already followed. Refer to Stopbank Guidelines 2014.		Recommendation complete. Current engineering practice incorporates the recommendation. Practice has developed significantly since flood defence construction in the 1960's and 1970's.
h.	Residual risk to flood protection structures from variability in ground conditions should be taken into	Staff are working with Territorial		BOPRC staff have worked with TAs to

	account in land use planning and emergency planning, including alert and evacuation procedures.	Authorities (TAs) to ensure that flood hazard information is well understood and taken into account in district planning. <i>Also see v.</i>	→	ensure that building floor levels are above flood levels should a breach occur.
i.	Specifications drawn up for placement of fill for flood defence walls should recognise that a higher quality of fill is needed for floodwalls than for stopbanks, and should be subject to quality control.	This is best engineering practice that is already followed. Refer to Stopbank Guidelines 2014.	✓	Recommendation complete. Current engineering practice incorporates the recommendation. Practice has developed significantly since flood defence construction in the 1960's and 1970's.
j.	Consideration should be given to the outcome of a study by Cardno that is currently underway into the effects of daily ramping of river levels on river bank stability as against damage from floods, and appropriate action taken to minimise these effects.	Data has been provided for use in the Rangitāiki Stopbank Erosion (Cardno) report.	→	The outcome of the Cardno report will be considered as part of the River and Drainage Asset Management programme of work.
k.	The College Road floodwall should not be replaced with another wall, but ways sought to enable a stopbank to be constructed in its place (noting that the properties closest to the breached wall have been acquired by the Regional Council).	The College Road stopbank reconstruction project has incorporated the Review design recommendations.	✓	Recommendation complete.
l.	Floodwalls should not be used in areas characterised by variable and piping prone ground conditions unless specially engineered with extended cutoffs, or riverside blankets to control seepage.	This is best engineering practice that is already followed. Refer to Stopbank Guidelines 2014.	✓	Recommendation complete. Current engineering practice incorporates the recommendation. Practice has developed significantly since flood defence construction in the 1960's and 1970's.

m.	The existing fill at the College Road floodwall and the remnants of the floodwall itself should be removed or thoroughly investigated before construction of a new flood defence structure/stopbank. Investigation and inspection of the fill carried out at that time should be used to provide further insight into its condition and significance to the failure.	This was completed as part of the College Road stopbank replacement project. The investigation into the fill material did not uncover any further information that could be used to provide further insight into its condition and reasons for failure.		Recommendation complete.
n.	The condition of the foundations of the 'downstream' floodwall (89 to 101 College Rd) following the 2017 floods should be investigated	This work is underway. See e.		
<b>Operation of Matahina Dam</b>				
o.	<p>Review the Lake Matahina Flood Management Plan with the aim of:</p> <ul style="list-style-type: none"> <li>discussing and agreeing a clear protocol around forecasts and timing that requires 70.0mRL as the target lake level. This should be particularly focused on achieving 71.6mRL earlier in an event so there is sufficient time to make the decision to give approval to go to 70.0mRL and to achieving that level without excessive spillway flows;</li> <li>developing a template for use in written communications during flood drawdown mode that includes specific details on the timing and rate of outflows required to achieve specified lake levels at specified times;</li> <li>reviewing the target maximum lake level for determining optimum outflow, with the possibility of using a level between maximum operating level</li> </ul>	<p>Staff are working with Trustpower on the Flood Management Plan and protocols around lake level management. Modelling the effect of lowering the lake earlier in an event is underway.</p> <p>Templates updated and communications protocols complete and successfully tested.</p> <p>This is not being pursued at this</p>	              	<p>This work is ongoing and an engineering hydrologist is progressing the analysis and working with Trustpower under Council's Flood Programme.</p> <p>Recommendation complete.</p> <p>This was considered as part of the River Scheme Sustainability Project. It concluded that it was not safe to</p>

	and maximum flood level;  requesting Trustpower to consider whether modifications can be made to improve dam safety when lake level drops below 71.6mRL including lengthening the debris boom so that it remains functional at 70.0mRL	time.  Dam safety is a consideration in the work underway around timing and steps to lower the lake, including any modifications.	→	consider increasing the target maximum lake level as events such as April 2017 do not follow a standard rainfall distribution and a safety margin is needed.
p.	Review monitoring and maintenance plans for the current rain and river gauge network and improve reliability of operation.	<i>See response to q. below.</i>	✓	Recommendation complete. Work with NIWA is ongoing as part of the Data Services work programme.
q.	Review number and location of upstream rain gauges to improve accuracy and confidence in flood forecasting. Consideration to be given to spatial coverage as well as redundancy to provide back-up if one or more gauges are non-operational during an event. The current coverage appears limited for the Upper Whirinaki and entire western side of the catchment in particular.	Review complete and three new priority sites have been identified and installation is complete. Two of these new sites have a dual science purpose.	✓	Recommendation complete.
r.	Consider additional/back-up river flow gauges to provide better information on upper catchment flows that will provide opportunities for improved optimisation of dam outflows and use of the upper range of Lake Matahina storage during flood events. This could be combined with an enhanced flood forecasting model that includes measured flow data assimilation up to the time of forecast.	See response to q. above.  Additional sites will contribute data to flood forecast modelling.	✓	Recommendation complete.
s.	Work with Pioneer Energy to investigate the possible use of storage in Lake Aniwaniwa during large floods to further reduce downstream peak flows.	This is being investigated and initial results are promising.	→	This work will be completed as part of the River Scheme Sustainability Project. This is a long term potential option.

