



Environment Bay of Plenty's
Quarterly Performance Report
for the period ending 31 March 2010

Overview for period ending 31 March 2010

Busy time for engaging with communities

The first three months of 2010 have been busy with public consultation on the next Regional Policy Statement, On-Site Effluent Treatment plan changes, the draft Annual Plan, proposed Port Charges and proposed Resource Management Act charges. There have been two region-wide telephone surveys on the region's Community Outcomes and the public's attitudes and perceptions towards Environment Bay of Plenty and the natural environment. Work on the Okere Gates and Ohau Weir resource consent application has also included engaging with stakeholders and planning for public open days (to be held in April).

Rotorua air quality

Implementation of the Rotorua Air Quality Action Plan has sped up considerably during the past few months. The most significant progress has been made on the bylaws, which Rotorua District Council is currently seeking submissions on as part of its draft Annual Plan. Environment Bay of Plenty is significantly supporting Rotorua District Council through this process. In addition, a dry-wood campaign was launched, Council appointed a dedicated Rotorua-based Air Quality Liaison officer, further development was done on incentive loan packages and how they can be delivered, and Council has been working closely with industry in the Ngapuna area.

Working with other agencies

Relationships with other agencies has benefitted positively with a number of joint efforts being recognised in this quarter.

- a memorandum of understanding (MoU) between Environment Bay of Plenty and Environment Waikato, agreeing to explore collaborative management of the two region's geothermal resources, which represent the bulk of New Zealand's resources of this type. The MoU will align both regional councils' policies, monitoring and, in the longer term, their resource consent and compliance processes for managing geothermal resources. The MoU sets out four areas for potential collaboration: policies, resource monitoring, consents and regulations, and community engagement.
- Council signing a second memorandum of agreement with the University of Waikato - this time for a Chair in Coastal Science. Environment Bay of Plenty is committing \$1.5 million across the next 10 years to help fund the chair. Environment Bay of Plenty already funds a Chair of Lakes Management and Restoration at the University of Waikato, which is held by Professor David Hamilton. This new Chair will focus on coastal marine and estuarine research particularly within the Bay of Plenty region.
- Environment Bay of Plenty, Environment Waikato, and the Department of Conservation released a state of the environment report in March on the health of the Kaimai and Mamaku Ranges and Waihou and Tauranga Harbour catchments. Funded by the three agencies, the report is the first action to arise out of the recently initiated Kaimai Catchments Project, which the NZ Landcare Trust coordinates. The three agencies assisted the Trust to secure funding for the project from the Ministry for the Environment. The next step is to share the report findings with community and stakeholders and then establish forums to discuss and develop community, landowner and stakeholder priorities for the catchments.

Tauranga harbour

Tauranga harbour work will benefit from the agreement between the council supporting the University of Waikato Chair in Coastal Science and from the knowledge gained through the joint state of environment report for the Kaimai and Mamaku Ranges and Waihou and Tauranga Harbour catchments.

January saw the first mass mangrove removal by mechanical means. Nearly half of the three hectares consented for removal were cleared in the first day. Additionally, more than 1100 tonnes of sea lettuce was removed from Tauranga Harbour this summer through a joint operation funded by Tauranga City Council and Environment Bay of Plenty.

Overview for period ending 31 March 2010

Environment Bay of Plenty and the Minister of Conservation appointed independent commissioners to hear submissions on a Port of Tauranga resource management consent application to dredge existing shipping channels in Tauranga Harbour. Ninety-one submissions were received on the resource consent application - 80 in opposition to the application and nine in support.

Rotorua Lakes

Rotorua lakes water quality will benefit from continuing work being undertaken in the catchment. Some recent work includes:

- Renewing the resource management consents for the Okere Gates and Ohau Weir, with further consultation and modelling being undertaken;
- A blessing with local Māori following the completion of the P locking plant for the Puarenga Stream and it becoming operational;
- Letting a contract for construction of the Rotuehu P locking plant, with construction due to start in the fourth quarter;
- Completing benchmarking under rule 11 for the catchments of Lakes Okaro, Okareka and Rotoehu, and starting benchmarking for parts of the Lake Rotorua catchment; and
- Weed removal from Lake Rotoiti's Okawa Bay and Lake Rotoehu. The work is aimed at reducing nutrients in the lake. Weed removal will also improve access and reduce navigation issues in Okawa Bay.

The discovery of a significant number of fragments of hornwort, in Lake Okataina is a blow to efforts to keep the lake free of the aquatic pest weed. The extent of the problem and possible control options are still being investigated.

Tsunami event

Following a large earthquake in Chile on 28 February 2010, the region's coastal territorial authorities and Environment Bay of Plenty all activated emergency operation centres to proactively manage the possible civil defence emergency. The activations followed a national warning issued by the Ministry of Civil Defence Emergency Management. The warning was in place for 16 hours before being downgraded to a national advisory. The biggest threat to the Bay of Plenty was the likelihood of surges and rapid sea level changes during the 24 hours following the tsunami's arrival. Strong currents were also predicted for harbours and restricted waterways.

Fund to commemorate councillor

Environment Bay of Plenty decided to set up a fund to commemorate former councillor Hawea Vercoe. Mr Vercoe, who represented the Okurei Constituency, died suddenly last year. The Matapuna Akoranga a Hawea Vercoe/The Hawea Vercoe Commemoration Fund will make up to \$20,000 available per annum through the Environmental Enhancement Fund for the next two years. After this period, continued funding will be considered as part of the Ten Year Plan.

New councillor

Rotorua-based Tai Eru was sworn as the new Ōkurei Constituency Councillor with Environment Bay of Plenty on Thursday 11 March 2010. Mr Eru replaced Mr Vercoe following his sudden death late last year. Mr Eru will represent the Ōkurei Constituency until the next Local Government election on Saturday 9 October 2010.

Financial Performance

This is the third quarterly report prepared under the new structure of the 2009-2019 ten year plan, and it is pleasing to note that Council's revenue is on track against budget. However Council's expenditure is under budget, this is mainly due to the delay in starting projects.

Variances in some of the activities financial results are partly due to timing differences between when work is planned and actually carried out. Where permanent variances have been forecast, these have been noted in the comments. The change to the structure from the previous year has also meant staff are adapting to recording their time against new codes. As a result, variations have occurred in some activities; however accuracy will improve over time.

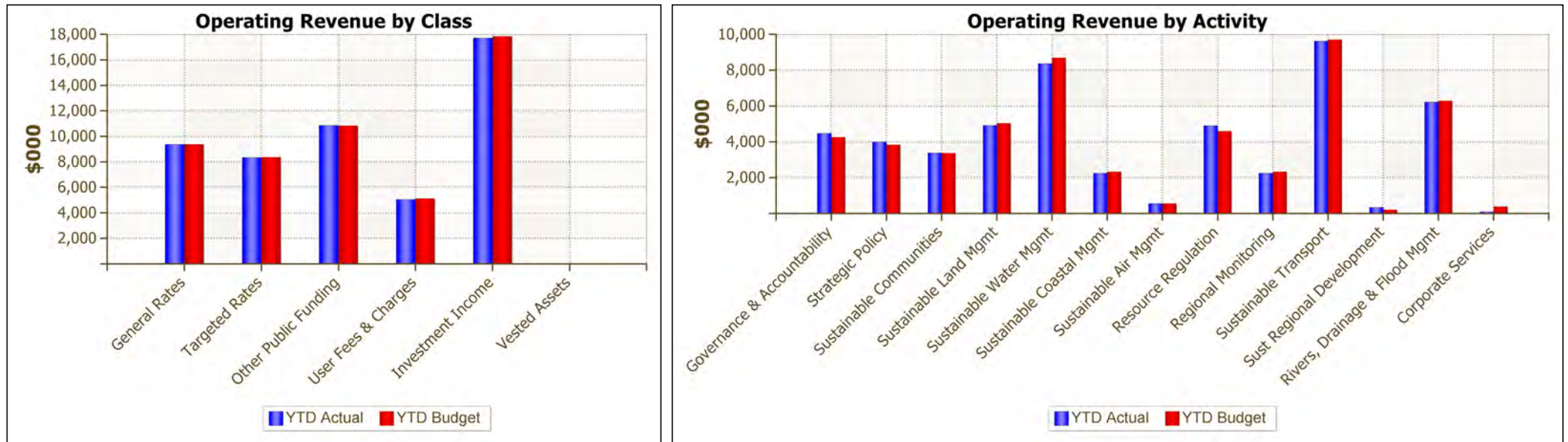
For the nine months to 31 March 2010 the Council achieved a year to date net underspend of \$5.7 million, compared to a budgeted \$0.6 million over spend. This is due to expenditure being less than budgeted as at 31 March 2010. Income and expenditure figures were as follows:

- Actual revenue received was \$51.3 million compared to a budget of \$51.5 million.
- Actual expenditure was \$45.6 million compared to a budget of \$52.1 million.

The major contributing factors for these variances are explained on the following pages.

Financial Highlights for period ending 31 March 2010

Revenue



The graphs above show the year to date actual compared to budget for the nine months to 31 March by class and by activity.

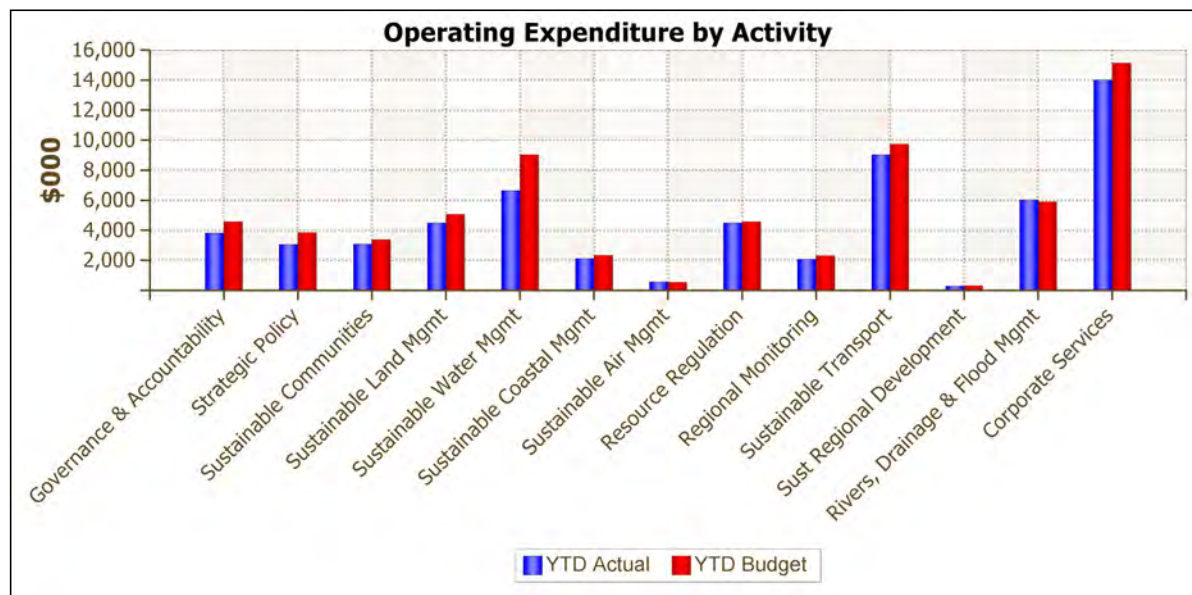
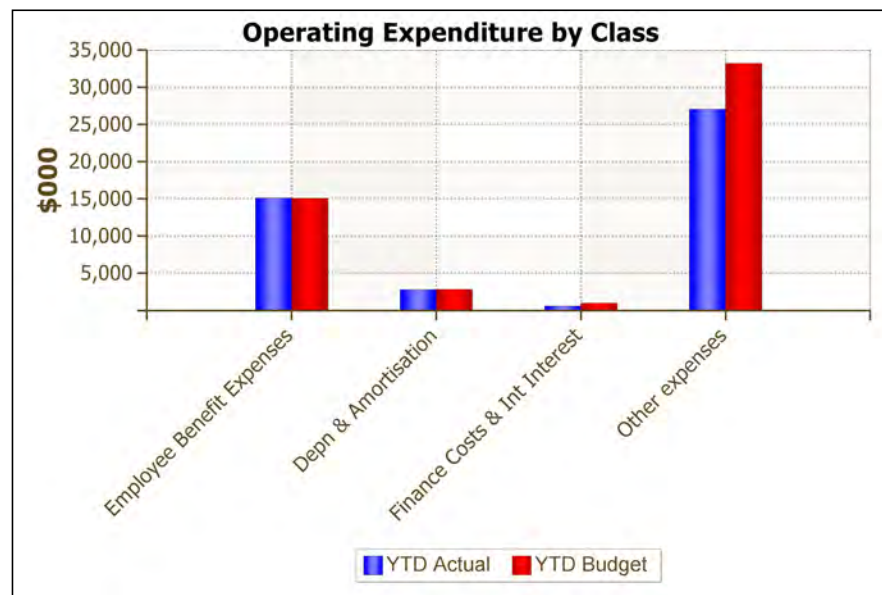
Council revenue was \$0.2million less than budget for nine months to 31 March. The variances are explained below.

- User fees and charges are under budget by \$0.1 million (2%).
 - Corporate has lower than expected rental income received due to tenants relinquishing leases early (\$0.4 million). Pollution Prevention has under recovered on budget by \$0.2 million. To offset these variances Consents have achieved revenue of \$0.5 million over budget through staff attention to cost recovery and higher charge out rates.
- Investment income was \$0.1 million less than budgeted mainly due to lower than expected interest rates (1%).
 - Interest on our PPS investments was \$0.4 million less than budget. The budget was based on an average return of 8.3%; however actual returns have only been 7.53%. This decrease in investment interest has been offset by an unbudgeted net realised gain on purchases and sales of \$0.7 million, which has resulted in PPS investment income being ahead of budget by \$0.3 million. It is expected that at year end, interest on the PPS investments will be \$1.1 million less than budget, however after realised gains are accounted for this figure is expected to reduce to \$0.7 million, if no additional gains on sales are made in the next three months.
 - Internal interest was \$0.4 million less than budget. An average interest rate of 4.5% was budgeted for, however the actual interest rate applied for the

Financial Highlights for period ending 31 March 2010

quarter was 3.19%.

Expenditure



The graphs above show the year to date actual expenditure compared to budget for the nine months to 31 March by class and activity.

Operating expenditure was \$6.5 million under budget for the nine months to 31 March 2010. The variance is explained below:

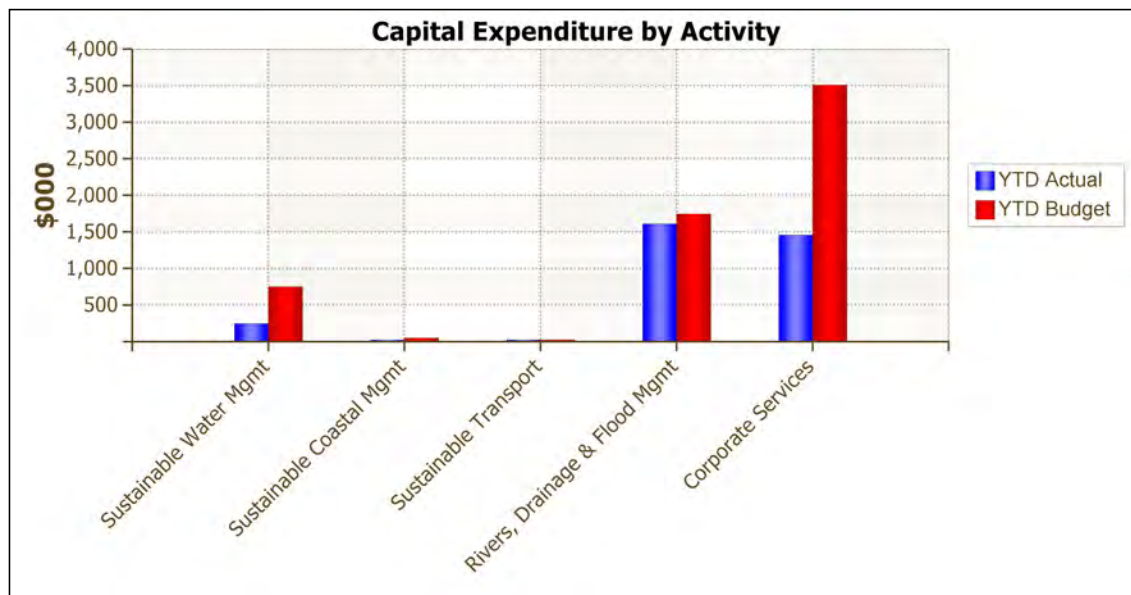
- *Employee benefit expenses* are close to budget.
- *Finance Costs and Internal Interest* is under budget by \$0.4 million due to lower than expected internal interest. Lower capital expenditure has resulted in less internal loan funding drawn down. In addition the actual interest rate charged on existing internal loans is lower than budgeted. Interest on internal loans was budgeted for at 4.5% however actual interest for the quarter ended March 2010 was charged at 3.19%.
- *Other expenses* are \$6.1 million under budget.
 - \$3.4 million relates to contract work and materials mainly in the following activities:
 - Sustainable Land Management (\$0.6 million), due to delays in projects starting and lower than expected costs on completed plans. Costs are expected to be incurred in the final quarter of the financial year.
 - Rotorua Lakes (\$2.1 million) - several projects are still in the consultation phase therefore expenditure has not been incurred. It is projected that at year end, the Rotorua Lakes Programme will be under budget and it is likely that approval will be sought to carry forward expenditure into 2010/2011. This will be confirmed closer to balance date and the adoption of the 2010/11 Annual Plan.

Financial Highlights for period ending 31 March 2010

- Sustainable Transport - Go Bus contract expenses are \$0.7 million under budget. This is offset by lower than budget NZTA income.
- Corporate Services is \$0.6 million under budget. A major portion of the under spend is the conservative approach taken to building maintenance along with savings made through a change in policy relating to non-capital purchases and telecommunications.
- Governance and Accountability is \$0.7 million under budget. This variance is a combination of staff relocation, consultancy, contract payments and the timing of costs relating to the Annual Plan production.
- Strategic Policy is under spent in consultancy fees by \$0.5 million. The variance is due to timing and spending being held back for the responsive policy, which is waiting decisions on the Regional Special Projects Committee Position Paper.
- The remaining variance of \$0.9 million is across a number of activities and relates to a variety of other expenses.