t.	Work with Pioneer Energy to provide real- time Aniwaniwa outflows and lake levels to the Regional Council during flood events.	This information is already supplied.		Recommendation complete.
<b>Reid's Floodway</b>				
The recommendations for the completion of Reid's Floodway are provided in the section – Long-term strategy and design philosophies.		<i>See recommendations z and aa below</i>		
<b>Evacuation Planning</b>				
u.	Evacuation plans need to be developed to manage the risk of stopbank failures. This will require the evaluation of the “safe” capacity for both overtopping and geotechnical failure modes and planned evacuations for flood events which exceed the assessed “safe” capacity.	Flood Evacuation Protocols are complete. These include variable river trigger levels and corresponding actions, including planned evacuations.		Recommendation complete.
v.	Consideration should be given to variable river level trigger thresholds where the residual risk of geotechnical failures is being managed through evacuation plans. This is in recognition of the importance of antecedent groundwater conditions as well as the duration of elevated river levels in the development of geotechnical failure mechanisms.	<i>As in u. above.</i>		Recommendation complete.
w.	Specific consideration needs to be given where large capital works upgrades, such as Reid's Floodway and Spillway, are not yet completed and operational	Trigger levels will be reviewed on completion of scheme upgrades.		Recommendation complete.



x.	The development of an evacuation plan for Edgecumbe is something to be urgently completed by the Regional Council, Civil Defence and the Whakatāne District Council working together.	An Evacuation Plan for Edgecumbe has been completed by Whakatane District Council, with support from the Regional Council and other Civil Defence agencies.	✓	Recommendation complete.
<b>Long-term strategy and design philosophies</b>				
y.	The Regional Council should give high priority to developing and implementing long term sustainable flood risk management solutions for the Rangitāiki Plains to manage the effects of climate change as well as providing ecological and cultural value to the wider community.	Upgrades to the Rangitāiki Floodway infrastructure will provide medium term flood risk management. This will provide time to develop longer term solutions. Work is underway on the longer term options. <i>Links to a. and b.</i>	→	Long term solutions will be completed as part of the River Scheme Sustainability Project. Investigation includes flood plain attenuation and upper catchment storage. This process is following the MFE 'dynamic adaptive pathways' process.
z.	The stopbank raising for both banks of the upper reach of Reid's Floodway allowed for in the current (2015-25) long term plan would appear to be a poor option given the well-known geotechnical complexities of the underlying geology. It is also considered that stopbank raising is not aligned with the visions and objectives of the Rangitāiki River Document or generally accepted best practice.	Final assessment of options, included a lower fixed crest spillway, and ponding areas, for the Rangitāiki Floodway, that reduce the extent of stopbank raising.	→	Council resolved at their December 13, 2018 Council meeting, to pursue the lower fixed crest weir option and to continue engagement with landowners on ponding areas (spill compartments) in line with the recommendations.
aa	The work the Regional Council is currently undertaking to examine the feasibility of spill compartments and an additional outlet from Reid's Floodway as well as a lower fixed crest for Reid's Spillway should be pursued using all of the tools available including designations (s166-186,	<i>As in z. above.</i>	→	Council resolved at their December 13, 2018 Council meeting, to pursue the lower fixed crest weir option and to continue engagement with landowners on ponding areas (spill compartments) in line with the recommendations.

	Resource Management Act, 1991), and if necessary, the Public Works Act 1981.			
bb	The flood hydrology of the Rangitāiki River needs to be updated to include the April 2017 event. It is recommended that a “naturalised” annual maxima flood series is developed that uses estimated Matahina Lake inflows rather than flows at Te Teko as its basis.	The updated hydrology has been completed and has been externally reviewed.	✓	Recommendation complete.
<b>Community engagement</b>				
cc	Engagement of the full community (including Edgecumbe township) should be undertaken when considering further options for Reid’s Floodway. This should include full notification of any notices of requirement and/ or application for resource consent.	Engagement on future options for has included the general public, community board members, members of the technical advisory and river scheme liaison groups, and landowners. This has been through a variety of methods from one-to-one’s, to field visits, to open days.	✓	Recommendation complete.  Considerable engagement has been completed on future options with a good balance of Edgecumbe community and landowners. The Spillway consent variation will be publically notified. Engagement with landowners will be ongoing around ponding areas.



**Report To:** Regional Council

**Meeting Date:** 14 February 2019

**Report From:** Chris Ingle, General Manager, Integrated Catchments

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## **Kaituna Re-diversion - request to bring forward budget**

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### **Executive Summary**

The Kaituna River Re-diversion and Te Awa o Ngatoroirangi / Maketū Estuary Enhancement Project is well ahead of schedule, with 46% of the work completed in only 28% of the construction period. For this reason, year to date capital spending is nearly double the forecast amount for periods 1-6. Approval is sought to bring forward \$4.5M from next year's budget to allow the contractors to continue construction and complete the project early.

### **Recommendations**

**That the Regional Council:**

- 1 Receives the report, Kaituna Re-diversion - request to bring forward budget;**
- 2 Approves transferring \$4.5 million of the project's capital budget from year 2 of the LTP to the current year.**

### **1 Status Report**

Since the turning of the first sod on 12 June 2018, excellent progress has been made on the Kaituna River Re-diversion and Te Awa o Ngatoroirangi / Maketū Estuary Enhancement Project. As at 31 December 2018, it is 46% complete in only 28% of the construction period. Completion of the project was originally budgeted for June 2020. It is now likely to be early 2020.

For this reason, year to date capital spending is higher than forecast, with \$6.72M spent compared to the expected \$3.28M. The project is forecast to be 80% complete at year-end compared to the scheduled 46%.

Approval is sought to move \$4.5M of the project's \$13.6M capital budget from year 2 of the Long Term Plan into the current year, in order to provide for the expected contractor claims through until 30 June 2019. No overall increase in budget is sought. The project will be monitored and adjustments requested as necessary when the March financial report goes to Council.