Financial Highlights for period ending 31 March 2010

Capital Expenditure



The graph above shows the year to date actual expenditure compared to budget by activity.

Capital expenditure was \$2.7 million under budget for the nine months to 31 March 2010. The variance is explained below:

- Corporate Services \$2.1 million under budget due to the delayed programming of replacement IT equipment, plant and vehicles.
- Rivers and Drainage capital expenditure is \$0.1 million under budget. The capital expenditure on Kaituna, Rangitāiki-Tarawera and Waioeka-Otara is behind budget by a combined \$0.15 million. While Whakatane-Waimana capital works is \$0.05 million over budget. At year end there is expected to be budget to carry forward.

Rotorua Lakes capital expenditure \$0.5 million under budget, due to planned work on wetland construction (Rotoehu) and P Locking Awahou Stream not yet carried out. At year end there is expected to be budget to carry forward.

Balance Sheet

Current Assets:

- Cash and cash equivalents are \$42.8 million compared to \$35.6 million as at 30 June 2009. Cash is higher due to the recent maturing of Bank of Scotland bonds that remain in cash form. In addition, we received a \$1.9 million dividend payment from Quayside Holdings Limited.

Financial Highlights for period ending 31 March 2010

- Trade and receivables are \$12.6 million compared to \$7.1 million as at 30 June 2009.

This increase is mainly due to a high amount of interest receivable (\$5.9 million) from our investments. This is due to the timing of our interest receipts. Most of our interest is paid to Council quarterly and six monthly or on maturity. Interest cash payments of \$4.8 million are expected in April, which will reduce the level of receivables.

	Balance at 30 June 09	Balance at 31 March 10
	\$	\$
Current	1,169,243	234,272
30 Days	121,975	36,530
60 Days	2,151	50,031
90 Days	11,041	109,562

Non Current Assets:

At 31 March 2010, other financial assets are \$196.5 million compared to \$197.1 million as at 30 June 2009. This decrease is due to the sale of long term investments and is offset by the revaluation increase of \$6.7 million.

Current Liabilities:

Trade and other payables are \$0.7 million higher at 31 March 2010 compared to 30 June 2009. This is mainly due to an accrual for a sewage subsidy payable to Rotorua District Council (\$1.2 million), which is partially offset by a decrease in Trade payables.

Employee benefit liabilities are \$0.7 million lower. This is due to the timing of paydays (the last March pay was paid on 7 April 2010).

Non Current Liabilities

Non Current Liabilities at 31 March 2010 are at the same level as at 30 June 2009.

Investment Portfolio

The capital value of our Investment portfolio at 31 March 2010 has decreased by \$0.6 million compared to 30 June 2009. This is made up of:

- A realised gain of \$0.8 million from the purchase of investments.
- An unrealised gain of \$6.7 million from the revaluation of our financial assets.
- Council has sold \$40.4 million of investments and purchased \$33.5 million, a net decrease of \$6.9 million.

More information on the Council's investment performance is provided in separate reports for the Finance and Governance Committee.

Financial Highlights for period ending 31 March 2010

Investment	Cost Price \$	30-June-09 Capital Value \$	30-Sep-09 Capital Value \$	31-Dec-09 Capital Value \$	31-Mar-10 Capital Value \$
Westpac	0	19,865,136	19,971,848	0	0
AIAL	10,000,000	10,026,044	10,540,845	10,404,522	10,670,382
ASB Bank	25,000,000	26,620,166	26,434,052	26,198,243	26,109,311
ANZ Sub	64,666,000	70,044,494	74,390,880	65,935,708	66,205,730
Fonterra	5,000,000	4,804,091	4,968,951	5,001,151	5,054,172
Fonterra	5,000,000	4,804,091	4,968,951	5,001,151	5,054,172
HBOS	0	5,072,824	5,080,343	5,045,772	0
HBOS	0	5,072,827	5,080,343	5,045,772	0
Insurance Australia Funding 2007 Ltd	5,000,000	4,676,250	4,750,846	5,007,866	5,061,654
Insurance Australia Funding 2007 Ltd	5,000,000	0	0	5,007,866	5,061,654
Westpac	15,000,000	16,047,303	15,893,477	15,772,297	15,698,641
Kiwibank	27,000,000	27,002,218	27,433,208	27,804,425	27,807,844
Watercare	1,500,000	1,512,366	1,529,558	1,558,659	1,538,234
Vector	1,500,000	1,489,520	1,551,619	1,515,769	1,548,858
Vector	8,500,000	0	0	7,290,003	7,483,851
Powerco	5,000,000	0	0	4,369,689	4,612,875
Citigroup	5,000,000	0	0	4,691,245	4,720,056
Citigroup	5,000,000	0	0	4,691,245	4,720,056
Swap Valuations	0	(85,511)	(79,784)	(26,381)	159,606
ANZ Cash	11,834,000	1,392,000	2,038,000	1,834,000	11,834,000
Total PPS Investments	200,000,000	198,343,819	204,553,137	202,149,002	203,341,096
Funds Management Agreement		22,341,250	22,349,358	22,369,914	22,761,309

Financial Highlights for period ending 31 March 2010

Total Investments	200,000,000	220,685,069	226,902,495	224,518,916	226,102,405
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Internal Loans

Capital works for the River Schemes and Rotorua Lakes have been funded by internal loans. Loan movements for the nine months ended 31 March 2010 are shown below. The interest rate applied in this quarter was 3.19%.

Project	Opening Balance 30 June 09 \$	Loans \$	Repayments \$	Closing Balance 31 Mar 10 \$
Kaituna	964,069	381,043	35,177	1,309,934
Rangitaiki - Tarawera	6,004,636	991,728	206,702	6,789,663
Whakatane - Waimana	4,609,033	192,090	205,265	4,595,858
Waioeka - Otara	1,555,875	9,325	63,131	1,502,070
Rotorua Lakes	7,083,512	235,011	207,675	7,110,848
Total	20,217,125	1,809,197	717,950	21,308,373

Statement of Comprehensive Income

For the period ending 31 March 2010 (includes internal interest)

Annual Budget 09/10		Month ending 31 March 2010				Year To Date			
		Actual	Budget	Variance	Over/Under	Actual	Budget	Variance	Over/Under
	(\$000)	(\$000)	(\$000)	(\$000)		(\$000)	(\$000)	(\$000)	
	Operating Revenue								
11,137	Targeted Rates	2,778	2,784	(7)	Under	8,333	8,353	(20)	Under
12,505	General Rates Revenue	3,127	3,126	0	Over	9,379	9,379	0	Over
6,824	User Fees & Charges	1,818	1,706	112	Over	5,043	5,118	(76)	Under
14,440	Other Public Funding	4,075	3,610	465	Over	10,858	10,830	28	Over
1,305	Internal interest revenue (Treasury)	179	326	(147)	Under	552	978	(427)	Under
17,732	Investment Income	5,188	4,433	755	Over	13,617	13,299	318	Over
4,700	Dividends	1,175	1,175	0	Over	3,526	3,525	2	Over
51	Interest Income - Reserves	8	13	(5)	Under	25	38	(14)	Under
2,100	Vested Assets	0	0	0	-	0	0	0	-
70,794		18,347	17,174	1,174		51,332	51,521	(189)	
	Operating Expense								
20,595	Employee benefit expenses	4,804	4,792	(12)	Over	15,121	15,089	(32)	Over
3,770	Depreciation and Amortisation	940	942	2	Under	2,821	2,827	7	Under
1,305	Finance Costs & Internal Interest	220	326	107	Under	592	979	386	Under
44,011	Other expenses	9,442	11,222	1,779	Under	27,075	33,227	6,153	Under
69,681		15,406	17,282	1,876		45,609	52,123	6,514	
1,113	Net Surplus (Deficit)	2,941	(109)	3,050		5,723	(602)	6,325	

Statement of Financial Position

For the period ending 31 March 2010

Annual Budget 09/10		30 June 2009	Year To Date
		Actual	Actual
(\$000)		(\$000)	(\$000)
	Current Assets		
170	Inventory	137	136
26,975	Cash and Cash Equivalents	35,569	42,775
4,791	Trade & Other Receivables	7,113	12,614
31,935	Total Current Assets	42,818	55,525
	Non Current Assets		
200,029	Other Financial Assets	197,146	196,456
246,512	Property Plant and Equipment	225,157	225,612
1,897	Intangible Assets	1,757	1,757
448,438	Total Non Current Assets	424,059	423,824
480,373	Total Assets	466,878	479,349
	Current Liabilities		
0	Short Term Borrowings	78	78
8,302	Trade and Other Payables	5,038	5,772
2,019	Employee benefits	2,054	1,363
10,321	Total Current Liabilities	7,170	7,214
	Non Current Liabilities		
0	Derivative Financial Instruments	80	80
75,000	Put Option Provision	75,000	75,000
369	Long term Employee Benefits	554	554
0	Long term Borrowings	117	117
75,369	Total Non Current Liabilities	75,751	75,751
85,690	Total Liabilities	82,921	82,965
394,683	TOTAL NET ASSETS	383,957	396,384

Statement of Financial Position For the period ending 31 March 2010

Annual Budget 09/10		30 June 2009	Year To Date
		Actual	Actual
(\$000)		(\$000)	(\$000)
	Equity		
68,528	Retained Earnings	65,825	71,523
118,354	Asset Revaluation Reserves	105,240	105,240
2,126	Disaster Reserves	1,699	1,724
201,169	Investment Reserve	205,000	205,000
2,000	Equalisation Reserve	4,000	4,000
1,310	Asset Replacement Reserve	0	0
1,195	Environmental Enhancement Fund	1,195	1,195
0	Current Account Reserve	1,766	1,766
0	Financial Assets for Sale Reserve	(767)	5,936
394,683	TOTAL EQUITY	383,957	396,384

Council Summary

Revenue and Expenditure for the period ending 31 March 2010

Annual Budget 09/10		Period ending 31 March 2010				Year To Date			
		Actual	Budget	Variance	Over/Under	Actual	Budget	Variance	Over/Under
	(\$000)	(\$000)	(\$000)	(\$000)		(\$000)	(\$000)	(\$000)	
	Operating Revenue by Class								
12,505	General Rates	3,127	3,126	0	Over	9,379	9,379	0	Over
11,137	Targeted Rates	2,778	2,784	(7)	Under	8,333	8,353	(20)	Under
14,440	Other Public Funding	4,075	3,610	465	Over	10,858	10,830	28	Over
6,824	User Fees & Charges	1,818	1,706	112	Over	5,043	5,118	(76)	Under
23,788	Investment Income	6,550	5,947	603	Over	17,719	17,841	(122)	Under
2,100	Vested Assets	0	0	0	-	0	0	0	-
70,794		18,347	17,174	1,174		51,332	51,521	(189)	
	Operating Expense by Class								
6,016	Grants & Subsidies	1,570	1,504	(66)	Over	4,540	4,512	(28)	Over
32,012	Other Expenses	6,779	8,177	1,398	Under	19,008	24,183	5,175	Under
1,902	Internal Plant Hire and other charges	306	475	169	Under	902	1,426	525	Under
3,770	Depreciation	940	942	2	Under	2,821	2,827	7	Under
1,305	Finance Costs	220	326	107	Under	592	979	386	Under
37,833	Staff Costs & Support Charges	9,345	8,853	(492)	Over	27,694	27,770	76	Under
6,670	Administration Expenses	1,309	1,692	382	Under	4,108	5,026	918	Under
89,507		20,469	21,969	1,500		59,665	66,723	7,058	
(18,713)	Net Surplus (Deficit) before internal recoveries	(2,122)	(4,796)	2,674		(8,333)	(15,202)	6,869	
19,826	Internal Recoveries	5,063	4,687	376	Over	14,056	14,600	(544)	Under
1,113	Net Surplus (Deficit) after internal recoveries	2,941	(109)	3,050		5,723	(602)	6,325	

Council Summary

Revenue and Expenditure for the period ending 31 March 2010

Annual Budget 09/10		Period ending 31 March 2010				Year To Date			
		Actual	Budget	Variance	Over/Under	Actual	Budget	Variance	Over/Under
(\$000)		(\$000)	(\$000)	(\$000)		(\$000)	(\$000)	(\$000)	
	Operating Revenue by Activity								
5,678	Governance & Accountability	1,502	1,420	82	Over	4,472	4,259	214	Over
5,117	Strategic Policy	1,233	1,279	(46)	Under	3,995	3,837	158	Over
4,483	Sustainable Communities	1,074	1,121	(46)	Under	3,375	3,362	13	Over
6,703	Sustainable Land Management	1,635	1,676	(40)	Under	4,912	5,027	(115)	Under
11,578	Sustainable Water Management	2,979	2,895	85	Over	8,369	8,684	(315)	Under
3,100	Sustainable Coastal Management	760	775	(15)	Under	2,246	2,325	(79)	Under
727	Sustainable Air Management	182	182	0	Under	545	545	0	Under
6,120	Resource Regulation	1,620	1,530	90	Over	4,902	4,590	312	Over
3,095	Regional Monitoring	694	774	(80)	Under	2,243	2,321	(78)	Under
12,939	Sustainable Transport	3,379	3,235	145	Over	9,624	9,704	(80)	Under
274	Sustainable Regional Development	177	69	109	Over	337	206	132	Over
10,476	Rivers, Drainage and Flood Management	2,379	2,094	285	Over	6,214	6,282	(68)	Under
506	Corporate Services	731	127	605	Over	97	380	(283)	Under
70,794		18,347	17,174	1,174		51,332	51,521	(189)	
	Operating Expense by Activity								
6,193	Governance & Accountability	1,239	1,482	242	Under	3,827	4,578	751	Under
5,218	Strategic Policy	965	1,237	272	Under	3,046	3,846	800	Under
4,571	Sustainable Communities	939	1,085	146	Under	3,079	3,371	292	Under
6,828	Sustainable Land Management	1,600	1,642	41	Under	4,487	5,056	569	Under
12,090	Sustainable Water Management	2,128	2,996	868	Under	6,633	9,041	2,407	Under
3,152	Sustainable Coastal Management	724	757	33	Under	2,124	2,333	209	Under
729	Sustainable Air Management	288	179	(109)	Over	551	543	(8)	Over
6,192	Resource Regulation	1,482	1,475	(6)	Over	4,492	4,571	79	Under
3,148	Regional Monitoring	633	737	104	Under	2,068	2,310	243	Under
12,986	Sustainable Transport	3,314	3,234	(81)	Over	9,036	9,727	691	Under
417	Sustainable Regional Development	48	100	51	Under	282	308	27	Under
7,949	Rivers, Drainage and Flood Management	2,275	1,918	(357)	Over	6,031	5,893	(138)	Over
20,033	Corporate Services	4,834	5,129	295	Under	14,010	15,145	1,135	Under
89,507		20,469	21,969	1,500		59,665	66,723	7,058	
(18,713)	Net Surplus (Deficit) before internal recoveries	(2,122)	(4,796)	2,674		(8,333)	(15,202)	6,869	

Council Summary Revenue and Expenditure for the period ending 31 March 2010

Annual Budget 09/10 (\$000)		Period ending 31 March 2010				Year To Date			
		Actual (\$000)	Budget (\$000)	Variance (\$000)	Over/ Under	Actual (\$000)	Budget (\$000)	Variance (\$000)	Over/ Under
Internal Recoveries by Activity									
0	Resource Regulation	6	0	6	Over	16	0	16	Over
565	Rivers, Drainage and Flood Management	365	141	224	Over	365	424	(58)	Under
19,261	Corporate Services	4,692	4,546	146	Over	13,675	14,176	(501)	Under
19,826		5,063	4,687	376		14,056	14,600	(544)	
1,113	Net Surplus (Deficit) after internal recoveries	2,941	(109)	3,050		5,723	(602)	6,325	
Capital Expenditure by Activity									
1,000	Sustainable Water Management	95	250	155	Under	247	750	503	Under
65	Sustainable Coastal Management	0	16	16	Under	0	49	49	Under
0	Sustainable Transport	0	0	0	Over	0	0	0	Over
5,477	Rivers, Drainage and Flood Management	1,040	1,634	594	Under	1,608	1,743	135	Under
4,675	Corporate Services	401	1,169	768	Under	1,456	3,506	2,050	Under
11,217		1537	3,069	1,533		3,311	6,048	2,737	

Activity: Governance & Accountability

Champion: Brian Trott - Group Manager Corporate Services

Programme

Governance Services

Organisational Planning and Reporting

Performance



Key Tasks and budget on track

Tasks or budget not on track

Task and budget not on track

Programme: Governance Services

Where we want to be

Levels of Service	Community Outcomes	Key Performance Indicators	Current State	Year One Target	Progress	Comment
Environment Bay of Plenty is easily contactable to the people of the region	Open and inclusive leadership	Percentage of phone calls answered before 20 seconds				93% of incoming telephone calls are answered within 20 seconds.
Environment Bay of Plenty's decision-making is inclusive and transparent	A clean and protected environment Open and inclusive leadership Respected culture and heritage	Council's decision making information is publically available: - Agendas - 2 working days before meetings - Minutes - 5 working days after meetings	100% Agenda distributed 2 working days before each Council Meeting. 100% Minutes available 5 working days after each Council Meeting.	100% Agenda distributed 2 working days before each Council Meeting. 100% Minutes available 5 working days after each		Agenda available 2 working days prior to the meeting date met 100%. Draft minutes available to view 5 days after the meeting date not met on every occasion. This will be rectified next quarter.
Environment Bay of Plenty works with its communities to provide strong regional leadership	A clean and protected environment A vibrant and fullfuling lifestyle Open and inclusive leadership Respected culture and heritage	The number of formal non-statutory agreements/Memorandum of Understanding between Council and other agencies and community groups	13 current agreements/ MOU	13		The number of agreements and MOU meets the target for Year 1.
		Residents have confidence that the regional council makes decisions that are in the best interests of the region	44% agree or strongly agree	50% agree or strongly agree		The survey to measure this KPI will be carried out over the summer period and reported in the fourth quarter.

Key On track Behind schedule Significantly behind or potential risk
 Ten Year Plan and Annual Report KPI - external Additional programme management KPI - internal





What we are going to do






	Key Project	Comment
1	Carry out a full rating review	A consultant has been engaged to carry out the review. A workshop for the Finance and Governance Committee to discuss the review with the consultant will be held on 25 May 2010.
2	Implement the Governance Services Programme	Work in the Governance programme is ongoing, particularly with Council and Committee meetings and processes.

Activity: Governance & Accountability
Champion: Brian Trott - Group Manager Corporate Services

Programme: Organisational Planning and Reporting

Where we want to be

Levels of Service	Community Outcomes	Key Performance Indicators	Current State	Year One Target	Progress	Comment
Environment Bay of Plenty's decision-making is inclusive and transparent	A clean and protected environment Open and inclusive leadership Respected culture and heritage	 Council receives unqualified audit opinions for its Ten Year Plans and Annual Reports	100%	100%		No Ten Year Plan amendments were proposed therefore no formal audit opinion was required. Informal Audit advice for Draft Annual Plan supported Council's approach.
		 Council leads and completes the review of the Regional Community Outcomes (once every six years) and monitors and reports on the region's progress towards these outcomes (once every three years)	Not Required	Not Required		Survey 2010 has been completed and will be reported to Council on 22 April (Q4)

Key  On track  Behind schedule  Significantly behind or potential risk
 Ten Year Plan and Annual Report KPI - external  Additional programme management KPI - internal

What we are going to do

	Key Project	Comment
1	Undertake a 3-yearly regional community outcomes monitoring survey	Survey 2010 has been completed and will be reported to Council on 22 April (Q4).
2	Undertake a triennial survey to measure organisational performance.	Survey 2010 has been completed and will be reported to Council on 22 April (Q4)
3	Develop a mitigation strategy for moving Council's head office from Whakatane to Tauranga	Currently waiting for the Court of Appeal case to be heard in April 2010 (Q4) and a decision to be released before further action is taken.
4	Implement the Organisational Planning and Reporting Programme	Work on this programme is ongoing, including producing the Q3 report and implementing the Significance and Decision-Making Policy. Staff are also progressing the community outcomes process, monitoring changes in the Local Government environment and closely looking at the TAFM review of the Local Government Act.
5	Prepare and adopt the 2010/11 Annual Plan	Draft Annual Plan has been adopted by Council (11 March) and consultation started on 26 March.

Activity: Governance & Accountability

Revenue and Expenditure for the Period ending 31 March 2010

Annual Budget 09/10		Quarter ending 31 March 2010				Year To Date			
		Actual	Budget	Variance	Over/Under	Actual	Budget	Variance	Over/Under
(\$000)		(\$000)	(\$000)	(\$000)		(\$000)	(\$000)	(\$000)	
	Operating Revenue by Class								
1,895	General Rates	474	474	0	Over	1,421	1,421	0	Over
0	Targeted Rates	0	0	0	-	0	0	0	-
0	Other Public Funding	107	0	107	Over	272	0	272	Over
77	User Fees & Charges	(6)	19	(25)	Under	0	58	(58)	Under
3,706	Investment Income	926	926	0	-	2,779	2,779	0	-
0	Vested Assets	0	0	0	-	0	0	0	-
5,678		1,502	1,420	82		4,472	4,259	214	
	Operating Expense by Class								
20	Grants & Subsidies	0	5	5	Under	10	15	5	Under
655	Other Expenses	114	164	50	Under	288	491	203	Under
0	Internal Plant Hire and other charges	0	0	0	-	0	0	0	-
0	Depreciation	0	0	0	-	0	0	0	-
0	Finance Costs	0	0	0	-	0	0	0	-
3,797	Staff Costs & Support Charges	853	883	30	Under	2,510	2,781	271	Under
1,721	Administration Expenses	272	430	158	Under	1,018	1,291	273	Under
6,193		1,239	1,482	242		3,827	4,578	751	
(515)	Net Surplus (Deficit) before internal recoveries	263	(62)	325		646	(320)	965	
0	Internal Recoveries	0	0	0	-	0	0	0	-
(515)	Net Surplus (Deficit) after internal recoveries	263	(62)	325		646	(320)	965	

Activity: Governance & Accountability

Revenue and Expenditure for the Period ending 31 March 2010

Annual Budget 09/10		Quarter ending 31 March 2010				Year To Date			
		Actual	Budget	Variance	Over/Under	Actual	Budget	Variance	Over/Under
(\$000)		(\$000)	(\$000)	(\$000)		(\$000)	(\$000)	(\$000)	
	Operating Revenue by Programme								
3,815	Governance Services	1,004	954	51	Over	3,043	2,861	182	Over
1,864	Organisational Planning and Reporting	498	466	32	Over	1,429	1,398	32	Over
5,678		1,502	1,420	82		4,472	4,259	214	
	Operating Expense by Programme								
4,292	Governance Services	886	1,033	147	Under	2,836	3,179	343	Under
1,902	Organisational Planning and Reporting	353	449	96	Under	991	1,400	409	Under
6,193		1,239	1,482	242		3,827	4,578	751	
(515)	Net Surplus (Deficit) before internal recoveries	263	(62)	325		646	(320)	965	
	Internal Recoveries by Programme								
0		0	0	0		0	0	0	
(515)	Net Surplus (Deficit) after internal recoveries	263	(62)	325		646	(320)	965	

Programmes

Governance Services

Comments:

Revenue is over budget in the Other Public Funding class due to the recovery from Quayside Holdings of salary costs for the Chief Operating Officer Quayside Holdings.

Expenditure is underbudget by \$230,000 in Administration Expenses due to the delay in staff relocating to Tauranga, this situation will continue till year end .

Expenditure on consultancy fees for this programme is \$50,000 under budget and it is likely that year end will also reflect a similar underspend.

Organisational Planning and Reporting

Contract payments and the production of the Annual Plan in the next quarter should see underexpenditure reduced.

Activity: Strategic Policy

Champion: Maryanne Macleod - Group Manager Strategic Development

Programme

Performance

Statutory Policy, Strategies & Plans

Non-Statutory Policy, Strategies, Plans & Initiatives

Transport Planning



Key Tasks and budget on track

Tasks or budget not on track

Task and budget not on track







Programme: Statutory Policy, Strategies & Plans






Where we want to be

Levels of Service	Community Outcomes	Key Performance Indicators	Current State	Year One Target	Progress	Comment
The Regional Pest Management Strategy is reviewed	A clean and protected environment A prosperous and Sustainable Economy	Review the (Pest Management) Strategy 3 years after it becomes operative	Operative Strategy	Review and notify Strategy		We have produced five Committee reports for Council decision making on the development of the next RPMS. These include decisions on the scope and approach of the next RPMS and how we use border control, manage gorse, wilding pine and coarse fish.
Have effective regional plans at all times, and review regional plans 10 years after they become operative	A clean and protected environment A prosperous and Sustainable Economy Healthy and Safe Communities Open and inclusive leadership Respected culture and heritage	Monitor the effectiveness and efficiency of the policy, methods and rules in regional plans every 5 years from the date the Plan becomes operative as required by Section 35 RMA.	New measure	No plans require review in Year 1		Rotorua Geothermal Regional Plan reviewed and reported to Policy & Planning Committee. No other plans require review in Year 1.
		Notify changes to the Regional Water and Land Plan for: Sustainable groundwater yields Instream minimum flow requirements National Environmental Standards on drinking water sources Nutrient management Inclusion of relevant provisions from the Rotorua Geothermal Plan, River Gravel Management Plan, Tarawera River Catchment Plan Other significant issues as arise	New measure	NES on drinking water sources plan change Plan		Work on plan changes to the Regional Water and Land Plan has not been progressed this quarter. Plan change work delay due to awaiting NPS Freshwater and NES Ecological Flows, both held up by central government. Plan Change 8 (Groundwater Bores and Flooding Conditions) made operative 2 March 2010.
		Notify changes to the Regional Coastal Environment Plan for: Updating maps Coastal occupation charges Aquaculture management areas NZ Coastal Policy Statement Other significant issues as arise	New measure	Coastal occupation charges, updating plan maps		Draft Plan Change No.1 (Coastal Occupation Charges) placed on hold. Work on upgrading coastal plan maps and revising ecological, landscape and heritage sites (Plan Change No.2) on track. Draft Plan Change No. 2 to be completed by end June. Involvement in plan readiness project for aquaculture during quarter, with government considering deeming provisions directly into coastal plans.
		Review the regional plans 10 years after they become operative.	All regional plans are operative	Review Rotorua Geothermal		Rotorua Geothermal Regional Plan reviewed and report produced (March 2010).
		Notify changes to the Regional Air Plan to address new issues or for consistency with other documents	Regional Air Plan is operative	Notify Plan Change 1 to Regional Air		The scope of possible plan changes to the Regional Air Plan has yet to be agreed. Priority has been on air policy and implementation work under Rotorua Air Management

Activity: Strategic Policy

Champion: Maryanne Macleod - Group Manager Strategic Development

			Submissions on territorial authority planning proposals and resource consent applications are made within statutory timeframes	100% of statutory timeframes met	100% of statutory timeframes met		100% of statutory timeframes have been achieved. During this quarter submissions were made on Proposed Tauranga City Plan, TB Review and Restarting Aquaculture. Four district plan appeals that Council lodged or joined were resolved in this quarter by consent order or withdrawal/agreements, including Whakatane District Plan - Ohiwa Harbour and esplanade reserves, Omokoroa Stage 2 (Neil Construction - WBOPDC District Plan) and Ohiwa Spit coastal hazards (Opotiki District Plan). A district consent application appeal for Reeve subdivision at Minden, Tauranga was resolved by consent order.
Have an operative Regional Policy Statement at all times, and review the Statement 10 years after it becomes operative	A clean and protected environment A prosperous and Sustainable Economy Healthy and Safe Communities Open and inclusive leadership Respected culture and heritage		The Regional Policy Statement (RPS) is reviewed and made operative	The Statement is operative	The reviewed Statement is publicly notified in 2009		Draft Regional Policy Statement produced and made available for public comment on 2 February. Comments closed 1 April and 110 comments received from external organisations.
			Submissions on territorial authority planning proposals and resource consent applications are made within statutory timeframes	100% of statutory timeframes met	100% of statutory timeframes met		100% of statutory timeframes have been achieved. During this quarter submissions were made on Proposed Tauranga City Plan, TB Review and Restarting Aquaculture. Four district plan appeals that Council lodged or joined were resolved in this quarter by consent order or withdrawal/agreements, including Whakatane District Plan - Ohiwa Harbour and esplanade reserves, Omokoroa Stage 2 (Neil Construction - WBOPDC District Plan) and Ohiwa Spit coastal hazards (Opotiki District Plan). A district consent application appeal for Reeve subdivision at Minden, Tauranga was resolved by consent order.

Key  On track  Behind schedule  Significantly behind or potential risk
 Ten Year Plan and Annual Report KPI - external  Additional programme management KPI - internal

What we are going to do

	Key Project	Comment
1	Identify and assess improvements to the Regional Water and Land Plan to address Rule 11 for Rotorua Lakes	This project was completed in the first quarter, and has been reported to both the Policy and Planning and the Regional Monitoring and Operations Committees.
2	Review the Water and Land Plan provisions relating to nutrient management.	Project planning commenced but awaiting confirmation of direction in second generation Regional Policy Statement.
3	Commence RWLP plan to accommodate the NES on drinking water sources.	Plan change to accommodate the NES on drinking water sources not commenced as not urgent priority against other work. Also need to set policy direction in second generation RPS first.
4	Monitor and report on coastal hazard risk using Coastal Hazard Risk Indicators (link to NERMN)	This project was completed in the first quarter and reported to the September 2009 meeting of the Regional Monitoring and Operations Committee.
5	Publicly notify the second generation Proposed Regional Policy Statement for submissions and further submissions.	Refer to comments on associated KPI. Second generation RPS due to be publicly notified in first quarter of 2010/11 in accordance with agreed direction of Council.
6	Review and notify the Regional Pest Management Strategy	Five Committee reports have been produced for Council decision making on the development of the next RPMS. These include decisions on the scope and approach of the next RPMS and how we use border control, manage gorse, wilding pine and coarse fish.

Activity: Strategic Policy







Champion: Maryanne Macleod - Group Manager Strategic Development






7	Development, and report on, indicators for Outstanding Natural Features and Landscapes for the region - RCEP	A review of outstanding features and landscapes in the coastal environment of the Bay of Plenty initiated during the quarter with Boffa Miskell consultants as part of plan change to upgrade coastal planning maps in Regional Coastal Environment Plan.
8	Commence plan change to the Regional Coastal Environment Plan to update coastal planning maps and address coastal occupation charges.	Plan change for coastal plan map upgrade progressed significantly during quarter.
9	Review Rotorua Geothermal Plan.	Rotorua Geothermal Regional Plan reviewed and reported to Policy and Planning Committee.
10	Implement the Statutory Policy, Strategies & Plans Programme	Ongoing work in this programme is being progressed, including implementation and monitoring of operative regional plans, and making comments/submissions on district plan and district consent applications received by the Regional Council in accordance with agreed protocols.
11	Commence any urgent plan changes to the Regional Coastal Environment Plan arising from NZCPS or the 5 year Coastal Plan review	Currently still awaiting release of NZCPS decisions before progressing this project and reviewing coastal plan. Decisions made by Board of Inquiry but held up by Government.
12	Initiate planning processes to include Instream Minimum Flow Requirements for the western Bay of Plenty catchments in the Water and Land Plan via a plan change.	Still awaiting National Policy Statement on Freshwater and National Environmental Standard on Ecological Flows to confirm planning framework before commencing plan change.
13	Commence RWLP plan change to incorporate sustainable yields for groundwater in western Bay of Plenty.	Review of chapter 5.1 (Water Allocation) completed by Opus Consultants and reported to ELT in March. Sustainable yields for groundwater being established by Science section to enable plan change to commence in 2010/11.
14	Establish a programme for monitoring the implementation and effectiveness of the methods in the RWLP.	Implementation continuing, with two further chapters reviewed and reported on in quarter through implementation information sheets (Wetlands, Beds of Rivers and Streams) and made available on website. Guidance note for stock in waterbodies produced by Planning Frameworks and agreed to with Consents, Pollution Prevention, and Land Management staff.

Activity: Strategic Policy Champion: Maryanne Macleod - Group Manager Strategic Development

Programme: Non-Statutory Policy, Strategies, Plans & Initiatives

Where we want to be

Levels of Service	Community Outcomes	Key Performance Indicators	Current State	Year One Target	Progress	Comment
Strategic policy is targeted to the relevant current issues	A clean and protected environment A prosperous and Sustainable Economy Healthy and Safe Communities Open and inclusive leadership Respected culture and heritage	 Policy advice is high quality as assessed independently	new measure	80% of policy assessed as "high" quality		Policy advice will be assessed independently on an annual basis. The assessment will start in the fourth quarter.
		 Smartgrowth actions are implemented where Environment Bay of Plenty is the lead agency				SmartGrowth actions continue to be implemented where the Regional Council is the lead agency. Change 3 to the Regional Policy Statement (Additions to Omokoroa Stage 2 Urban Growth Area) made operative 23 March 2010. Tauranga Harbour Sediment Study by NIWA received and reported to Regulation, Monitoring and Operations Committee in February.
		 Action plans are developed for Lakes Rotorua/Rotoiti, Rotoehu, Okareka, Okaro, Okataina, Rerewhakaaitu, Rotokakahi, Rotoma, Rotomahana, Tarawera and Tikitapu	2 actions plans are operative, 2 others are in dev	Develop water quality action plans for two Rotorua Lakes		In Year One 2009/10 the target is to develop water quality action plans for two Rotorua Lakes. Action Plan have been developed for Lake Rotoma and Lake Rotorua/Rotoiti.

Key  On track  Behind schedule  Significantly behind or potential risk
 Ten Year Plan and Annual Report KPI - external  Additional programme management KPI - internal







What we are going to do






	Key Project	Comment
1	Deliver requested policy work on discrete or one-off issues.	Responsive policy advice for this quarter has focussed on servicing the Regional Special Projects Committee in their development of the Position Paper on land use change for Lake Rotorua. An independent review of the operation of the Terms of Reference for the Rotorua Te Arawa Lakes Strategy Group has been completed.
2	Provide comments and submissions on district plans and Central Government policy.	Key submissions lodged this quarter include: National Bovine Tuberculosis Pest management, Proposed Tauranga City Plan, and Restarting Aquaculture report.
3	Develop water quality action plans for two Rotorua Lakes.	Two action plans have been completed and approved by the Rotorua Te Arawa Lakes Strategy group. They are the Lake Rotorua/Rotoiti Action Plan and the Lake Rotoma Action Plan.
4	Implement the Non-Statutory Policy, Strategies, Plans & Initiatives Programme	Ongoing work is progressing in this programme, which includes Smartgrowth, and implementation of the Tauranga Harbour Integrated Management Strategy and Tauranga Harbour Recreation Strategy.
5	Scope Sustainable Development Framework	No work on this project has been undertaken this quarter. Scoping will be carried out in the fourth quarter.

Activity: Strategic Policy
Champion: Maryanne Macleod - Group Manager Strategic Development

Programme: Transport Planning

Where we want to be

Levels of Service	Community Outcomes	Key Performance Indicators	Current State	Year One Target	Progress	Comment
Transport policy documents are prepared and reviewed according to legislative requirements	A clean and protected environment A prosperous and Sustainable Economy Healthy and Safe Communities Open and inclusive leadership	 The Regional Land Transport Strategy is reviewed by 30 June 2010 and every six years subsequently	Strategy operative	Strategy reviewed		Council is reviewing the Regional Land Transport Strategy (RLTS). The September 2009 Regional Transport Committee resolved to extend the development of the next Bay of Plenty Regional Land Transport Strategy by 18 months. The Minister has approved the extension.
		 The Regional Land Transport Programme is submitted to the New Zealand Transport Agency by a date set by the agency every three years by 2012	Programme adopted 2009	Maintain Programme		The Regional Land Transport Programme was approved in the 2008/09 financial year. In the 2009/10 financial year it is being implemented.
		 The Regional Passenger Transport Plan is prepared by 30 June 2010 and every three years subsequently	Plan adopted 2006	Plan prepared and adopted		Work has started on preparing the Regional Public Transport Plan. Because of the linkages with the Regional Land Transport Strategy, it is expected that preparation of the RPTP will now be completed in the 2010/11 financial year. A report to this effect was presented to Council's Transport Committee on 4 December 2009.