Some of the key elements of the project's construction include:

- 22,000m<sup>3</sup> dredging (90% complete)
- Stage 1 of the new stopbank to RL 2.2m
- Stopbank overlay is 30% complete
- New channel excavation is 40% complete
- Salinity block is 25% complete
- Sheet piling and culverts on schedule
- Total person hours spent on construction at 31 December 2018: 17,479

## **2 Issues/Risks**

Project risks include inaccuracy in estimates of quantities or geotechnical conditions, flooding events during construction and damage to existing infrastructure from construction work. To date, each of these risks has been avoided or reduced to acceptable levels through mitigation. There is also financial risk, both in terms of requiring capital earlier than forecast due to the speed of construction progress, and the potential for scheduled items or variations leading to higher costs.

## **3 Council's Accountability Framework**

### **3.1 Community Outcomes**

This project/proposal directly contributes to the Healthy Environment and Freshwater for Life Community Outcome/s in the council's Long Term Plan 2018-2028.

### **3.2 Long Term Plan Alignment**

This work is planned under the Kaituna Activity in the Long Term Plan 2018-2028.

#### **Current Budget Implications**

This work is outside the current budget for the Kaituna Activity in Year 1 of the Long Term Plan 2018-2028, but within the overall capital budget for construction of the Kaituna Re-diversion Project. Approval is sought to move sufficient capital from Year 2 of the Long Term Plan into Year 1.

#### **Future Budget Implications**

Future work on the project is provided for in Year 2 of Council's Long Term Plan 2018-2028.

Pim De Monchy  
**Coastal Catchments Manager**

**for General Manager, Integrated Catchments**

**24 January 2019**



Receives Only – No Decisions

**Report To:** Regional Council

**Meeting Date:** 14 February 2019

**Report From:** Chris Ingle, General Manager, Integrated Catchments

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## April 2017 Flood Recovery Project - Progress Report

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### Executive Summary

The purpose of this report is to update Council on the Council's Flood Recovery Project following the April 2017 Cyclone Debbie event. This report provides a summary of work delivered to date - approximately 18 months into the project.

The major rivers and drainage schemes of the Bay of Plenty suffered severe riverbank damage as a result of ex-tropical Cyclone Debbie and Cyclone Cook in April 2017. This project involves the repair of 520 damaged sites on our rivers and waterways across the region along with gaining funding to support that work.

The majority of the damage occurred in the Eastern Bay of Plenty with the Rangitaiki-Tarawera Rivers Scheme being the worst affected. The full project is expected to take 4 years with completion programmed for 2021. As at 31st December 2018, eighteen months into the project, 32.5% of the highest priority sites are complete including the College Road, Edgecumbe stopbank realignment.

For the 2017/18 financial year expenditure was \$1,120,642 ahead of budget due to the repair works progressing ahead of the original programme schedule. For the 2018/19 year the programme so far is tracking on budget.

Materials supply and weather conditions continue to be the main risk factors for the project. Rock supply has been an issue for the past 6 months and it is likely that the target number of sites for completion in 2018/19 may not be met. Rock supply has now improved, from January 2019, and the project team are now making the most of this while the weather remains optimal.

The project is well supported by Council's internal services, communications, procurement, and finance teams. Communication and engagement continues to be a focus.

Revenue recovery to support the project is underway. Progress payments for the material damage and infrastructure insurance policy areas have been paid and further payments are being sought. Ministry of Civil Defence and Emergency Management (MCDEM) claims process is now well established and Claims 4 and 5 are currently underway.

## Recommendations

That the Regional Council:

- 1 **Receives the report, April 2017 Flood Recovery Project - Progress Report;**

### 1 Background

In early April 2017 the Eastern Bay of Plenty was hit by ex-tropical cyclone Debbie. The cyclone brought with it prolonged torrential rain resulting in record high river levels and river flows across many of the rivers and waterways in the region.

On Thursday 6 April 2017, the Rangitāiki River breached the floodwall at College Road, Edgecumbe causing extensive flooding across the town and the surrounding area. A local state of emergency was declared and the town of Edgecumbe was evacuated. A second adverse weather event, Cyclone Cook, struck the district a week later bringing with it further rain and strong winds. The two events resulted in significant damage to river and drainage networks and assets across the region. A total of 520 sites across the region, with a repair estimate in excess of \$45m have been identified for repair in the project programme.

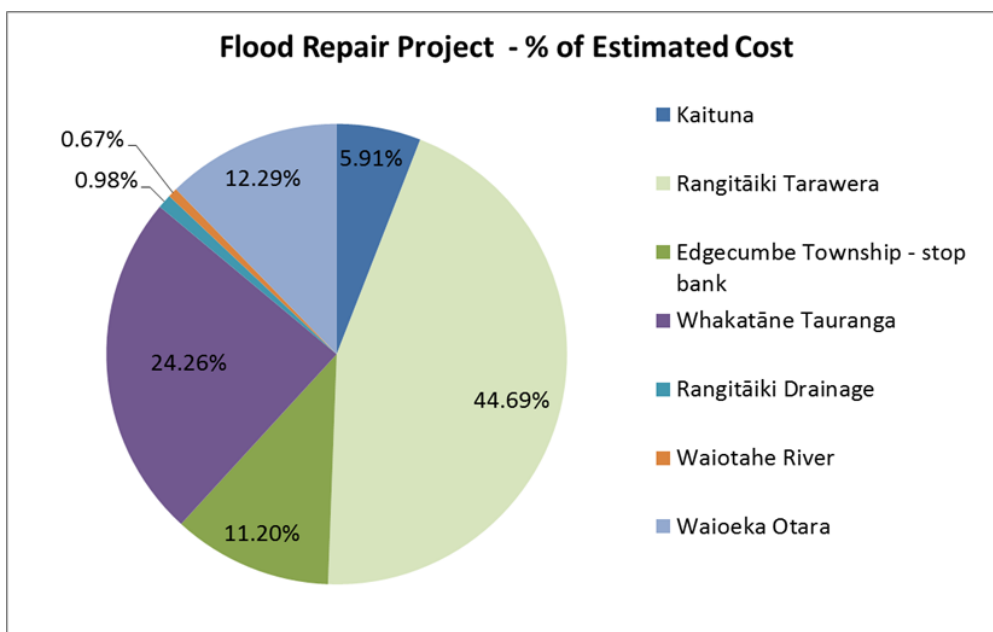
The project is now 18 months into the 4 year programme. The project is provided for over the first 3 years of the LTP and is funded through mix of targeted rates, insurance and central government recoveries, investment income, loans and general rates.