Key  On track  Behind schedule  Significantly behind or potential risk
 Ten Year Plan and Annual Report KPI - external  Additional programme management KPI - internal

What we are going to do

	Key Project	Comment
1	Review the Regional Land Transport Strategy	Council is reviewing the Regional Land Transport Strategy (RLTS). The September 2009 Regional Transport Committee resolved to extend the development of the RLTS by 18 months. The Minister has approved the extension.
2	Carry out a freight study.	Council engaged a consultant in the third quarter to undertake a regional freight study. The draft report was delivered in April 2010.
3	Implement the Transport Planning Programme	Council staff are currently focussing on developing the new Regional Land Transport Strategy. Staff provided updates on implementation of the current RLTS to the Regional Transport Committee on 2 December 2009 and again on 18 March 2010.
4	Prepare a Regional Passenger Transport Plan	Work has started on preparing the Regional Public Transport Plan. Because of the linkages with the Regional Land Transport Strategy, the RPTP will now be completed in the 2010/11 financial year. A report to this effect was presented to Council's Transport Committee on 4 December 2009.

Activity: Strategic Policy

Revenue and Expenditure for the Period ending 31 March 2010

Annual Budget 09/10		Quarter ending 31 March 2010				Year To Date			
		Actual	Budget	Variance	Over/Under	Actual	Budget	Variance	Over/Under
(\$000)		(\$000)	(\$000)	(\$000)		(\$000)	(\$000)	(\$000)	
	Operating Revenue by Class								
1,664	General Rates	416	416	0 Under		1,248	1,248	0 Under	
0	Targeted Rates	0	0	0 -		0	0	0 -	
198	Other Public Funding	2	50	(47) Under		302	149	154 Over	
0	User Fees & Charges	1	0	1 Over		4	0	4 Over	
3,254	Investment Income	814	814	0 Over		2,441	2,441	0 Over	
0	Vested Assets	0	0	0 -		0	0	0 -	
5,117		1,233	1,279	(46)		3,995	3,837	158	
	Operating Expense by Class								
3,585	Staff Costs & Support Charges	729	829	100 Under		2,440	2,622	182 Under	
239	Administration Expenses	38	60	22 Under		82	179	97 Under	
168	Grants & Subsidies	104	42	(63) Over		181	126	(56) Over	
1,226	Other Expenses	94	307	213 Under		343	920	576 Under	
0	Internal Plant Hire and other charges	0	0	0 -		0	0	0 -	
0	Depreciation	0	0	0 -		0	0	0 -	
0	Finance Costs	0	0	0 -		0	0	0 -	
5,218		965	1,237	272		3,046	3,846	800	
(101)	Net Surplus (Deficit) before internal recoveries	268	42	226		949	(9)	958	
0	Internal Recoveries	0	0	0 -		0	0	0 -	
(101)	Net Surplus (Deficit) after internal recoveries	268	42	226		949	(9)	958	

Activity: Strategic Policy Revenue and Expenditure for the Period ending 31 March 2010

Annual Budget 09/10 (\$000)		Quarter ending 31 March 2010				Year To Date			
		Actual (\$000)	Budget (\$000)	Variance (\$000)	Over/ Under	Actual (\$000)	Budget (\$000)	Variance (\$000)	Over/ Under
Operating Revenue by Programme									
2,051	Statutory Policy Strategies & Plans	513	513	0	Under	1,538	1,538	0	Under
1,856	Non-Statutory Policy Strategies Plans & Initiatives	465	464	1	Over	1,402	1,392	9	Over
1,209	Transport Planning	255	302	(47)	Under	1,056	907	148	Over
5,117		1,233	1,279	(46)		3,995	3,837	158	
Operating Expense by Programme									
2,093	Statutory Policy Strategies & Plans	601	493	(107)	Over	1,545	1,540	(6)	Over
1,895	Non-Statutory Policy Strategies Plans & Initiatives	213	451	238	Under	854	1,398	545	Under
1,230	Transport Planning	151	293	142	Under	647	908	261	Under
5,218		965	1,237	272		3,046	3,846	800	
(101)	Net Surplus (Deficit) before internal recoveries	268	42	226		949	(9)	958	
Internal Recoveries by Programme									
0		0	0	0		0	0	0	
(101)	Net Surplus (Deficit) after internal recoveries	268	42	226		949	(9)	958	

Programmes

Statutory Policy, Strategies & Plans

Comments:

Budget on track across programme at end of Period 9 (\$1,545,000 actual against \$1,540,000 budget). Slight overspend in staff operational costs due to coding of staff time across this programme, the Non-statutory Policies, Strategies & Plans programme and Sustainable Water Management programme.

Non-Statutory Policy, Strategies, Plans & Initiatives

The budget for Non-Statutory policy is under spent in the consultants/contracts area for a variety of reasons. This area is carrying two staff vacancies which recruitment has been partially successful. Budget spend on consultants for responsive policy is also being held back awaiting the decisions on the Regional Special Projects Committee Position Paper on Land Use Change for Lakes Rotorua. Decision on future work will be made by Council on 22 April and if approved some projects will be funded from this budget.

Staff time is also under budget due to the staff vacancies and it has been necessary to spend more time on statutory policy work.

Over expenditure in the SmartGrowth subsection is due to six monthly invoicing of SmartGrowth operational costs by Tauranga City Council in the first quarter

Activity: Strategic Policy Revenue and Expenditure for the Period ending 31 March 2010

Transport Planning

Operating Revenue - Other Public Funding

The variance shown in the report has come about because the Council will receive more New Zealand Transport Agency (NZTA) subsidy than budgeted. This is because NZTA changed how it calculates its financial assistance to regional councils for land transport planning activities and Council has also been able to attract a higher financial assistance rate than initially budgeted for some of the Regional Land Transport Strategy investigations.

Operating Expenditure - Other Expenses

The variance shown in the report mainly relates to less expenditure on consultancy fees than budgeted, primarily in two areas: the Regional Land Transport Strategy investigations; and a contribution towards the western Bay of Plenty rail passing loop project.

The year end result should see this Activity under spent, primarily in the area of consultancy fees as some projects will not cost the amounts budgeted and others will carry over into the following year.

Activity: Sustainable Communities

Champion: Brian Trott - Group Manager Corporate Services

Programme

Recreation and Open Space

Environmental Enhancement Fund

Environmental Education

Communications

Maori Engagement

Civil Defence & Emergency Management

Performance



Key Tasks and budget on track

Tasks or budget not on track

Task and budget not on track

Programme: Recreation and Open Space

Where we want to be

Levels of Service	Community Outcomes	Key Performance Indicators	Current State	Year One Target	Progress	Comment
Council provides open space and recreation opportunities at important sites for everyone to enjoy	A clean and protected environment A vibrant and fullfuling lifestyle Healthy and Safe Communities Respected culture and heritage Value on learning and excellence	The Papamoa Hills Regional Park and Onekawa property are managed in accordance with the relevant management plan	new measure	100%		The management of Papamoa Hills Regional Park is overall tracking well. Progress has been slow but positive to resolve the final stages of the Environment Court Appeal at Papamoa Hills. Once a cultural inventory has been completed for the park, the appeal will be dismissed. The Onekawa property is tracking well on a maintenance only budget since upgrades were completed in the second financial quarter. A Memorandum of Understanding with the Ohiwa Ratepayers and Residents Association has been drafted for this property.
		Percentage of users of Papamoa Hills Cultural Heritage Regional Park who rate their experience as satisfactory or higher	new measure	75%		The Papamoa Hills Regional Park users survey was completed in February 2010 and showed that 89% of users "value having a regional park a lot". Overall satisfaction level with the service we provide to the community is 92.3%.

Key On track Behind schedule Significantly behind or potential risk
 Ten Year Plan and Annual Report KPI - external Additional programme management KPI - internal

What we are going to do

	Key Project	Comment
1	Adopt a management plan for the Onekawa property	Planning to complete a property operational management plan has commenced. Stakeholders to the plan have been engaged and a Memorandum of Understanding with the Ohiwa Ratepayers and Residents Association has been drafted for signing. The operational management plan will be complete by November 2010 as per the the Ten Year Plan.
2	Develop the Onekawa property in line with the management plan	All upgrades to the Onekawa property have been completed on time, however, the expenditure and staff costs are over budget. This is due to the authorisation and completion of an unbudgeted project to improve access to the property. The Onekawa property is now on a maintenance only budget.



Activity: Sustainable Communities
Champion: Brian Trott - Group Manager Corporate Services






3	Implement the Recreation and Open Space Programme	All operations and maintenance programmes are being carried out on schedule as per the relevant management plans.
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Activity: Sustainable Communities
Champion: Brian Trott - Group Manager Corporate Services

Programme: Environmental Enhancement Fund

Where we want to be

Levels of Service	Community Outcomes	Key Performance Indicators	Current State	Year One Target	Progress	Comment
Council provides opportunities for communities to enjoy, care for, become involved in and learn about sustaining our environment	A clean and protected environment Healthy and Safe Communities Respected culture and heritage Value on learning and excellence	 Percentage of Environmental Enhancement Fund projects due for completion each year that are successfully completed		75%		This KPI will be reported at the end of the financial year (June 2010), but is on track to meet targets at this stage.

- Key  On track  Behind schedule  Significantly behind or potential risk
-  Ten Year Plan and Annual Report KPI - external  Additional programme management KPI - internal



What we are going to do






	Key Project	Comment
1	Implement the Environmental Enhancement Fund Programme	Overall the programme is proceeding as planned.

Activity: Sustainable Communities
Champion: Brian Trott - Group Manager Corporate Services

Programme: Environmental Education

Where we want to be

Levels of Service	Community Outcomes	Key Performance Indicators	Current State	Year One Target	Progress	Comment
Council provides opportunities for communities to enjoy, care for, become involved in and learn about sustaining our environment	A clean and protected environment Healthy and Safe Communities Respected culture and heritage Value on learning and excellence	 Percentage of Bay of Plenty participants (groups and individuals) who are satisfied with Council-supported education initiatives promoting sustainability, who rate their involvement as satisfactory or higher.		75%		Reporting is done on an annual basis on this performance measure at the end of the financial year.

- Key
-  On track
-  Behind schedule
-  Significantly behind or potential risk
-  Ten Year Plan and Annual Report KPI - external
-  Additional programme management KPI - internal





What we are going to do






	Key Project	Comment
1	Implement the Environmental Education Programme	All Environmental Education processes are ongoing with continued sponsorship of the Sustainable Business Awards, production of Pollution Busters newsletters, and supporting and facilitating educational resources in the region.

Activity: Sustainable Communities
Champion: Brian Trott - Group Manager Corporate Services

Programme: Communications

Where we want to be

Levels of Service	Community Outcomes	Key Performance Indicators	Current State	Year One Target	Progress	Comment
Council communicates with the community on regional issues allowing the public to engage in Council's decision-making	A clean and protected environment Healthy and Safe Communities Respected culture and heritage Value on learning and excellence	 Percentage of Bay of Plenty residents' who can identify Environment Bay of Plenty's core responsibility	New measure	70%		The Attitudes and Perception Survey was carried out over February/March, and the results will be reported to Council in the next quarter.
		 Level of Bay of Plenty residents' awareness of Environment Bay of Plenty's activities and/or responsibilities	New measure	35%		The Attitudes and Perception Survey was carried out over February/March, and the results will be reported to Council in the next quarter.

- Key
-  On track
-  Behind schedule
-  Significantly behind or potential risk
-  Ten Year Plan and Annual Report KPI - external
-  Additional programme management KPI - internal

What we are going to do









	Key Project	Comment
1	Implement the Communications Programme	Overall the programme is running as planned.






Activity: Sustainable Communities

Champion: Brian Trott - Group Manager Corporate Services

Programme: Maori Engagement

Where we want to be

Levels of Service	Community Outcomes	Key Performance Indicators	Current State	Year One Target	Progress	Comment
Council engages with Bay of Plenty Maori to inform its decision-making, streamline processes and have better quality outcomes for the region	A clean and protected environment Respected culture and heritage	 The Treaty Tool Box is reviewed annually and updated if necessary.	new measure	100%		The Treaty Toolbox has been reviewed and the update is on track.
		 Funding is provided to sponsor iwi representatives to attend appropriate training to be qualified to participate in resource consent hearings (Making Good Decisions Training).	New measure	Funding for 3 representatives		Funding has been provided.
		 Council receives a favourable or satisfactory independent cultural audit.	n/a	100%		A decision has been made to defer this audit. However, Environment Bay of Plenty has been indirectly audited through case study research in regards to Maori Engagement recently by: The Department of Internal Affairs, Te Puni Kokiri and the Human Rights Commission.
		 Percentage of iwi/hapu respondents who were satisfied that the Maori Committee is a useful forum for meaningful discussion and engagement	Survey being undertaken in early 2009	50%		The Maori Committee was surveyed throughout 2009. No further surveys are planned.

Key  On track  Behind schedule  Significantly behind or potential risk
 Ten Year Plan and Annual Report KPI - external  Additional programme management KPI - internal







What we are going to do






	Key Project	Comment
1	Assist resource consent staff to develop Maori consultation guidelines for resource consent applicants	Maori consultation guidelines have been included in a general consultation guideline for resource consent applicants, which will be completed in the fourth quarter.
2	Undertake an independent cultural audit to measure Council's performance of engaging with Maori	The Cultural Audit has been deferred.
3	Develop guidelines for staff on how to take into account hapu/iwi management plans	In progress and under development.
4	Implement the Maori Engagement Programme	An Engagement Strategy has been drafted and will be tabled at a Maori Committee meeting in either May or August 2010. The Maori Directory is in the process of being upgraded. This is due to be piloted in April-June 2010. Statutory Acknowledgements are routinely placed on the GIS data base and the Maori Directory to ensure staff have access to these documents. Staff are engaging with iwi that are in the process of settling Treaty claims.
5	Develop guidelines for assessing hapu/iwi funding applications	A guideline flow chart has been developed for staff that assess iwi management plans.

Activity: Sustainable Communities
Champion: Brian Trott - Group Manager Corporate Services

Programme: Civil Defence & Emergency Management

Where we want to be

Levels of Service	Community Outcomes	Key Performance Indicators	Current State	Year One Target	Progress	Comment
Council helps prepare the region to be resilient from the effects of natural and other hazards	A clean and protected environment Healthy and Safe Communities Quality, Affordable Infrastructure	 Bay of Plenty CDEM Group is independently assessed as having a competent emergency management capability	new measure	100%		The Ministry of Civil Defence Emergency Management conducted a capability assessment of the Bay of Plenty CDEM Group over the period May - Jun 2009. The resultant report in October 2009 identified strengths and opportunities for the CDEM Group.
		 BOP CDEM Group Emergency Operations Centre is assessed as having a competent emergency management capability	new measure	100%		The Group Emergency Coordination Centre is developing its capability through the delivery of individual training courses and low level exercises. More challenging exercises are scheduled in 2010. The Group Emergency Coordination Centre capability is below competent level, but is on track to developing a competent capability with respect to personnel. The physical attributes including location, building, and facilities will be addressed through an independent audit directed by the CDEM Group Coordinating Executive Group.
		 Percentage of residents that have an emergency plan, including an emergency kit enabling self sufficiency for three days	44%	45%		The target to be achieved was set at 45%. The result of the 2010 Environment Bay of Plenty Survey indicated that 44% of residents have an emergency preparedness kit. This is the same result as for the 2006 survey.

Key  On track  Behind schedule  Significantly behind or potential risk
 Ten Year Plan and Annual Report KPI - external  Additional programme management KPI - internal

What we are going to do

	Key Project	Comment
1	Develop capability of Group Emergency Operations Centre	This project is behind schedule. Development of personnel capability is ongoing. Group Emergency Coordination Centre facilities will be subject to independent audit by the Ministry of Civil Defence Emergency Management.
2	Develop the second generation CDEM Group Plan	The project is on track. The first draft is being presented to the Coordinating Executive Group on 1 April 2010. Final approval due by December 2010.
3	Undertake Tsunami Warning Systems Project	This project is on track. Recommendations for a suite of tsunami warning systems are due by October 2010. A tsunami inundation map for the Bay of Plenty Coastline has been produced. It is currently being subjected to independent checks (through GNS Science) before being put into the public domain. It is expected this will produce a degree of public interest - CDEM Group territorial authority members will need to be prepared to respond to enquiries and to conduct community based response planning.
4	Develop capacity of Group Emergency Management Office	This project is on track, and development is ongoing. Staff are undertaking a continuous and reviewed professional development programme which includes international accreditation and post-graduate university study.
5	Develop a public education strategy	This is yet to be developed, and the completion target is October 2010.
6	Implement the Civil Defence & Emergency Management Programme	The MCDEM capability assessment highlighted areas of opportunity. These, together with the CDEM programme elements are included in the Group Emergency Management work programme.
7	Develop a CDEM Group Website	The website is complete.

Activity: Sustainable Communities
Champion: Brian Trott - Group Manager Corporate Services

8	Undertake a CDEM Group Communications Project Study	The study has been completed. Equipment purchases are scheduled for July 2010.
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Activity: Sustainable Communities

Revenue and Expenditure for the Period ending 31 March 2010

Annual Budget 09/10		Quarter ending 31 March 2010				Year To Date			
		Actual	Budget	Variance	Over/Under	Actual	Budget	Variance	Over/Under
(\$000)		(\$000)	(\$000)	(\$000)		(\$000)	(\$000)	(\$000)	
	Operating Revenue by Class								
1,447	General Rates	362	362	0 Under	1,086	1,086	0 Under		
0	Targeted Rates	0	0	0 -	0	0	0 -		
205	Other Public Funding	3	51	(48) Under	162	154	9 Over		
0	User Fees & Charges	2	0	2 Over	4	0	4 Over		
2,830	Investment Income	708	708	0 Over	2,123	2,123	0 Over		
0	Vested Assets	0	0	0 -	0	0	0 -		
4,483		1,074	1,121	(46)	3,375	3,362	13		
	Operating Expense by Class								
3,052	Staff Costs & Support Charges	649	707	58 Under	2,082	2,232	150 Under		
300	Administration Expenses	11	74	63 Under	139	224	85 Under		
366	Grants & Subsidies	133	92	(41) Over	368	275	(93) Over		
841	Other Expenses	143	210	67 Under	481	631	150 Under		
0	Internal Plant Hire and other charges	0	0	0 -	0	0	0 -		
11	Depreciation	3	3	0 -	8	8	0 -		
0	Finance Costs	0	0	0 -	0	0	0 -		
4,571		939	1,085	146	3,079	3,371	292		
(88)	Net Surplus (Deficit) before internal recoveries	135	35	100	296	(9)	305		
0	Internal Recoveries	0	0	0 -	0	0	0 -		
(88)	Net Surplus (Deficit) after internal recoveries	135	35	100	296	(9)	305		

Activity: Sustainable Communities Revenue and Expenditure for the Period ending 31 March 2010

Annual Budget 09/10 (\$000)		Quarter ending 31 March 2010				Year To Date			
		Actual (\$000)	Budget (\$000)	Variance (\$000)	Over/ Under	Actual (\$000)	Budget (\$000)	Variance (\$000)	Over/ Under
Operating Revenue by Programme									
382	Recreation and Open Space	97	95	1	Over	288	286	2	Over
618	Maori Engagement	155	155	0	Over	464	464	0	Over
1,631	Communications	408	408	0	Over	1,224	1,223	1	Over
578	Environmental Enhancement Fund	144	144	0	Under	433	433	0	Under
601	Environmental Education	147	150	(3)	Under	453	451	2	Over
674	Civil Defence & Emergency Management	124	168	(45)	Under	513	505	8	Over
4,483		1,074	1,121	(46)		3,375	3,362	13	
Operating Expense by Programme									
389	Recreation and Open Space	70	96	26	Under	369	291	(79)	Over
631	Maori Engagement	155	148	(7)	Over	406	463	57	Under
1,664	Communications	319	393	74	Under	1,052	1,225	173	Under
589	Environmental Enhancement Fund	152	142	(10)	Over	480	437	(43)	Over
613	Environmental Education	103	145	42	Under	395	451	57	Under
684	Civil Defence & Emergency Management	139	161	21	Under	376	502	126	Under
4,571		939	1,085	146		3,079	3,371	292	
(88)	Net Surplus (Deficit) before internal recoveries	135	35	100		296	(9)	305	
Internal Recoveries by Programme									
0		0	0	0		0	0	0	
(88)	Net Surplus (Deficit) after internal recoveries	135	35	100		296	(9)	305	

Programmes

Recreation and Open Space

Comments:

Tasks are on track for the Recreation and Open Space Programme by year end pending the outcome of the final stages of the Environment Court Appeal for Papamoa Hills Regional Park. Planning for all budgeted work has commenced for Papamoa Hills Regional Park, but the revegetation project is on hold until the Environment Court Appeal has been dismissed. The budget is not on track as authorisation was granted in the second quarter for unbudgeted expenditure to improve access to the Onekawa property. If all budgeted tasks are completed in this financial year, there may be an overspend at year end of up to \$100,000.

Activity: Sustainable Communities

Revenue and Expenditure for the Period ending 31 March 2010

Environmental Enhancement Fund	Budget is generally on track. Variances in the budget are a timing issue which are the result of some community groups not collecting funding for approved projects in the same year as the approval occurs.
Environmental Education	<p>There is a current variance due to several factors - one off savings in producing the teachers energy resource and teacher release days.</p> <p>This area is expected to be underspent by about \$30,000 - this is the result of a one-off saving on a teachers' resource and release days for teachers not being claimed by their schools.</p>
Communications	<p>While tasks are on track, budget is underspent in this area because of some one-off savings on the printing of Backyard, and vacancies in staffing.</p> <p>It is expected that this budget will be underspent by about \$200,000 this financial year. The underspend is a result of staff vacancies and restructure, one-off savings and under expenditure on i reactive communications areas for managing issues, crises and major projects.</p>
Maori Engagement	This programme is tracking well.
Civil Defence & Emergency Management	Additional resources are \$51K underspent. This relates to the third person in the Group Emergency Management Office. This position was filled in November 2009 and the salary has not been taken from the additional resources part of the budget.

Activity: Sustainable Land Management

Champion: Warwick Murray - Group Manager Land Management

Programme

Sustainable Land Use Implementation

Biodiversity

Biosecurity

Performance



Key Tasks and budget on track

Tasks or budget not on track

Task and budget not on track

Programme: Sustainable Land Use Implementation

Where we want to be

Levels of Service	Community Outcomes	Key Performance Indicators	Current State	Year One Target	Progress	Comment
Council works with landowners and the community to manage the life-supporting capacity of land and promote suitable riparian management	A clean and protected environment A prosperous and Sustainable Economy Respected culture and heritage	Percentage of riparian margins in Tauranga Harbour catchment with no stock access	Tauranga Harbour margin 94% Catchment streams 72%	Margins 94.5% Streams 73%		Tauranga Harbour margin and catchment streams protection work is on track See additional reporting for detailed information.
		Number of Council supported workshops with rural industries, community groups and land owners each year on sustainable land management	New measure	6		21 workshops/seminars have been supported this year so far.
		Number of hui held with Maori providing a Sustainable Land Management advisory service	New measure	3		8 hui have been attended/supported this year so far.
		Percentage of riparian margins in Ohiwa Harbour catchment with no stock access	Ohiwa estuary margin 95% Rivers and streams 90%	Margins 95.5% Streams 91%		Ohiwa Harbour margin and catchment and the Nukuhou River and streams protection work is on track See additional reporting for detailed information.
		Percentage of riparian margins in Rotorua lakes catchment with no stock access	Rotorua lakes margins 98% Rivers and streams 89%	Margins 98.5% Streams 90%		Work with riparian margins in the Rotorua Lakes Catchment is on track . See additional reporting for detailed information.
		A report on the soil health of land use in the region is presented to Council and made publicly available each year	New measure	Report on dairy, forestry and arable land uses		Report presented to Council on 8 December 2009.

Key On track Behind schedule Significantly behind or potential risk
 Ten Year Plan and Annual Report KPI - external Additional programme management KPI - internal

What we are going to do

Key Project	Comment
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Activity: Sustainable Land Management
Champion: Warwick Murray - Group Manager Land Management





1	Work with various CRI's to continue to support further research and development into soil health, soil intactness management practices and knowledge	Our soil monitoring work was completed in 2009 with a report to council in December 2009. Landcare Research was contracted and have completed the soil quality monitoring requirements for 2010.
2	Develop and maintain a technical information transfer process for soils information through the website, and directly with landowners and industry, including maps and fact sheets.	The Council website now has soil information and weblinks to Landcare Research soil information. A soil information fact sheet 'Understanding soils of the Bay of Plenty' has been completed. A series of three 'Guides to Soils of the Bay of Plenty' have been written and are being edited and formatted for printing.
3	Implement the Sustainable Land Use Implementation Programme	The implementation of this programme is nearing completion for 2010. Operational work is going very well with increases in waterway protection occurring across all areas. Working with industry and Maori is progressing well. Particularly with the Forestry sector, to reduce sediment and erosion. Catchment plans have been completed for the Ohiwa and Nukuhou, and Waitokohe, with Waiotahi, Te Mania, and Welcome Bay underway. Our soil monitoring work is completed and subsequent years sampling done and the transfer of soil information is underway with more information available.
4	Develop Manawahe (through to Waitahanui) integrated catchment implementation plan for reducing sediment and nutrients entering the coastal environs – building on Manawahe catchment biodiversity plan	The Manawahe catchment biodiversity plan has been completed. Work to protect riparian management areas is continuing under the Manawahe Catchment Biodiversity Management Plan. The Ohiwa/Nukuhou catchment has had a land use study and catchment plan for reducing sediment and nutrients completed and work is now underway in the Waiotahi catchment due to the significant ecological value of the estuary present and catchment issues with regards to sediment and nutrients.






Activity: Sustainable Land Management

Champion: Warwick Murray - Group Manager Land Management

Programme: Biodiversity

Where we want to be

Levels of Service	Community Outcomes	Key Performance Indicators	Current State	Year One Target	Progress	Comment
Council works with landowners and community groups to improve the region's biodiversity at significant sites	A clean and protected environment	 Percentage of high value ecological areas on private land that is under active management	26%	30%		Year 1 target increasing the percentage of high value ecological areas on private land that is under active management is on track. See additional reporting for detailed information.
	A prosperous and Sustainable Economy Open and inclusive leadership Respected culture and heritage	 Number of landowner and community high value biodiversity sites supported by Council	61 initiatives	64 initiatives		Year 1 target increasing the number of landowner and community high value biodiversity sites that are under active management is on track. See additional reporting for detailed information.

Key  On track  Behind schedule  Significantly behind or potential risk
 Ten Year Plan and Annual Report KPI - external  Additional programme management KPI - internal

What we are going to do







	Key Project	Comment
1	Implement the Biodiversity Programme	Work continues exceedingly well with community groups and landowners who wish to enter the biodiversity programme, and to develop and implement biodiversity management plans.






Activity: Sustainable Land Management

Champion: Warwick Murray - Group Manager Land Management

Programme: Biosecurity

Where we want to be

Levels of Service	Community Outcomes	Key Performance Indicators	Current State	Year One Target	Progress	Comment
Council monitors biosecurity risks that threaten the region's social, cultural, economic or environmental well-being and undertakes appropriate actions to affordably manage the threat	A clean and protected environment A prosperous and Sustainable Economy Respected culture and heritage	 Hornwort does not become established in Lake Okataina.	0	No population established		Shoreline searches at Lake Okataina have detected hornwort fragments indicating that hornwort plants are present in the Lake. Dive surveys will be carried out immediately to try and identify the incursion site(s) and control operations (if practical) will be implemented.
		 Low incidence pests are managed in accordance with Regional Pest Management Strategy and/or by agreement with MAF Biosecurity NZ	New measure	80% of plan outcomes are met		All low incidence pests detected within the region have been intensively managed to achieve an eradication objective. Salvinia is on-track to have been eradicated from the Kaituna Wetland Reserve. Infestations of new-incursion pests noogoora bur and horse nettle have been intensively controlled. Approximately 20 rooks are still present in the East Taupo area and 6 rooks on the southwestern edge of Rotorua. These birds are being monitored but no opportunities for control have arisen during the last three months.
		 Percentage of known new pest incursions assessed and response plans developed	New measure	100% of known incursions		There have been two new pest incursion detected during the third quarter period; salvinia just south of Tauranga and hornwort in Lake Okataina. The salvinia infestation has been removed from the Tauranga pond and destroyed. This work has been funded by MAF Biosecurity New Zealand and undertaken by Environment Bay of Plenty staff. The hornwort incursion is currently still under investigation and response plans will be developed once delimitation surveys have been completed.

Key  On track  Behind schedule  Significantly behind or potential risk
 Ten Year Plan and Annual Report KPI - external  Additional programme management KPI - internal

What we are going to do

	Key Project	Comment
1	Construct aquatic weed cordon at Lake Okataina	Outstanding issues over the Resource Consent application for the weed cordon have been resolved with Fish and Game and Te Arawa and the application has been lodged. It is anticipated that this project will be completed this financial year.
2	Implement the Biosecurity Programme	The Biosecurity Programme is on-track to be successfully achieved this year.

Activity: Sustainable Land Management

Revenue and Expenditure for the Period ending 31 March 2010

Annual Budget 09/10		Quarter ending 31 March 2010				Year To Date			
		Actual	Budget	Variance	Over/Under	Actual	Budget	Variance	Over/Under
(\$000)		(\$000)	(\$000)	(\$000)		(\$000)	(\$000)	(\$000)	
	Operating Revenue by Class								
2,064	General Rates	516	516	0	Over	1,548	1,548	0	Over
0	Targeted Rates	0	0	0	-	0	0	0	-
604	Other Public Funding	50	151	(101)	Under	149	453	(303)	Under
0	User Fees & Charges	61	0	61	Over	189	0	189	Over
4,036	Investment Income	1,009	1,009	0	Over	3,027	3,027	0	Over
0	Vested Assets	0	0	0	-	0	0	0	-
6,703		1,635	1,676	(40)		4,912	5,027	(115)	
	Operating Expense by Class								
3,843	Staff Costs & Support Charges	984	896	(88)	Over	2,837	2,817	(20)	Over
187	Administration Expenses	20	46	26	Under	97	140	42	Under
244	Grants & Subsidies	30	61	31	Under	96	183	87	Under
2,555	Other Expenses	566	639	73	Under	1,457	1,916	460	Under
0	Internal Plant Hire and other charges	0	0	0	-	0	0	0	-
0	Depreciation	0	0	0	-	0	0	0	-
0	Finance Costs	0	0	0	-	0	0	0	-
6,828		1,600	1,642	41		4,487	5,056	569	
(125)	Net Surplus (Deficit) before internal recoveries	35	34	1		426	(29)	454	
0	Internal Recoveries	0	0	0	-	0	0	0	-
(125)	Net Surplus (Deficit) after internal recoveries	35	34	1		426	(29)	454	

Activity: Sustainable Land Management Revenue and Expenditure for the Period ending 31 March 2010

Annual Budget 09/10		Quarter ending 31 March 2010				Year To Date			
		Actual	Budget	Variance	Over/Under	Actual	Budget	Variance	Over/Under
(\$000)		(\$000)	(\$000)	(\$000)		(\$000)	(\$000)	(\$000)	
	Operating Revenue by Programme								
2,621	Sustainable Land Use Implementation	620	655	(35)	Under	1,856	1,966	(109)	Under
2,071	Biodiversity	503	518	(14)	Under	1,532	1,553	(21)	Under
2,012	Biosecurity	512	503	9	Over	1,524	1,509	15	Over
6,703		1,635	1,676	(40)		4,912	5,027	(115)	
	Operating Expense by Programme								
2,666	Sustainable Land Use Implementation	660	652	(9)	Over	1,781	1,985	204	Under
2,111	Biodiversity	464	500	36	Under	1,201	1,556	355	Under
2,050	Biosecurity	476	490	14	Under	1,505	1,515	10	Under
6,828		1,600	1,642	41		4,487	5,056	569	
(125)	Net Surplus (Deficit) before internal recoveries	35	34	1		426	(29)	454	
	Internal Recoveries by Programme								
0		0	0	0		0	0	0	
(125)	Net Surplus (Deficit) after internal recoveries	35	34	1		426	(29)	454	

Programmes

Comments:

Sustainable Land Use Implementation

While the targets for additional riparian protection work is on track to be met by June 2010, the costs of this work are tracking behind budget due to lower costs incurred on the completed plans than anticipated.

Revenue is under due to a delay in invoicing landowner contributions and due to the lower costs against budget as noted above.

Biodiversity

The targets for the number of biodiversity sites to be bought under active management will be met however the cost of these has been less than budgeted. This is due largely to our having targeted the "low hanging fruit" in our first year of the biodiversity programme. These lower unit costs per site are not expected to be sustained as more valuable but higher cost sites come into the programme.

Biosecurity

Overall the Biosecurity Programme budget is on track.

Activity: Sustainable Water Management

Champion: Eddie Grogan - Group Manager Water Management

Programme

Performance

Sustainable Water and Geothermal Implementation



Rotorua Lakes

Key Tasks and budget on track

Tasks or budget not on track

Task and budget not on track







Programme: Sustainable Water and Geothermal Implementation






Where we want to be

Levels of Service	Community Outcomes	Key Performance Indicators	Current State	Year One Target	Progress	Comment
The region's popular contact recreation destinations are safe for swimming	A clean and protected environment Healthy and Safe Communities	Percentage of time monitored bathing sites comply with the Ministry for the Environment/Ministry of Health microbiological guidelines.	Marine (>30 sites) all sites 95% compliant. Freshwater (rivers & lakes, >50 sites) - all river sites 85% compliant, all lake sites 95% compliant.	Marine - all sites 95% compliant. Freshwater - all river sites 85% compliant, all lake sites 95% compliant.		The bathing suitability surveys have been completed however reporting is behind schedule.
The recovery of the Rotorua Geothermal Field is maintained	A clean and protected environment A prosperous and Sustainable Economy Respected culture and heritage	Aquifer water levels in the Rotorua Geothermal Field are maintained	Aquifer level is above minimum target levels 100% of the time - Bore M12 283.995 m and bore M16 295.873 m above Moturiki	100%		Aquifer water levels are being maintained.
Use of geothermal resources is managed to protect significant geothermal surface features	A clean and protected environment A prosperous and Sustainable Economy Respected culture and heritage	Significant geothermal surface features are protected from the effects of abstraction	new measure	No decline in flow, temperature and/or activity of key geothermal features as a result of abstraction.		The Kawerau and Rotorua fields are currently monitored, and both comply with the target requirements.
Key streams that are under abstraction pressure have in-stream minimum flow levels	A clean and protected environment A prosperous and Sustainable Economy Healthy and Safe Communities	The number of catchments with streams that have defined in-stream minimum flows.	1 catchment (Waitahanui)	3 catchments		Waiting for the National Environmental Standard on Ecological Flows and Water Levels for direction before progressing this work.
		Comply with relevant requirements of National Environmental Standards	new measure	100% compliance		There are currently no other operative national standards.
Key groundwater aquifers that are under abstraction pressure have sustainable	A clean and protected environment A prosperous and	Number of catchments with defined groundwater allocation limits.	2 catchments (western Bay of Plenty, Paengaora	3 catchments (plus Rangitaiki Plains)		Water assessments have been completed for Western BOP, and estimates of water available for allocation are to be refined further following more detailed monitoring.

Activity: Sustainable Water Management

Champion: Eddie Grogan - Group Manager Water Management

allocation limits	Sustainable Economy Healthy and Safe Communities		Comply with relevant requirements of National Environmental Standards	new measure	100% compliance		There are currently no other operative national standards.
Water allocation is managed sustainably within sub-regional areas	A clean and protected environment A prosperous and Sustainable Economy Healthy and Safe Communities Respected culture and heritage		Water Sustainability Strategies (WSS) are developed	new measure	Western Bay of Plenty WSS completed		A revised draft Water Sustainability Strategy was completed during this quarter. A second stakeholder industry workshop was held on 16 February to progress the strategy actions. A Council workshop on draft strategy was held on 15 April
			Comply with relevant requirements of National Environmental Standards	new measure	100% compliance		There are currently no other operative national standards.