### 2 Project Programme

The flood recovery project has two physical works facets, the major project involving the repair works (repair of damaged assets and eroded sites) and the geotechnical work (investigation into sites/assets that may have been damaged in the event or have been highlighted as possible risk). The geotechnical work is discussed separately in this report.

#### 2.1 Project Scale

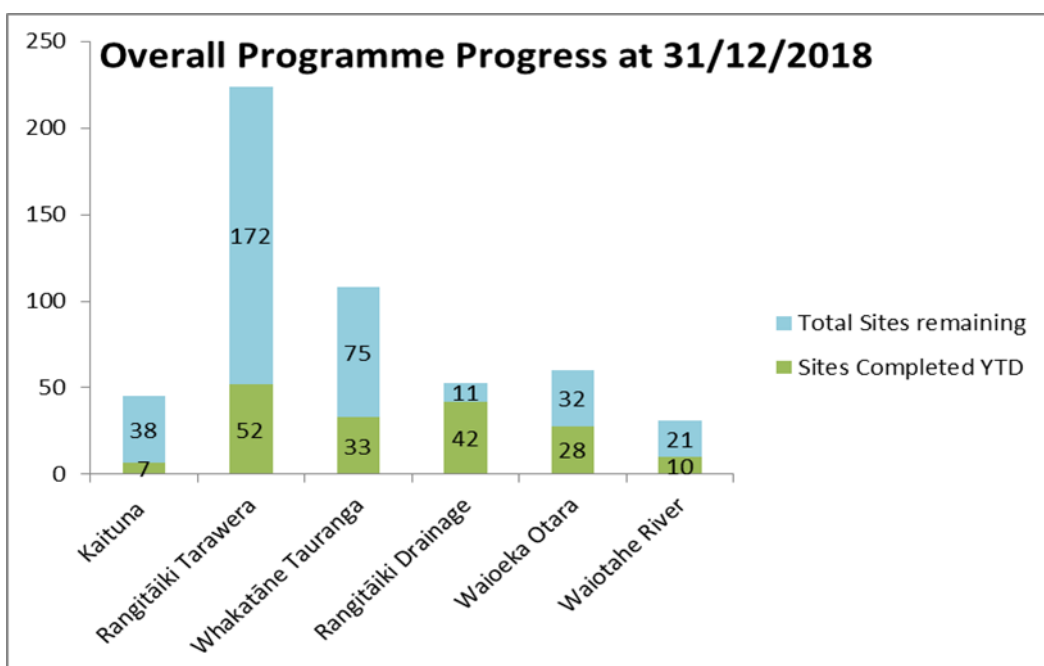
The majority of the damage occurred in the Eastern Bay of Plenty. The Rangitāiki-Tarawera Rivers Scheme was the worst scheme affected, accounting for over 55% of the repair cost which includes the College Road stopbank reconstruction. The total project is split across the various rivers and drainage schemes as follows:



## 2.2 Project Delivery

Work over the first 18 months of the project has concentrated on the highest priority sites. Priority has been based on risk to the community, the consequence of further damage and the practicability of completing the work. During winter there was a change in focus to softer engineering work (tree work) and stockpiling material where possible in preparation for the summer construction. Staff are actively monitoring contractor progress on site and Council’s engineering team is informing the design and methodology of the more complex work sites.

As at 31 December 2018 169 sites had been completed (approx. 32.5%). This result is pleasing as most are high priority sites and inherently more difficult and vulnerable to extreme weather events.



### 2.2.1 Project Budget vs Expenditure

The flood repair budget for 2017/18 was \$10M and the total spend for the 2017/18 financial was \$11.12M. The variance was due to project work being ahead of the programme.

The flood repair budget for 2018/19 is \$11.47M and the year to date expenditure (at 31st December 2018) is on budget at \$6,086,167.

It is noted that over the entire four year programme the works estimate exceeds the existing total budget. Additional funding is not suggested at this time as actual costs will be variable depending on weather and ground conditions and the potential for low priority sites to heal without intervention. These sites may not require any expenditure.

<b>Activity: Rivers and Drainage</b>					
<b>Flood Repair Project</b>	<b>2017-18 AP</b>	<b>2018-19 LTP Year 1</b>	<b>2019-20 LTP Year 2</b>	<b>2020-21 LTP Year 3</b>	<b>All Years</b>
Expenditure Budget	\$10,000,000	\$11,470,000	\$11,716,400	\$11,633,871	\$44,820,271
Actual Expenditure YTD	\$11,120,642	\$6,086,167			
Comment	Overspend programme ahead of budget	Expenditure tracking to budget			

### 2.2.2 Project Delivery 2018/19

The original target for 2018/19 was 145 completed sites with 78% being high priority works. The project team is continuing to plan for and deliver the work as quickly as reasonably practicable however constrained rock supply in the first half of the 2018/19 financial year has impacted progress.