Key  On track  Behind schedule  Significantly behind or potential risk
 Ten Year Plan and Annual Report KPI - external  Additional programme management KPI - internal

What we are going to do







	Key Project	Comment
1	Complete and implement the Water Sustainability Strategy for the western Bay of Plenty and commence work on the Rangitaiki catchment	Refer to comments on the associated KPI.
2	Investigate the development of a strategic regional sustainable geothermal energy group with industry groups, research organisations and government. The group will assess the application of existing and emerging geothermal energy options to the Bay of Plenty.	This is being addressed within the Energy Strategy in the Regional Economic Development programme.
3	Implement the Sustainable Water and Geothermal Implementation Programme	Ongoing work is progressing in this programme. A Memorandum of Understanding on geothermal policy and resources was signed between Environment Bay of Plenty and Environment Waikato during this quarter.
4	Assess instream minimum flow requirements for streams in the Kaimai and Tauranga areas (Note: linkage to Method 180 operative RWLP)	Currently waiting for the NES on ecological flows to be finalised before proceeding further with this project.






Activity: Sustainable Water Management

Champion: Eddie Grogan - Group Manager Water Management

Programme: Rotorua Lakes

Where we want to be

Levels of Service	Community Outcomes	Key Performance Indicators	Current State	Year One Target	Progress	Comment
Water quality in the Rotorua lakes does not deteriorate below current levels, and makes long-term progress towards each lake's Trophic Level Index (TLI) in the Regional Water and Land Plan.	A clean and protected environment A prosperous and Sustainable Economy Healthy and Safe Communities Respected culture and heritage	 Water quality in Lakes Rotorua, Rotoiti, Okareka and Rotoehu does not deteriorate below current levels, and makes progress towards their respective target TLI in the Regional Water and Land Plan Lake Rotorua – 4.2 Lake Rotoiti – 3.5 Lake Okareka – 3.0 Lake Rotoehu – 3.9	Three yearly average TLI to 2008 Rotorua – 4.8 Rotoiti - 4.0 Okareka - 3.3 Rotoehu - 4.5	Rotorua – 4.8 Rotoiti – 4.0 Okareka – 3.3 Rotoehu - 4.5		Okareka TLI is 3.3, Rotorua TLI is 4.7, Rotoehu TLI is 4.5, Rotoiti TLI is 3.9. Work is progressing on implementation of remedial works for the four priority lakes.
		 Lake Okaro makes progress towards its TLI of 5.0	Three yearly average TLI to 2008 – 5.3	5.3		Okaro TLI is 5.3. Actions set out in the Action Plan are nearly complete.
		 Water quality in Lakes Okataina, Rerewhakaaitu, Rotokakahi, Rotoma, Rotomahana, Tarawera and Tikitapu does not deteriorate below current levels	Three yearly average TLI to 2008: Okataina – 2.8, Rerewhakaaitu – 3.6 Rotokakahi – 3.8 Rotoma - 2.6 Rotomahana 3.9 Tarawera - 2.9, Tikitapu - 3.0	Okataina – 2.8 Rerewhakaaitu – 3.6 Rotokakahi – 3.8 Rotoma - 2.6 Rotomahana 3.9 Tarawera - 2.9, Tikitapu - 3.0		Three lakes have TLI readings below prior averages - Rotomahana and Rerewhakaaitu and Rotokakahi. All other non-priority lakes have not degraded further.

Key  On track  Behind schedule  Significantly behind or potential risk
 Ten Year Plan and Annual Report KPI - external  Additional programme management KPI - internal

What we are going to do

	Key Project	Comment
1	Weed harvesting in Lake Rotoehu.	Harvesting has delivered greater nutrient reductions than forecast and is exceeding expectations.
2	Sewage subsidy for Lakes Rotorua and Rotoiti, and Okere Falls.	All on track
3	Prepare and lodge an application for the Okere Falls Gates and Ohau Channel Weir Consent Renewal.	Rivers & Drainage lodged its resource consent application for the placement & operation of Okere Gates and Ohau Weir structures with Consents on schedule by 21 December 2009. Staff are working in partnership with the lake bed owners - Te Arawa Lakes Trust. Performance measures (or objectives) for the flood control structures have been finalised on this complex issue. The consent application is expected to be notified by May 2010.
4	Provide support for nutrient reduction initiatives surrounding non-deed lakes.	Support on-going for non-deed lakes.
5	Develop and trial Tikitere treatment system (Lake Rotorua).	Tikitere is on track, pilot plant work being carried out.
6	Implement the Rotorua Lakes Programme	Ongoing work is being progressed on the Rotorua Lakes Programme.

Activity: Sustainable Water Management
Champion: Eddie Grogan - Group Manager Water Management

7	Land management change in catchments of Lakes Okareka and Rotoehu	Work progressing for Okareka land use change with several contracts pending final approval. Ongoing negotiations with Maori land owners at Rotoehu.
8	Phosphorus locking in Awahou Stream (Lake Rotorua).	Behind schedule, consultation with iwi is taking longer than expected.

Activity: Sustainable Water Management

Revenue and Expenditure for the Period ending 31 March 2010

Annual Budget 09/10		Quarter ending 31 March 2010				Year To Date			
		Actual	Budget	Variance	Over/Under	Actual	Budget	Variance	Over/Under
(\$000)		(\$000)	(\$000)	(\$000)		(\$000)	(\$000)	(\$000)	
	Operating Revenue by Class								
788	General Rates	197	197	0	Under	591	591	0	Under
2,278	Targeted Rates	569	569	0	Over	1,708	1,708	0	Over
6,900	Other Public Funding	1,813	1,725	88	Over	4,863	5,175	(312)	Under
21	User Fees & Charges	2	5	(3)	Under	13	16	(3)	Under
1,592	Investment Income	398	398	0	-	1,194	1,194	0	-
0	Vested Assets	0	0	0	-	0	0	0	-
11,578		2,979	2,895	85		8,369	8,684	(315)	
	Operating Expense by Class								
1,459	Staff Costs & Support Charges	403	338	(65)	Over	1,084	1,068	(16)	Over
15	Administration Expenses	18	4	(15)	Over	56	11	(45)	Over
4,950	Grants & Subsidies	1,238	1,238	0	-	3,713	3,713	0	-
4,898	Other Expenses	327	1,225	898	Under	1,349	3,674	2,325	Under
0	Internal Plant Hire and other charges	0	0	0	-	0	0	0	-
342	Depreciation	85	85	0	-	256	256	0	-
425	Finance Costs	57	106	50	Under	176	319	143	Under
12,090		2,128	2,996	868		6,633	9,041	2,407	
(511)	Net Surplus (Deficit) before internal recoveries	852	(101)	953		1,735	(357)	2,092	
0	Internal Recoveries	0	0	0	-	0	0	0	-
(511)	Net Surplus (Deficit) after internal recoveries	852	(101)	953		1,735	(357)	2,092	

Activity: Sustainable Water Management Revenue and Expenditure for the Period ending 31 March 2010

Annual Budget 09/10 (\$000)		Quarter ending 31 March 2010				Year To Date			
		Actual (\$000)	Budget (\$000)	Variance (\$000)	Over/ Under	Actual (\$000)	Budget (\$000)	Variance (\$000)	Over/ Under
11,578	Operating Revenue by Programme	2,979	2,895	85		8,369	8,684	(315)	
647	Sustainable Water and Geothermal Implementation	159	162	(3)	Under	483	485	(3)	Under
10,931	Rotorua Lakes	2,820	2,733	87	Over	7,886	8,198	(312)	Under
12,090	Operating Expense by Programme	2,128	2,996	868		6,633	9,041	2,407	
660	Sustainable Water and Geothermal Implementation	112	160	47	Under	262	490	228	Under
11,430	Rotorua Lakes	2,015	2,836	821	Under	6,372	8,551	2,179	Under
(511)	Net Surplus (Deficit) before internal recoveries	852	(101)	953		1,735	(357)	2,092	
0	Internal Recoveries by Programme	0	0	0		0	0	0	
(511)	Net Surplus (Deficit) after internal recoveries	852	(101)	953		1,735	(357)	2,092	

Programmes

Sustainable Water and Geothermal Implementation

Comments:

The operating budget is significantly underspent. This is related to timing of major contracts that will be expensed within this financial year. Key items are;

- Groundwater evaluations (GNS); \$42k invoiced in April and a further \$100k expected in June with the completion of the Rangitaiki Plains evaluation.
- Kaituna/Maketu WQ modelling (DHI); project delayed but \$66k expected this financial year
- East Cape instream flow assessments (NIWA); \$25k

Rotorua Lakes

Underspent 2.1 million comprising 1.1million of sewage subsidy to RDC not yet claimed.

Operating of plocking plants underspent due to later commissioning for Puarenga, Dec 2009, Rotoehu, construction underway May 2010, and Awahou unlikely to be commissioned until next year due to difficulty in getting engagement with iwi.

Some carry forward will be necessary.

Activity: Sustainable Water Management Capital Expenditure for the Period ending 31 March 2010

Annual Budget 09/10 (\$000)		Quarter ending 31 March 2010				Year To Date			
		Actual (\$000)	Budget (\$000)	Variance (\$000)	Over/ Under	Actual (\$000)	Budget (\$000)	Variance (\$000)	Over/ Under
Capital Expenditure by Programme (detail)									
Rotorua Lakes									
200	Tikitere Diversions	28	50	22	Under	121	150	29	Under
200	P Locking Awahou Stream	0	50	50	Under	2	150	148	Under
0	P Locking Soda Stream	57	0	(57)	Over	112	0	(112)	Over
100	Ground Water Bores Rotorua Lakes	3	25	22	Under	3	75	72	Under
0	Sediment Capping Rotorua	7	0	(7)	Over	7	0	(7)	Over
500	Wetland construction Rotoehu	0	125	125	Under	1	375	374	Under
0	Rotorua Wetland	0	0	0	Over	1	0	(1)	Over
1,000		95	250	155		247	750	503	
1,000		95	250	155		247	750	503	

Programmes

Rotorua Lakes

Capital Comments:

Capital for the P Locking plants are underspent due to later commissioning for Puarenga, December 2009, Rotoehu, construction underway May 2010, and Awahou unlikely to be commissioned until next year due to difficulty in getting engagement with iwi.

Ground Water bores are currently under construction and spending will catch up by year end.

MFE has withheld money for Rotoehu wetland until further proof of performance is completed. Trial work is due to finish in August 2010.

Capital for uncompleted works will need to be carried forward as works will proceed as approvals are given.

Activity: Sustainable Coastal Management

Champion: Warwick Murray - Group Manager Land Management

Programme

Sustainable Coastal Implementation

Maritime Operations

Performance



Key Tasks and budget on track

Tasks or budget not on track

Task and budget not on track

Programme: Sustainable Coastal Implementation

Where we want to be

Levels of Service	Community Outcomes	Key Performance Indicators	Current State	Year One Target	Progress	Comment
Sandy beaches, estuaries, harbours and their catchments are protected and improved	A clean and protected environment Respected culture and heritage	The percentage of the region's sandy coastline under active community management and monitored as part of Coast Care (sandy beaches excludes rocky coast, gravel beaches and seawalls)	43% managed by the community and monitored by Council	not inventoried		The length of sandy coastline under active management has increased by more than 2km, which is ahead of schedule.
		Catchment plans to address erosion and sedimentation issues adversely affecting Tauranga Harbour are developed and initiated	New measure	2 Plans		Waitekohe Catchment Action Plan and generic template have been completed following Council's input. Te Manaia and Welcome Bay plans are due to start soon and projected to be completed by 30 June 2010.
		Council's actions are completed in accordance with the schedule in the Ohiwa Harbour Strategy	New measure	50%		Work is well underway to meet the actions in the Ohiwa Harbour Strategy for which council is the lead agency.
		Council's actions are completed in accordance with the schedule in the Kaituna River & Ongatoro/Maketu Estuary Strategy	New measure	50%		Work is well underway to meet the actions in the Strategy Implementation Plan for which council is the lead agency.

Key On track Behind schedule Significantly behind or potential risk
 Ten Year Plan and Annual Report KPI - external Additional programme management KPI - internal

What we are going to do

	Key Project	Comment
1	Develop and initiate two catchment plans in the Tauranga Harbour	The Waitekohe Catchment Action Plan has been completed and several other Catchment Action Plans are in various stages of development. Catchment Action Plans for both Te Manaia and Welcome Bay will be completed by 30 June 2010.
2	Carry out indepth investigations on the redirection of the Kaituna River into the Maketu Estuary	Staff have engaged with stakeholders and are considering redirection options. This is a project that extends over a three-year period.
3	Investigate partnership opportunities to support coastal management and research.	The agreement to support Intercoast partnership between University of Waikato and Bremen University has been signed. Environment Bay of Plenty has agreed to contribute \$150,000 per year over the next 10 years to fund a Chair in coastal research based at Sulphur Point research facility. Intercoast was launched in February attended by a visiting delegation from Germany.
4	Implement the Sustainable Coastal Implementation Programme	Sustainable Coastal Implementation is on track. This includes Coast Care, Estuary Care, and the implementation of both the Ohiwa Harbour Strategy and Kaituna Maketu Strategy.

Activity: Sustainable Coastal Management
Champion: Warwick Murray - Group Manager Land Management











5	Complete Coast Care BOP Programme organisational needs including structure, terms of reference, data collection needs, planning process, and ten year plan	Coast Care BOP now has a well-defined structure governed by the Strategic Planning Group (SPG) with representatives from all six partner agencies which meets quarterly. The SPG has an up-to-date terms of reference. The Coast Care programme also has a ten year plan with a set of objectives for each of its four goals (education, involvement, biodiversity and infrastructure protection). Most of the data collection needs have been assessed and a planning process for determining Coast Care priorities has been put in place based on a biennial inventory and a set of criteria. This is leading to some resources being diverted as the focus shifts from purely demand-driven to a mixture of demand and strategic priority.
6	Complete Estuary Care programme organisational needs including address to the programme structure, group support needs, data collection needs, and planning processes	This quarter has seen the mechanical mangrove removal work begin, identified as a priority by the Estuary Care Groups and Council. This has occupied much of the staff time in the quarter and while it will continue in the final quarter, emphasis will also be placed on identifying and planning the next steps for the Estuary Care Programme.






Activity: Sustainable Coastal Management

Champion: Warwick Murray - Group Manager Land Management

Programme: Maritime Operations

Where we want to be

Levels of Service	Community Outcomes	Key Performance Indicators	Current State	Year One Target	Progress	Comment
Environmental effects of marine oil spills are minimised	A clean and protected environment Healthy and Safe Communities	 Reports of marine oil spills are responded to within one hour in the Tauranga Port Zone, or two hours elsewhere in the region	100%	100%		There have been no oil spill reports that have required a response this quarter
Navigation hazards and risks in the aquatic environment are minimised	A clean and protected environment A prosperous and Sustainable Economy Healthy and Safe Communities	 Reported faults to Navigation marks are initially responded to within 24 hours of a fault being reported	100%	100%		Navigation marks have been maintained as required. Lights on west 10 and Martha were responded to within 24 hours of being reported. The safe water mark at the Bowentown entrance was lost. A new buoy has been ordered and it will be replaced when the buoy arrives.
		 Navigation marks are audited twice a year and maintained to ensure continuous service	100%	100%		Navigation marks in Tauranga Harbour have been audited. A second audit of the marks is due to be completed in the fourth quarter.
		 The Bay of Plenty Regional Navigation and Safety Bylaws are reviewed at least once every 10 years	Bylaws reviewed	assessment completed		The Bylaws are currently under review. It is anticipated that the Bylaws will be adopted during the fourth quarter.
		 Maintain a 24-hour-a-day, seven-day-a-week response for navigational incidents	new measure			Navigation services are available 24-hours-a-day, seven-days-a-week through the after hours 0800 number.

Key  On track  Behind schedule  Significantly behind or potential risk
 Ten Year Plan and Annual Report KPI - external  Additional programme management KPI - internal

What we are going to do

	Key Project	Comment
1	Develop a Risk Assessment for Bay of Plenty offshore area and Rotorua Lakes.	This project will be completed in the next financial year. It has been delayed as Maritime New Zealand has not responded to the Port and harbour safety plan.
2	Develop and implement Maritime New Zealand approved Port and Harbour Safety Plans for Tauranga harbour.	The safety plans have been developed, and have been sent to Maritime NZ for approval in the second quarter. At the time of writing this report, there has been no response from Maritime New Zealand.
3	Implement the Maritime Operations Programme	Work has progressed on this programme through the busy summer period. Extra patrols were carried out on both the lakes and harbours over summer. These patrols along with voluntary wardens and additional educational material has, from feedback recieved, improved navigation safety and bylaw compliance this summer.