### 2.2.3 Project Steering Group

The Project Steering Group (PSG) met in January to consider project progress, reporting, programme planning and funding recoveries.

### 2.2.4 Geotechnical Work

Investigation work is now complete and the analysis is underway to determine what if any work is required to strengthen/stabilise the various concrete floodwall and seepage sites highlighted in the April 2017 event and emphasised in the Rangitāiki River Scheme Review. Council will be kept informed on proposed works for the various identified sites. This work will also be included within the special policy application.



### 2.2.5 Implications for Maori

Eastern Bay of Plenty Iwi have a strong interest in the long term management of our rivers. The emergency work encompassed by this project is fundamentally of interest to Māori as Kaitiaki as it involves the use of natural resources in or near our rivers. Māori are also often owners of land affected by flood erosion.

The project team is regularly engaging with a number of Iwi and Hapū groups and those discussions cover the project as a whole along with individual site works. (Waimana Kaaku, Ōhinemataroa River Committee, Te Rūnanga o Ngāi Tūhoe staff, Te Rūnanga o Ngāti Awa staff and many land trusts/owners).

### 2.2.6 Procurement

The repair project is made of up multiple smaller projects/jobs and these have been delivered utilising the Rivers and Drainage Panel Supplier contract agreements as provided for in the Council Procurement Strategy. The panel is made up of suitably qualified and experienced contractors with the necessary plant, equipment and experience to carry out planned work across the various Rivers and Drainage work categories required. The panel approval process ensures contractors hold the necessary health and safety accreditations and insurance certificates for Council's work. The number of contractors on the panel provides some contestability across the work required. The panel contract agreements are currently due for renewal.

Much of the high priority repair work is critically dependent on access to resources (materials and contractors). Access to suitably graded rock within an acceptable distance to site is essential for much of the high priority work being undertaken in the early part of the programme.

While this has been sustained by procuring rock material from Matawai for the Ōpōtiki works, it has been hindered by the interruption of supply from the Matahina Quarry (Rangitāiki-Tarawera River Scheme) and Blue Rock Quarry (Whakatāne River). Supply from Matahina has now been re-established however Blue Rock Quarry is not able to supply the graded rock required for the flood repair work. Staff are investigating options to ensure cost effective sourcing of rock material at other locations across the region. Several new potential rock supply sites are currently being looked into.

### 2.3 Health and Safety

Projects are all managed and delivered in keeping with the Council's Health and Safety policies, processes and contractor requirements. On-site health and safety site audits are standard practice for commissioned works. There have been no reported health and safety incidents to date.

## 3 Communication and engagement

Communication and engagement continues to be an area of focus for the project, especially in regard to work in and around Edgecumbe. Additional communications resource to the eastern area has supported this. A drop-in information session was held for the lower Rangitāiki area in August 2018 and this was well supported. Staff have also had the opportunity to meet and discuss work with the Ōhinemataroa River Committee (Ngai Tūhoe) and the Waimana Kaaku River Committee. A project page has been set up in the Council website to provide regular updates. River Scheme

Advisory Groups will meet again in March and will consider more detailed reporting on the recovery works.

## 4 Risk and Mitigations

Risk/Issue	Description	Action/management	Owner
Ground conditions	Wet conditions restrict work programme	Undertake soft engineering works and rock stockpile work during winter months Undertake drain bank repairs in summer	BOPRC
Weather	Future weather events will exacerbate damaged sites	Complete site works in priority order as this factors in risk and consequence	BOPRC MCDEM Insurer
Weather	Severe weather event may cause new damage	Review works programme against new works project in new locations	BOPRC MCDEM Insurer
Rock material availability	Suitably graded rock supply is restricted and the operating environment is variable	Working with new rock sources to supply suitable material for works in Ōpōtiki (Rakauroa Quarry in Matawai) and Rangitaiki (Ywari Quarry in Manawahe) Encourage new rock sources to enter Council's prequalified panel supplier schedule Investigate opportunities to support new quarries in the Eastern Bay of Plenty	BOPRC
Resource	Staff resource is limited for oversight of on-site works	Additional in-house resource seconded to supervise some sites. Additional contract resource for rock grading/audits and works completion asset capture	BOPRC
Programme length	Property owners want works associated with their property undertaken first	Implement communications and engagement plan Direct communication with property owners	BOPRC
Insurance	Claim limits for individual works are not known	Aon insurance specialist supporting claim process	BOPRC Aon
Cost	Cost exceeds budget	Work closely with MCDEM and Insurers, maximise contributions from other stakeholders	BOPRC Aon MCDEM Insurer

## 5 Project Recoveries

Revenue Recovery will include mainly Insurance and Central Government (MCDEM) contributions along with lesser support from some other organisations. The total budget for recoveries within the LTP is \$16.1M.

<b>Flood Recovery Project</b>	<b>2017/18 AP</b>	<b>2018/19 LTP Year 1</b>	<b>2019/20 LTP Year 2</b>	<b>2020/2021 LTP Year 3</b>	<b>All years</b>
Budget Capital Recoveries	\$0	\$7,422,112	\$2,983,557	\$5,701,358	\$16,107,027
Recoveries at 30/06/2018	\$1,219,213				
31 December 2018 YTD Capital Recoveries		\$3,215,035			

## 5.1 Ministry of Civil Defence Emergency Management

Council's fourth claim is with MCDEM for consideration (Claim 4 approx. \$500,000). This includes infrastructure costs and project management costs.

The process for accepting infrastructure projects into the MCDEM programme is agreed and underway.