Activity: Sustainable Coastal Management

Revenue and Expenditure for the Period ending 31 March 2010

Annual Budget 09/10		Quarter ending 31 March 2010				Year To Date			
		Actual	Budget	Variance	Over/Under	Actual	Budget	Variance	Over/Under
(\$000)		(\$000)	(\$000)	(\$000)		(\$000)	(\$000)	(\$000)	
	Operating Revenue by Class								
859	General Rates	215	215	0	Over	645	645	0	Over
0	Targeted Rates	0	0	0	-	0	0	0	-
157	Other Public Funding	31	39	(8)	Under	84	118	(34)	Under
403	User Fees & Charges	94	101	(7)	Under	257	302	(45)	Under
1,681	Investment Income	420	420	0	Over	1,260	1,260	0	Over
0	Vested Assets	0	0	0	-	0	0	0	-
3,100		760	775	(15)		2,246	2,325	(79)	
	Operating Expense by Class								
1,643	Staff Costs & Support Charges	365	382	16	Under	1,328	1,203	(125)	Over
156	Administration Expenses	35	37	2	Under	96	115	19	Under
0	Grants & Subsidies	0	0	0	-	0	0	0	Over
1,344	Other Expenses	322	336	14	Under	694	1,008	314	Under
0	Internal Plant Hire and other charges	0	0	0	-	0	0	0	-
7	Depreciation	2	2	0	-	5	5	0	-
1	Finance Costs	0	0	0	Under	0	1	1	Under
3,152		724	757	33		2,124	2,333	209	
(52)	Net Surplus (Deficit) before internal recoveries	35	18	18		122	(8)	131	
0	Internal Recoveries	0	0	0	-	0	0	0	-
(52)	Net Surplus (Deficit) after internal recoveries	35	18	18		122	(8)	131	

Activity: Sustainable Coastal Management Revenue and Expenditure for the Period ending 31 March 2010

Annual Budget 09/10 (\$000)		Quarter ending 31 March 2010				Year To Date			
		Actual (\$000)	Budget (\$000)	Variance (\$000)	Over/ Under	Actual (\$000)	Budget (\$000)	Variance (\$000)	Over/ Under
	Operating Revenue by Programme								
1,107	Sustainable Coastal Implementation	279	277	2	Over	837	830	7	Over
1,993	Maritime Operations	481	498	(17)	Under	1,409	1,495	(86)	Under
3,100		760	775	(15)		2,246	2,325	(79)	
	Operating Expense by Programme								
1,128	Sustainable Coastal Implementation	287	274	(13)	Over	793	838	44	Under
2,024	Maritime Operations	438	484	46	Under	1,331	1,496	165	Under
3,152		724	757	33		2,124	2,333	209	
(52)	Net Surplus (Deficit) before internal recoveries	35	18	18		122	(8)	131	
	Internal Recoveries by Programme								
0		0	0	0		0	0	0	
(52)	Net Surplus (Deficit) after internal recoveries	35	18	18		122	(8)	131	

Programmes

Sustainable Coastal Implementation

Comments:

The Sustainable Coastal Implementation Programme is tracking under budget (5.27% underspent year to date). Within this, Coast Care is overspent while Estuary Care and Marine Biosecurity are underspent. However the programme overall is on track to spend the budgeted total by year end.

Maritime Operations

Maritime operations is under-recovered for Harbour dues as these were not increased during the year as expected, but are due to be increased in the annual plan. Oil spill recovery is under-recovered as there were no spills that required response. Mooring management charges are due to be increased in the next update of navigation safety bylaws. Maritime operations is under-spent however we have a beacon replacement programme and port and harbour safety code work to complete in the fourth quarter which will bring us closer to budget.

**Activity: Sustainable Coastal Management
Capital Expenditure for the Period ending 31 March 2010**

Annual Budget 09/10 (\$000)		Quarter ending 31 March 2010				Year To Date			
		Actual (\$000)	Budget (\$000)	Variance (\$000)	Over/ Under	Actual (\$000)	Budget (\$000)	Variance (\$000)	Over/ Under
Capital Expenditure by Programme (detail)									
Maritime Operations									
65	Purchase of Navigational Fixed Assets	0	16	16	Under	0	49	49	Under
65		0	16	16		0	49	49	
65		0	16	16		0	49	49	

Programmes

Maritime Operations

Capital Comments:

Navigational equipment will be purchased in the last quarter.

Activity: Sustainable Air Management

Champion: Mary-Anne Macleod - Group Manager Strategic Development

Programme

Performance

Rotorua Air Action Plan Implementation



Key Tasks and budget on track

Tasks or budget not on track

Task and budget not on track

Programme: Rotorua Air Action Plan Implementation

Where we want to be

Levels of Service	Community Outcomes	Key Performance Indicators	Current State	Year One Target	Progress	Comment
Air quality in the Rotorua LAMA meets National Environmental Standards and New Zealand Ambient Air Quality Guidelines for human health	A clean and protected environment Healthy and Safe Communities	Reduction of exceedences of PM10 in the Rotorua LAMA (exceedences of the NESAQ standard).	45 exceedences	45 exceedences		2 exceedences were measured in the Rotorua LAMA in the third quarter. There have been 23 exceedences to date in the 2009/10 year.
		Increase in the number of homes retrofitted with clean heating appliances in the Rotorua LAMA.	0 homes retrofitted	86 homes retrofitted		34 houses have been converted to clean heating in this quarter.

Key On track Behind schedule Significantly behind or potential risk
 Ten Year Plan and Annual Report KPI - external Additional programme management KPI - internal

What we are going to do

	Key Project	Comment
1	Implement the Rotorua Air Action Plan Implementation Programme	The market segmentation research to develop the clean heat conversion loan product has been completed. An Air Quality Control Bylaw has been developed with Rotorua District Council which was approved by their Council on 29 March 2010. A 'burn dry wood' social marketing campaign has been initiated. A presentation was made to 100 Grey Power members in Rotorua.

Activity: Sustainable Air Management

Revenue and Expenditure for the Period ending 31 March 2010

Annual Budget 09/10		Quarter ending 31 March 2010				Year To Date			
		Actual	Budget	Variance	Over/Under	Actual	Budget	Variance	Over/Under
(\$000)		(\$000)	(\$000)	(\$000)		(\$000)	(\$000)	(\$000)	
	Operating Revenue by Class								
48	General Rates	12	12	0	Under	36	36	0	Under
584	Targeted Rates	146	146	0	Over	438	438	0	Over
0	Other Public Funding	0	0	0	-	0	0	0	-
0	User Fees & Charges	0	0	0	-	0	0	0	-
95	Investment Income	24	24	0	-	71	71	0	-
0	Vested Assets	0	0	0	-	0	0	0	-
727		182	182	0		545	545	0	
	Operating Expense by Class								
201	Staff Costs & Support Charges	92	46	(45)	Over	236	147	(89)	Over
8	Administration Expenses	19	2	(17)	Over	56	6	(50)	Over
185	Grants & Subsidies	60	46	(14)	Over	122	139	17	Under
336	Other Expenses	117	84	(33)	Over	138	252	114	Under
0	Internal Plant Hire and other charges	0	0	0	-	0	0	0	-
0	Depreciation	0	0	0	-	0	0	0	-
0	Finance Costs	0	0	0	-	0	0	0	-
729		288	179	(109)		551	543	(8)	
(3)	Net Surplus (Deficit) before internal recoveries	(106)	3	(109)		(6)	2	(8)	
0	Internal Recoveries	0	0	0	-	0	0	0	-
(3)	Net Surplus (Deficit) after internal recoveries	(106)	3	(109)		(6)	2	(8)	

Activity: Sustainable Air Management Revenue and Expenditure for the Period ending 31 March 2010

Annual Budget 09/10 (\$000)		Quarter ending 31 March 2010				Year To Date			
		Actual (\$000)	Budget (\$000)	Variance (\$000)	Over/ Under	Actual (\$000)	Budget (\$000)	Variance (\$000)	Over/ Under
	Operating Revenue by Programme								
727	Rotorua Air Action Plan Implementation	182	182	0	Under	545	545	0	Under
727		182	182	0		545	545	0	
	Operating Expense by Programme								
729	Rotorua Air Action Plan Implementation	288	179	(109)	Over	551	543	(8)	Over
729		288	179	(109)		551	543	(8)	
(3)	Net Surplus (Deficit) before internal recoveries	(106)	3	(109)		(6)	2	(8)	
	Internal Recoveries by Programme								
0		0	0	0		0	0	0	
(3)	Net Surplus (Deficit) after internal recoveries	(106)	3	(109)		(6)	2	(8)	

Programmes

Rotorua Air Action Plan Implementation

Comments:

Overall this programme is tracking well there are some areas of overexpenditure such as staff time and advertising however these are counteracted by an underspend on consultancy fees to date.

It is anticipated that this programme could be overspent at year end however not significantly.

Activity: Resource Regulation

Champion: Eddie Grogan - Group Manager Water Management

Programme

Performance

Consents



Pollution Prevention

Key Tasks and budget on track

Tasks or budget not on track

Task and budget not on track

Programme: Consents

Where we want to be

Levels of Service	Community Outcomes	Key Performance Indicators	Current State	Year One Target	Progress	Comment
Decisions and conditions on resource consent applications meet the requirements of the Resource Management Act 1991	A clean and protected environment A prosperous and Sustainable Economy Healthy and Safe Communities	Number of Council decisions on resource consent applications which are overturned by the Environment Court or High Court	New measure	Nil		Wills v BOPRC Environment Court decision overturned the commissioner's decision to refuse consent for an access track at Motiti Island. While the KPI was not met, a significant amount of information was made available to the court, that was not available at the primary hearing. In particular the applicant offered a number of cultural mitigation options to the court that were not available to the commissioner. The court imposed a number of these as additional conditions. The court has discouraged parties seeking costs, indicating that the primary decision was not unreasonable.
		Council receives a favourable audit of its non-notified resource consent decisions and conditions	New audit process	no audit		There is no audit in Year 1 for this measure.
The resource consent process is efficient and effective to applicants and submitters	A clean and protected environment A prosperous and Sustainable Economy Healthy and Safe Communities	The mean number of statutory days to process non-notified resource consents	New measure	20 working days		The mean number of statutory processing days for all non-notified decisions in the three month period was 14 days.
		Percentage of resource consent applicants and submitters who are satisfied with the resource consent process - as distinct from outcome	New measure	60%		This survey has been drafted and will be ready to be completed by the end of the financial year.

Key On track Behind schedule Significantly behind or potential risk
 Ten Year Plan and Annual Report KPI - external Additional programme management KPI - internal

What we are going to do

	Key Project	Comment
1	Develop fact sheet on costs, iwi consultation	A draft pamphlet on consultation is currently being finalised by Graphics team (this includes Maori consultation guidelines).
2	Undertake a 2-yearly Resource Consent 'customer' satisfaction survey	This survey has been drafted and will be ready to be completed by the end of the financial year.
3	Review of Erosion and Sediment Control Guidelines for Earthworks activities in the Bay of Plenty	The Draft Guideline went to the RMO Committee in February and various focus group and stakeholder consultation has been undertaken. The project is on target to present final Guideline to RMO in June 2010.

Activity: Resource Regulation
Champion: Eddie Grogan - Group Manager Water Management













4	Implement the Consents Programme	<p>161 decisions were made in the three month period. Two of these were notified decisions and two were limited notified decision. Two hearings were held being the Winstones quarry and the Port of Tauranga dredging proposal.</p> <p>170 applications were received in the quarter. A number of these are replacement applications for permits that expire during 2010, and a number are Rotorua Lakes Structures.</p>
5	Review fact sheet/pamphlet	Fact sheets and pamphlets reviewed for consistency with the 2009 Resource Management Amendment Act.
6	Review application forms	Application forms have been updated for 2009 Resource Management Amendment Act. Several specific activity forms have been updated to keep up with changing resource pressures and information needs.






Activity: Resource Regulation

Champion: Eddie Grogan - Group Manager Water Management

Programme: Pollution Prevention

Where we want to be

Levels of Service	Community Outcomes	Key Performance Indicators	Current State	Year One Target	Progress	Comment
All contaminated sites are identified and appropriately managed to avoid risk to human health and the environment		 The percentage of identified high risk contaminated land investigated		100%		All high risk contaminated sites have been investigated or investigations are on-going.
		 The percentage of identified high risk contaminated land where action has been taken to manage the contamination	new measure	50%		Action continuing on Minginui sawmill and domestic dump site, Kopeopeo Canal site, Omokoroa Slipway and 4 Whakatane woodwaste sites. Currently on track to meet 50% target for the year.
The effects of human activities on the region's natural resources are monitored and enforced to meet the rules and policies in regional plans, strategies and resource consents	A clean and protected environment A prosperous and Sustainable Economy Healthy and Safe Communities	 All urgent complaints made to the pollution hotline are responded to within 12 hours and all non urgent complaints are responded to within three working days.	New measure	100%		A 24 hour, seven days a week pollution hotline service was maintained. All urgent complaints were responded to within 24 hours and non urgent complaints were responded to within 3 working days.
		 Monitoring and reporting of the six main resource consent categories are carried out in accordance with the Compliance and Impact Monitoring Policy	New measure			Required compliance monitoring and reporting for all subdivisional earthworks, farm dairy discharges, major industrial discharges to water or land, and forestry operation consents is being carried out.
		 A report summarising the issues from implementing the On-Site Effluent Treatment Regional Plan is presented to Council each year	new measure	100%		Reports identifying implementation issues were presented to the Special Projects Committee in February 2010.
Waste minimisation initiatives are promoted throughout the region consistent with the Regional Waste Strategy and district waste management plans	A clean and protected environment A prosperous and Sustainable Economy Healthy and Safe Communities	 The number of joint proactive waste minimisation initiatives undertaken with regional waste partners each year	new measure	5		This KPI is on track to meet the target by the fourth quarter. Hazmobile Collections were held during March and April 2010 and a region-wide eDay for the collection of IT equipment waste was run on 1 September 2009. In addition a joint (TCC, WBoPDC and EBoP) Organic Waste Options Study was completed in March/April 2010 and an application made to the Waste Minimisation Contestable Fund for funding of a mixed waste vermicomposting trial.

Key  On track  Behind schedule  Significantly behind or potential risk
 Ten Year Plan and Annual Report KPI - external  Additional programme management KPI - internal

What we are going to do

	Key Project	Comment
1	Commence remediation of contaminated sites at Minginui	Remediation Action Plans for the former sawmill site and the domestic waste dump have been completed, however remediation works have not yet begun. The project is therefore behind schedule for completion by 30 June 2010. An extension of the contract will be negotiated with MfE.
2	Complete Whakatane Wood Waste Site Management Plans	Of the 34 originally identified and confirmed sites, only four do not now have management plans formally in place. The current occupiers of these four sites have however been made aware of the management issues.
3	Carry out investigations and remediation planning on Kopeopeo Canal.	Investigations into the feasibility of staged remediation of the Kopeopeo Canal have been carried out and a report prepared. Separate investigations have also been carried out on feasibility of excavation of sediment from the part of the canal upstream of SH30 to improve flood conveyance. Bioremediation trials on sediment from the canal are currently underway in conjunction with Te Runanga o Ngati Awa.

Activity: Resource Regulation
Champion: Eddie Grogan - Group Manager Water Management

4	Implement the Pollution Prevention Programme	Work on all projects within the Pollution Prevention Programme continues to remain on track . The Selected Land Use Register is being populated with information from each of the TA's to meet the request of central government. Compliance monitoring is generally going to schedule and meeting the Compliance and Impact Monitoring Policy. Work is underway to review the policy at present. Work continues on the management of sea lettuce in Tauranga Harbour.
5	Develop an Industrial Pollution Prevention Programme for the region	A limited programme of industrial pollution prevention work, working collaboratively with TCC is being implemented, concentrating on service station audits (in Tauranga City) and scrap metal dealers and auto dismantlers. Also some pilot audit work on areas such as Maleme Street, Greerton has been done.
6	Assist WBOPDC with the planning and investigation of community sewage treatment schemes at Te Puna West, Tanners Point and Ongare Point	Support has been provided to Western Bay of Plenty District Council. Several joint WBoPDC / EBoP meetings have been held with communities involved. Monitoring of water quality continues at each of the communities and further work is underway to identify properties where on site constraints exist.

Activity: Resource Regulation Revenue and Expenditure for the Period ending 31 March 2010

Annual Budget 09/10 (\$000)		Quarter ending 31 March 2010				Year To Date			
		Actual (\$000)	Budget (\$000)	Variance (\$000)	Over/ Under	Actual (\$000)	Budget (\$000)	Variance (\$000)	Over/ Under
Operating Revenue by Class									
1,191	General Rates	298	298	0	Over	894	893	0	Over
0	Targeted Rates	0	0	0	-	0	0	0	-
4	Other Public Funding	26	1	25	Over	173	3	170	Over
2,595	User Fees & Charges	714	649	65	Over	2,088	1,946	142	Over
2,329	Investment Income	582	582	0	Over	1,747	1,747	0	Over
0	Vested Assets	0	0	0	-	0	0	0	-
6,120		1,620	1,530	90		4,902	4,590	312	
Operating Expense by Class									
4,103	Staff Costs & Support Charges	1,042	954	(88)	Over	2,964	3,005	41	Under
167	Administration Expenses	29	41	12	Under	273	125	(148)	Over
35	Grants & Subsidies	15	9	(6)	Over	20	26	6	Under
1,887	Other Expenses	395	472	77	Under	1,235	1,415	180	Under
0	Internal Plant Hire and other charges	0	0	0	-	0	0	0	-
0	Depreciation	0	0	0	-	0	0	0	-
0	Finance Costs	0	0	0	-	0	0	0	-
6,192		1,482	1,475	(6)		4,492	4,571	79	
(72)	Net Surplus (Deficit) before internal recoveries	138	55	84		410	18	392	
0	Internal Recoveries	6	0	6	Over	16	0	16	Over
(72)	Net Surplus (Deficit) after internal recoveries	144	55	90		426	18	408	

Activity: Resource Regulation Revenue and Expenditure for the Period ending 31 March 2010

Annual Budget 09/10		Quarter ending 31 March 2010				Year To Date			
		Actual	Budget	Variance	Over/Under	Actual	Budget	Variance	Over/Under
	(\$000)								
	Operating Revenue by Programme								
2,343	Resource Consents	727	586	142	Over	2,232	1,757	475	Over
3,777	Pollution Prevention	893	944	(51)	Under	2,670	2,833	(163)	Under
6,120		1,620	1,530	90		4,902	4,590	312	
	Operating Expense by Programme								
2,371	Resource Consents	762	559	(203)	Over	1,901	1,745	(157)	Over
3,821	Pollution Prevention	720	916	196	Under	2,591	2,827	236	Under
6,192		1,482	1,475	(6)		4,492	4,571	79	
(72)	Net Surplus (Deficit) before internal recoveries	138	55	84		410	18	392	
	Internal Recoveries by Programme								
0	Internal Recoveries	6	0	6	Over	16	0	16	Over
0		6	0	6		16	0	16	
(72)	Net Surplus (Deficit) after internal recoveries	144	55	90		426	18	408	

Programmes

Consents

Comments:

While this activity is reported as being on track, revenue is well ahead of budget as a result of increased staff attention to cost recovery, increased charge out rates and the number of large hearings held. This quarter has seen expenditure ahead of budget in the areas of appeals and commissioner costs. This is as a result of the costs of evidence preparation and legal fees for the Tasman appeal and the commissioner costs of the Port of Tauranga hearing. Commissioner costs are recoverable.