It is anticipated that a special policy application will be lodged with MCDEM mid-2019. Discussions with the MCDEM representative have affirmed that the application may cover betterment proposed as part of Council flood repair works and new work to decrease the likelihood of a similar event. The programme of work proposed in response to Geotech investigations completed after the April 2017 event may be eligible for funding through special policy.

To meet the criteria for special policy support local authorities must demonstrate that:

- There has been damage from an emergency of unusual type or magnitude that has overwhelmed community resources
- The proposed solutions reduce the likelihood that such damage will occur again and are long term in nature
- These are new programmes of work to meet the specific needs for emergency recovery
- The local authority has met its responsibilities to undertake risk management
- Funding is not available from council resources.

## 5.2 Insurance Details

### 5.2.1 Material Damage

A progress payment for material damage associated with pump station repairs (\$115,000) has been received. At this is point there is only one pump station where repairs need to be finished. The repairs at the other 6 sites are complete and form part of the material damage claim. The total claim estimate for pump repairs is \$250,000 with a further claim in excess of \$800,000 expected for temporary pumping costs.

### 5.2.2 Infrastructure

An Infrastructure claim submission to support a progress payment was accepted and \$1,750,000 of the approved \$2,000,000 has been received to date. A further claim submission is being developed to support a further progress payment.

### 5.2.3 Business Interruption

Council's insurance policy provides for claim preparation costs and increased cost of working. It is anticipated that additional costs associated with the delivery of the flood recovery project and councils flood response costs will be partly claimable under these sections of the policy.

## 5.3 Other Recovery Contributions

Other minor contributions are anticipated through other agencies and organisations e.g. TLA's, NZTA, and Trustpower. Repair work involving road assets is attracting NZTA subsidy through the roading authority (TLA's). Discussions with Trustpower have commenced to agree a process for their contribution to applicable work downstream of the Matahina Dam on the Rangitāiki River.

## 6 Council's Accountability Framework

### 6.1 Community Outcomes

This project directly contributes to the Safe and Resilient Communities community outcome. Flood recovery and protection is a key project in the Council's Long Term Plan 2018-2028.

### 6.2 Long Term Plan Alignment

This work is planned under the Rivers and Drainage Activity, Flood Protection and Control; in the Long Term Plan 2018-2028 and is in keeping with the Levels of Service outlined in the 2018/28 Rivers and Drainage Asset Management Plan.

## 7 Budget Implications

### 7.1 Current year budget

This work is being undertaken within the current budget for the Rivers and Drainage Activity in Year 1 of the Long Term Plan 2018-2028.

### 7.2 Future Budget Implications

Future work on the Flood Recovery Project is provided for in Council's Long Term Plan 2018-2028.

Paula Chapman  
**Project Manager**

**for General Manager, Integrated Catchments**

**30 January 2019**



Receives Only – No Decisions

**Report To:** Regional Council

**Meeting Date:** 14 February 2019

**Report From:** Mat Taylor, General Manager, Corporate

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## **Arotake Tuarua 2018/19 - Performance Monitoring Report, July to December 2018**

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### **Executive Summary**

This report provides information to review Council's performance and the progress of our work over the first six months of the 2018/19 financial year with a focus on the second quarter (October to December 2018). This report includes *Arotake Tuarua 2018/19* as a supporting document with the Council agenda.

*Arotake Tuarua 2018/19* reviews our performance against the Long Term Plan 2018-2028. This includes performance monitoring information focusing on our four community outcomes and the set of objectives that drive their delivery; financial and non-financial performance for our nine Groups of Activities; major capital projects; treasury portfolio performance (investments and external borrowings); people and culture; and health and safety.

For the six months ending 31 December 2018 we are forecasting an annual operating deficit of \$9 million which is \$5 million favourable against the budget deficit of \$14 million. Forecast operating revenue of \$124 million is \$1 million higher than the revenue budget of \$123 million. Forecast operating expenditure of \$133 million is \$4 lower than the operating expenditure budget of \$137 million.

The annual capital budget for 2018/19 has been revised by an additional \$2.7 million and this is due to \$1.4 million capital budget carry forwards from 2017/18 which were approved by Council on 27 September 2018 and \$1.3 million of additional funding approved by Council in December 2018. Forecast capital expenditure of \$62 million is \$2 million higher than the revised budget of \$60 million. The forecast for capital grants and subsidies, and insurance recoveries is \$0.8 million higher than the annual capital revenue budget of \$12.5 million.

Our total investment portfolio is \$165.6 million. We have borrowed \$90 million from the Local Government Funding Authority to pre-fund capital expenditure. \$25 million of this pre-funding has matured to meet capital expenditure requirements in 2018/19, and the remainder is invested with maturity dates aligning to expected cash requirements. In October, we borrowed \$50 million from the Local Government Funding Authority for on-lending to Quayside Holdings Limited which was approved as part of the LTP 2018-2028. The confidential Treasury Report in Appendix 1 provides detailed investment and borrowing analysis.

There are 32 Long Term Plan 2018-2028 KPI's measured and reported this financial year.

Currently 22 KPIs are on-track; and 9 KPI's do not have data available which are forecasting to be achieved by year end. One KPI is tracking off-target however the overall target is expected to be achieved by year three of the Long Term Plan.

## Recommendations

**That the Regional Council:**

- 1 Receives the report, Arotake Tuarua 2018/19 - Performance Monitoring Report, July to December 2018.**

### 1 Introduction

This is the second performance monitoring and reporting update to Council under the Long Term Plan 2018-2028. The performance monitoring report 'Arotake Tuarua 2018/19' is included in the agenda as a supporting document.

Arotake Tuarua 2018/19 provides performance information for the first six months of the 2018/19 financial year with a focus on the second quarter (October to December 2018) as compared to what is set out in the Long Term Plan 2018-2028. This report follows 'Arotake Tuatahi', which provided performance and monitoring information to Council for the first quarter of 2018/19 (July to September 2018).

Arotake Tuarua 2018/19 brings together an overview of key areas of Council's performance into one comprehensive and succinct document. This includes performance monitoring information covering our four Community Outcomes and the Objectives that drive their delivery; financial and non-financial performance for our nine Groups of Activities; overall Council financial performance (including variance analysis); progress for major capital projects; treasury portfolio performance (investments and external borrowings); people and culture as well as health and safety.

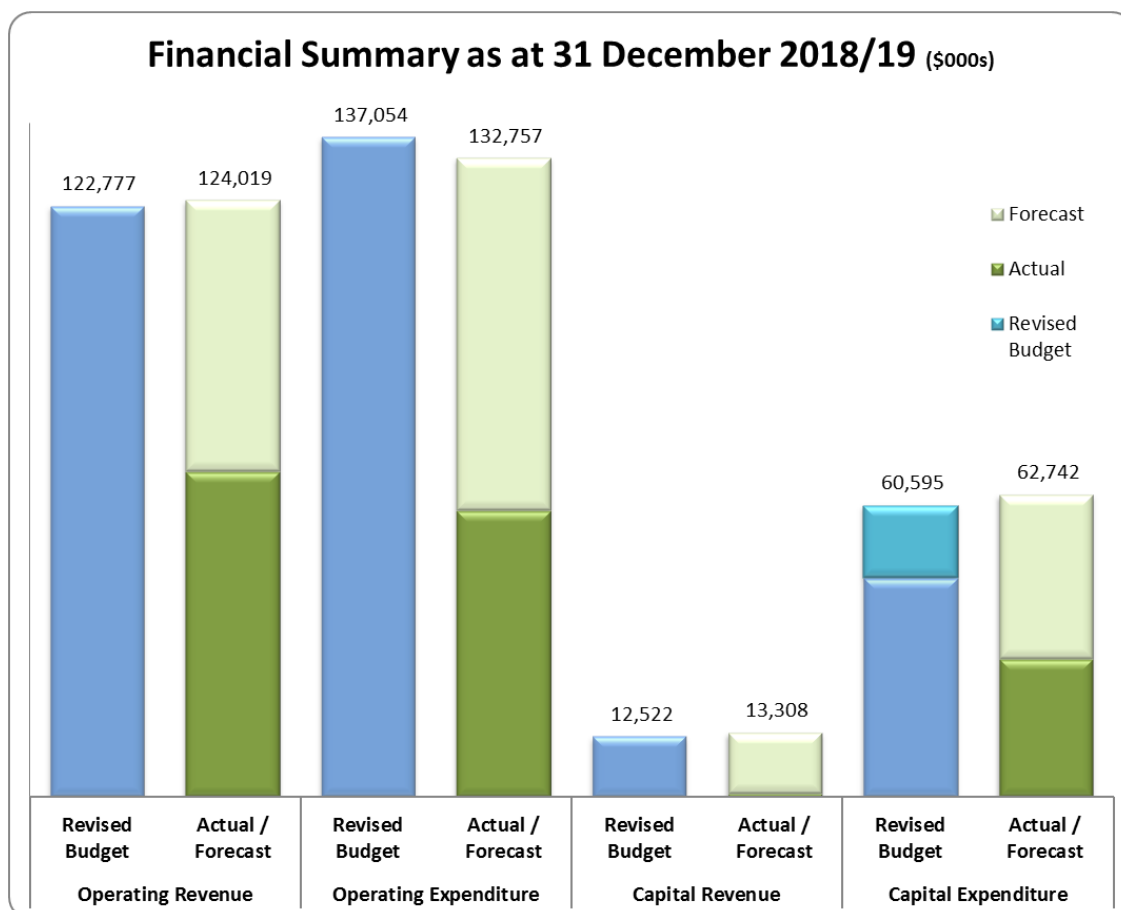
### 2 Supporting documents and appendices

- 2.1 Supporting document:** Arotake Tuarua 2018/19 - Performance Monitoring Report, July to December 2018.
- 2.2 Confidential Appendix 1:** The Treasury Report as at 31 January 2019 is provided by Bancorp Treasury Services Limited (our treasury advisors) and is available under the confidential part of the agenda.

### 3 Financial Information

#### 3.1 Financial Summary

The overall financial variances for all Council activities for the six months ending 31 December 2018 are shown in detail in the attached supporting document and confidential appendix. Arotake Tuarua 2018/19 provides an updated annual forecast and variations for revenue and expenditure based on current information.



The report highlights:

- A forecast end of year decrease in the net *operating deficit* of \$5 million is based on:
  - forecast higher revenue of \$1 million mainly due to \$2 million less Ministry for the Environment subsidies for Rotorua Lakes land use change incentives in 2018/19; offset by higher revenue forecasts in treasury and recoveries; and
  - \$4 million forecast underspend mainly due to the Rotorua Lakes land use change incentives agreements, and lower forecasts for employee expenses some of which is offset by higher depreciation costs, and cost-recoverable work in biosecurity and consents.
- Forecast end of year capital expenditure is \$62 million which is \$2 million higher than the revised annual budget of \$60 million. Noting that there is a:
  - Forecast overspend of \$4.5 million associated with Kaituna River Re-diversion Project being delivered ahead of schedule;
  - Forecast underspend of \$1.0 million on the Buildings Upgrade Project ('Project Upgrade') due to construction works on Regional House expecting to now be complete in August 2019 (revised from May 2019).

### 3.2 Capital budget revisions

As part of the adoption of the Annual Report 2017/18 on 28 September 2018 Council approved the carry forward of \$1.4 million of capital projects into the 2018/19 budget. This was made up of:

- \$0.7 million for Rivers and Drainage Activity;

- \$0.3 million for Passenger Transport Activity;
- \$0.3 million for Information and Communication Technology Activity; and
- \$0.1 million for Technical Services Group of Activities.

In addition Council approved a further \$1.3 million of additional capital expenditure budget for the Kopeopeo Canal Remediation Project in 2018/19.

As part of the meeting agenda, Council will consider requests to bring forward capital expenditure budget from 2019/20 to 2018/19 in relation to the Rangitāiki Floodway Upgrade Project \$1 million and the Kaituna River Re-diversion Project \$4.5 million. Decisions made by Council in relation to these matters will be reflected in the next performance monitoring report.

### 3.3 Council Investments and External Borrowings

The Council's detailed treasury performance for 2018/19 is provided in a confidential appendix included with the Council agenda.

Our total investment portfolio is \$165.6 million. The average interest rate on our investments is 3.68%. The Toi Moana Fund \$45 million (Council's long term investment fund) is likely to be transferred to Quayside Holdings Limited (Quayside) to manage on behalf of Council before July 2019. In the interim, the Toi Moana Fund is invested in term deposits and Quayside will make an additional subvention payment to Council.

We have borrowed \$90 million from the Local Government Funding Authority to pre-fund capital expenditure. \$25 million of this pre-funding has matured to meet capital expenditure requirements in 2018/19, and the remainder is invested with maturity dates aligning to expected cash requirements.

In October, we borrowed \$50 million from the Local Government Funding Authority for on-lending to Quayside Holdings Limited which was approved as part of the LTP 2018-2028.

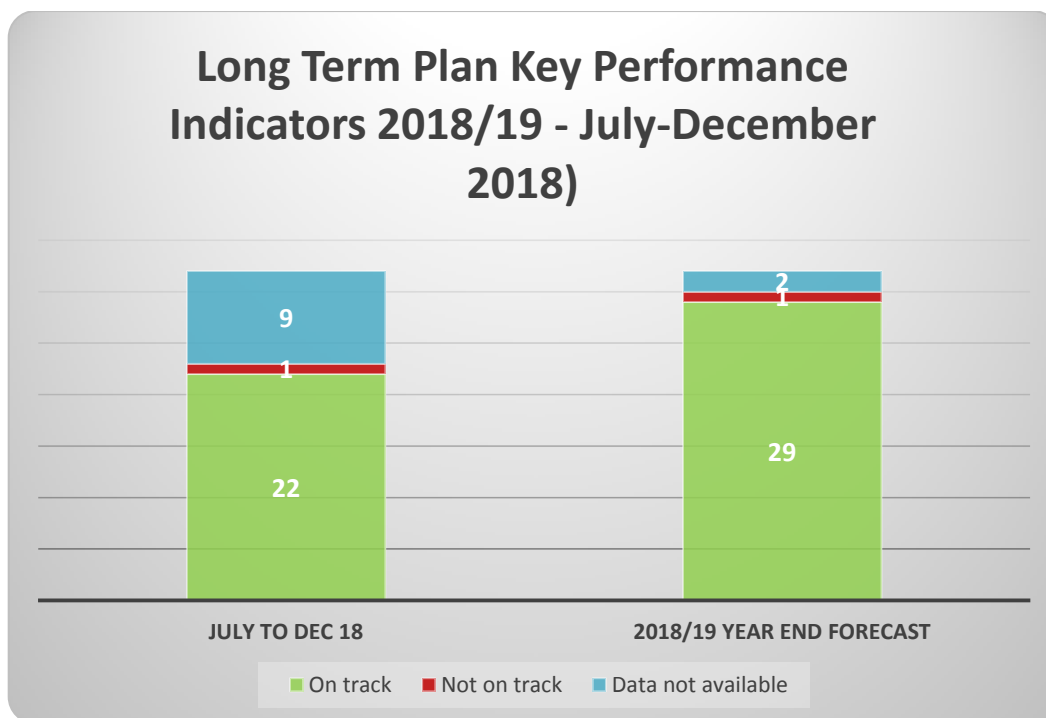
## 4 Non-Financial Performance – Key Performance Indicators (KPI's)

There are 32 Long Term Plan 2018-2028 KPI's measured and reported this financial year. Currently 22 KPIs are on-track; and 9 KPI's do not have data available which are forecasting to be achieved by year end. One KPI is tracking off-target however the overall target is expected to be achieved by year three of the Long Term Plan

The KPI that is not on track (and is forecast to not be achieved this year relates to the percentage of staff identified for roles in the Emergency Coordination Centre that are trained to an appropriate level. The 'trained' standard has increased to include participation in the ITF Intermediate Coordination Centre Course. While a programme is in place to offer this training to all EOC staff, this is reliant on enough staff attending the training available and at present this KPI is forecast to not be achieved. While no interim training targets were set for years one and two of the LTP 2018-2028, the intent is that Council will meet its training KPI by 2020/21 and may update the KPI targets through the Annual Plan 2019/20 process.

A summary of the current and forecast KPI performance for 2018/19 is shown in the graph below. Further detail is included in the supporting document.





## 5 Budget Implications

### 5.1 Current year budget

There are no financial decisions sought in relation to this paper which would impact on the 2018/19 budget.

### 5.2 Future Budget Implications

There are no financial decisions sought in relation to this paper which would impact on the future year's budget for Council.

Debbie Hyland  
**Finance and Corporate Planning Manager**

for General Manager, Corporate

7 February 2019