Pollution Prevention

With the exception of the remediation of the Minginui contaminated sites, all key projects in the Pollution Prevention programme are on track for progress and in terms of expenditure and recoveries. The \$271,000 under expenditure in "Other Expenses" is comprised of \$343,000 underspend in contract and consultancy work (mainly due to the delay in commencing the remediation work on the Minginui site) and overspends in some other areas mainly legal expenses for enforcement work. The contract and consultancy under expenditure is mirrored by a similar under recovery in "User Fees and Charges". The \$333,000 under recovery in "User Fees and Charges" is partly reduced by the \$170,000 (mostly recoveries from the MfE Contaminated Sites Remediation Fund) over recovery in "Other Public Funding" These recoveries are actually budgeted under User Fees and Charges. Year end position for each of the variances commented on above is projected to be largely unchanged from the Q3 position due to delays to the Minginui remediation work.

Activity: Regional Monitoring

Champion: Eddie Grogan - Group Manager Water Management

Programme

NERMN

Performance



Key Tasks and budget on track

Tasks or budget not on track

Task and budget not on track

Programme: NERMN

Where we want to be

Levels of Service	Community Outcomes	Key Performance Indicators	Current State	Year One Target	Progress	Comment
Real time environmental data from important sites is made available on Council's website	A clean and protected environment Healthy and Safe Communities Open and inclusive leadership	Live data is available on Council's website on the following topics at selected sites: Rainfall Water levels in rivers and lakes Coastal water levels Wave buoy Air quality Meteorological data Soil moisture and temperature	Maintain a target that those sites available live on the website 90% of the time	Maintain a target that those sites available live on the website 90% of the time		Live data is available on the website. The wave buoy has been repaired and is operational.
The natural environment is monitored and information is reported to Council and the community	A clean and protected environment Healthy and Safe Communities Open and inclusive leadership	Reporting on natural environment regional monitoring is carried out as per an agreed schedule for: Land Air Rivers, lakes and groundwater Coast and estuaries Geothermal Ecology Rainfall	New reporting schedule developed	80% of reporting timeframes met		Reporting completed for the Rotorua Lakes Water Quality (TLI report) in Q2. The river water quality NERMN report was also completed in Q2.

Key On track Behind schedule Significantly behind or potential risk
 Ten Year Plan and Annual Report KPI - external Additional programme management KPI - internal

What we are going to do

	Key Project	Comment
1	Light Detection and Ranging (LIDAR) survey of the coastal strip including estuaries (6 -yearly, align with ortho-photography)	This project has been delayed until 2010/2011.
2	Complete sediment modelling of the Southern Tauranga Harbour catchment	The project was completed and has been reported to Council. The information is now being used to inform the development of integrated catchment management plans for Tauranga Harbour.
3	Implement the NERMN Programme	Ongoing work in the Programme is proceeding as per schedule.
4	Update High Resolution Coastal (and Estuarine) Aerial Ortho-Photography (3-yearly)	This project has been delayed until 2010/2011.

Activity: Regional Monitoring Revenue and Expenditure for the Period ending 31 March 2010

Annual Budget 09/10		Quarter ending 31 March 2010				Year To Date			
		Actual	Budget	Variance	Over/Under	Actual	Budget	Variance	Over/Under
(\$000)		(\$000)	(\$000)	(\$000)		(\$000)	(\$000)	(\$000)	
	Operating Revenue by Class								
865	General Rates	216	216	0	Over	649	649	0	Over
0	Targeted Rates	0	0	0	-	0	0	0	-
0	Other Public Funding	0	0	0	-	2	0	2	Over
538	User Fees & Charges	55	134	(80)	Under	324	403	(80)	Under
1,692	Investment Income	423	423	0	Over	1,269	1,269	0	Over
0	Vested Assets	0	0	0	-	0	0	0	-
3,095		694	774	(80)		2,243	2,321	(78)	
	Operating Expense by Class								
2,572	Staff Costs & Support Charges	528	593	65	Under	1,826	1,879	53	Under
60	Administration Expenses	8	14	6	Under	25	44	19	Under
0	Grants & Subsidies	0	0	0	-	0	0	0	-
511	Other Expenses	96	128	32	Under	213	383	170	Under
0	Internal Plant Hire and other charges	0	0	0	-	0	0	0	-
5	Depreciation	1	1	0	-	3	3	0	-
0	Finance Costs	0	0	0	-	0	0	0	-
3,148		633	737	104		2,068	2,310	243	
(53)	Net Surplus (Deficit) before internal recoveries	61	37	24		176	11	165	
0	Internal Recoveries	0	0	0	-	0	0	0	-
(53)	Net Surplus (Deficit) after internal recoveries	61	37	24		176	11	165	

Activity: Regional Monitoring Revenue and Expenditure for the Period ending 31 March 2010

Annual Budget 09/10 (\$000)		Quarter ending 31 March 2010				Year To Date			
		Actual (\$000)	Budget (\$000)	Variance (\$000)	Over/ Under	Actual (\$000)	Budget (\$000)	Variance (\$000)	Over/ Under
3,095	Operating Revenue by Programme								
	Natural Environment Regional Monitoring	694	774	(80)	Under	2,243	2,321	(78)	Under
3,095		694	774	(80)		2,243	2,321	(78)	
3,148	Operating Expense by Programme								
	Natural Environment Regional Monitoring	633	737	104	Under	2,068	2,310	243	Under
3,148		633	737	104		2,068	2,310	243	
(53)	Net Surplus (Deficit) before internal recoveries	61	37	24		176	11	165	
0	Internal Recoveries by Programme								
		0	0	0		0	0	0	
(53)	Net Surplus (Deficit) after internal recoveries	61	37	24		176	11	165	

Programmes

NERMN

Comments:

The operating budget is significantly underspent. This is related to timing of major contracts that will be expensed within this financial year. Key items are:

- Rotorua geothermal monitoring (GNS/NIWA); \$60k
- University of Waikato Coastal Chair research contracts; \$70k
- sea lettuce nutrient isotope analysis; \$10k
- sustainable land management and terrestrial biodiversity monitoring; \$60k.

Activity: Sustainable Transport

Champion: Mary-Anne Macleod - Group Manager Strategic Development

Programme

Performance

Passenger Transport



Key Tasks and budget on track

Tasks or budget not on track

Task and budget not on track

Programme: Passenger Transport

Where we want to be

Levels of Service	Community Outcomes	Key Performance Indicators	Current State	Year One Target	Progress	Comment
Environment Bay of Plenty provides a reliable, affordable and accessible public transport system	A clean and protected environment A prosperous and Sustainable Economy Healthy and Safe Communities Open and inclusive leadership Quality, Affordable Infrastructure	Percentage of buses on Tauranga bus routes are 'accessible'	100% (from 1 July 2009)	100%		All buses operating the Tauranga urban bus service were accessible from the start of 2009/2010 the financial year.
		Percentage of buses on Rotorua urban routes that are accessible	23%	23%		Buses operating Rotorua urban bus service routes 2, 6 and 10 were accessible from the start of the 2008/09 financial year. This has not changed.
		Maintain Rotorua transport trips at current levels	525,738 trips	525,738 trips		Rotorua bus service patronage for the 2009/10 year to the end of the third quarter has exceeded the Ten Year Plan annual target (actual patronage of 530,000). Total patronage for 2009/10 to the end of the third quarter is 9.8% higher than the same period in 2008/09.
		Maintain rural public transport trips at current levels	49,449 trips	49,449 trips		Rural bus services patronage for the 2009/10 year to the end of the third quarter is close to meeting the Ten Year Plan annual target (actual patronage of 47,600).
		Increase Tauranga Passenger transport trips	959,533 trips	1,017,105 trips		Tauranga bus service patronage for the 2009/10 year to the end of the third quarter has met the Ten Year Plan annual target (actual patronage of 1,011,000). Total patronage for 2009/10 to the end of the third quarter is 14.7% higher than the same period in 2008/09.
		Percentage of Total Mobility users who rate the overall scheme as good or better	99%	100%		This measure will be reported on in the final quarter of the year.

Key On track Behind schedule Significantly behind or potential risk
 Ten Year Plan and Annual Report KPI - external Additional programme management KPI - internal

What we are going to do

	Key Project	Comment
1	Re-tender the Katikati and Omokoroa to Tauranga contracted bus service	The Katikati and Omokoroa to Tauranga contracted bus service was tendered in the first quarter, with the contract let in the second quarter. The new contract began on 05/01/10.
2	Re-tender the Ohope to Whakatane contracted bus service.	The service is currently being retendered. Tenders closed on 06/04/10 and currently being evaluated. The outcome will be reported in the fourth quarter.
3	Re-tender the Kawerau, Opotiki and Whakatane to Tauranga contracted bus service	The service is currently being retendered. Tenders closed on 06/04/10 and currently being evaluated. The outcome will be reported in the fourth quarter.
4	Review the level of financial assistance offered by Council to assist operator's replace wheelchair hoists.	This project has not yet been actioned.

Activity: Sustainable Transport

Champion: Mary-Anne Macleod - Group Manager Strategic Development

5	Implement the Passenger Transport Programme	Council staff continue to meet regularly with Tauranga and Rotorua bus contractors and Tauranga City and Rotorua District Council staff to advance the use of public transport in the two centres. Council staff continue to administer the region's Total Mobility scheme. In the third quarter, staff undertook a small exercise to assess the transport needs of disabled people in the region. The outcomes from that work will be reported in the next quarter. Council staff reviewed the Ohope and Matata to Whakatane and Opoitiki, Kawerau and Whakatane to Tauranga bus services to enable the 19 February 2010 Transport Committee to make a decision as to retendering the services. In February 2010, the Council and Ministry of Education signed a new memorandum of understanding relating to the provision of school bus transport in Tauranga.
6	Purchase and implement the GreenRide package	Council has purchased car pooling software as part of the GreenRide package and it is being marketed as Carshare BOP.
7	Deliver the Tauranga urban bus service with an increasing number of accessible buses. (100% 1 July 2009)	All buses operating the Tauranga urban bus service are accessible.

Activity: Sustainable Transport Revenue and Expenditure for the Period ending 31 March 2010

Annual Budget 09/10 (\$000)		Quarter ending 31 March 2010				Year To Date			
		Actual (\$000)	Budget (\$000)	Variance (\$000)	Over/ Under	Actual (\$000)	Budget (\$000)	Variance (\$000)	Over/ Under
Operating Revenue by Class									
785	General Rates	196	196	0	Under	589	589	0	Under
3,306	Targeted Rates	827	827	0	Under	2,480	2,480	0	Under
5,555	Other Public Funding	1,318	1,389	(71)	Under	3,984	4,167	(182)	Under
1,755	User Fees & Charges	654	439	215	Over	1,418	1,316	102	Over
1,536	Investment Income	384	384	0	-	1,152	1,152	0	-
0	Vested Assets	0	0	0	-	0	0	0	-
12,939		3,379	3,235	145		9,624	9,704	(80)	
Operating Expense by Class									
699	Staff Costs & Support Charges	242	162	(80)	Over	520	511	(9)	Over
240	Administration Expenses	65	60	(5)	Over	163	180	17	Under
18	Grants & Subsidies	0	5	5	Under	0	14	14	Under
12,018	Other Expenses	3,007	3,004	(3)	Over	8,350	9,013	663	Under
0	Internal Plant Hire and other charges	0	0	0	-	0	0	0	-
11	Depreciation	1	3	2	Under	2	8	7	Under
0	Finance Costs	0	0	0	-	0	0	0	-
12,986		3,314	3,234	(81)		9,036	9,727	691	
(48)	Net Surplus (Deficit) before internal recoveries	65	1	64		588	(23)	611	
0	Internal Recoveries	0	0	0	-	0	0	0	-
(48)	Net Surplus (Deficit) after internal recoveries	65	1	64		588	(23)	611	

Activity: Sustainable Transport

Revenue and Expenditure for the Period ending 31 March 2010

Annual Budget 09/10		Quarter ending 31 March 2010				Year To Date			
		Actual	Budget	Variance	Over/Under	Actual	Budget	Variance	Over/Under
((\$000))		(\$000)	(\$000)	(\$000)		(\$000)	(\$000)	(\$000)	
	Operating Revenue by Programme								
12,939	Passenger Transport	3,379	3,235	145	Over	9,624	9,704	(80)	Under
12,939		3,379	3,235	145		9,624	9,704	(80)	
	Operating Expense by Programme								
12,986	Passenger Transport	3,314	3,234	(81)	Over	9,036	9,727	691	Under
12,986		3,314	3,234	(81)		9,036	9,727	691	
(48)	Net Surplus (Deficit) before internal recoveries	65	1	64		588	(23)	611	
	Internal Recoveries by Programme								
0		0	0	0		0	0	0	
(48)	Net Surplus (Deficit) after internal recoveries	65	1	64		588	(23)	611	

Activity: Sustainable Transport

Revenue and Expenditure for the Period ending 31 March 2010

Programmes

Passenger Transport

Comments:

Operating Revenue - Other Public Funding

For the financial year to the end of the third quarter, other public funding operating revenue for the passenger transport programme is under-recovered by \$182,000.

Revenue from the New Zealand Transport Agency (NZTA) is based upon set financial assistance rates. This means that the revenue collected from NZTA depends on the level of actual expenditure.

Operating Revenue - User Fees and Charges

For the financial year to the end of the third quarter, user fes and charges operating revenue for the passenger transport programme is over-recovered by \$102,000, reflecting an increase in the actual fare revenue (including SuperGold card revenue) collected across Council's contracted bus services.

Operating Expenditure - Other Expenses

For the financial year to the end of the third quarter, operating expenditure for the passenger transport programme is shown as under-expended by \$691,000. This primarily relates to the actual cost of the Total Mobility scheme, Tauranga, Rotorua and rural bus services all of which have been lower than predicted.

The year end result should see this activity under spent, primarily in the area of contract work for Total Mobility, Tauranga, Rotorua and riural bus services. However the final result will be dependant, to a large degree , on passenger numbers and inflation.

Activity: Sustainable Regional Development

Champion: Maryanne Macleod - Group Manager Strategic Development

Programme

Regional Economic Development

Regional Infrastructure Fund

Performance



Key Tasks and budget on track

Tasks or budget not on track

Task and budget not on track

Programme: **Regional Economic Development**

Where we want to be

Levels of Service	Community Outcomes	Key Performance Indicators	Current State	Year One Target	Progress	Comment
Environment Bay of Plenty assists the community to develop the region's economic wellbeing	A prosperous and Sustainable Economy Open and inclusive leadership Quality, Affordable Infrastructure	Percentage of the Regional Governance Group who are satisfied with Council's support and facilitation role in developing and assisting the implementation of the Regional Economic Development Strategy (REDS)	New measure	70%		The Governance Group is to be surveyed before year-end.
		The number of Regional Management Group meetings Council officer(s) attend in a supportive role	New measure	100%		At least one Council officer has attended all (100%) of Regional Management Group meetings.
		Council develops funding applications to Central Government when requested by the Regional Governance Group.	New measure	100%		A funding application for the Regional Strategy Fund is currently being drafted.
		Progress reports on the REDS + RGG are provided to the following groups: • COBOP • Triennial Meetings • Local authorities • Connect	New measure	100%		Staff attended all COBOP economic wellbeing cluster meeting on 19 March and provided a verbal update, and also attended COBOP Plenary and provided verbal update on 19 March. Written updates are provided for the Chairman for Triennial meetings, and for Bay of Plenty CEOs meeting on 26 March. A verbal update was provided to the CONNECT meeting on 2 March.

Key On track Behind schedule Significantly behind or potential risk
 Ten Year Plan and Annual Report KPI - external Additional programme management KPI - internal



What we are going to do






	Key Project	Comment
1	Implement the Regional Economic Development Programme	Ongoing work on this programme is progressing. Refer to the KPI comments for more information.

Activity: Sustainable Regional Development
Champion: Maryanne Macleod - Group Manager Strategic Development

Programme: Regional Infrastructure Fund

Where we want to be

Levels of Service	Community Outcomes	Key Performance Indicators	Current State	Year One Target	Progress	Comment
Environment Bay of Plenty enables regional infrastructure development to be accelerated, improved in quality with regard to delivering outcomes, or increased in scope, beyond what it otherwise would be	A prosperous and Sustainable Economy Quality, Affordable Infrastructure	 Funding is placed in the Regional Infrastructure Fund each year for allocation to regional infrastructure projects	New measure	n/a		The specific KPI is not applicable in this quarter. Work is progressing to implement the RIF. Part of this work is evaluating the future of the RIF given changed economic circumstances. Direct funding of infrastructure will be undertaken in the 2010/11 year.

- Key  On track  Behind schedule  Significantly behind or potential risk
-  Ten Year Plan and Annual Report KPI - external  Additional programme management KPI - internal

What we are going to do

	Key Project	Comment
1	Establish the Regional Infrastructure Fund	Refer to the comments in the 'Implement the Regional Infrastructure Fund Programme' project.
2	Implement the Regional Infrastructure Fund Programme	A Draft RIF procedures manual has been completed but not adopted by Council. Council decisions have been made to not implement the RIF in the 2010/11 Draft Annual Plan and to instead use a direct funding mechanism.

Activity: Sustainable Regional Development Revenue and Expenditure for the Period ending 31 March 2010

Annual Budget 09/10		Quarter ending 31 March 2010				Year To Date			
		Actual	Budget	Variance	Over/Under	Actual	Budget	Variance	Over/Under
(\$000)		(\$000)	(\$000)	(\$000)		(\$000)	(\$000)	(\$000)	
	Operating Revenue by Class								
93	General Rates	23	23	0	Over	70	70	0	Over
0	Targeted Rates	0	0	0	-	0	0	0	-
0	Other Public Funding	109	0	109	Over	132	0	132	Over
0	User Fees & Charges	0	0	0	-	0	0	0	-
181	Investment Income	45	45	0	-	136	136	0	-
0	Vested Assets	0	0	0	-	0	0	0	-
274		177	69	109		337	206	132	
	Operating Expense by Class								
240	Staff Costs & Support Charges	36	55	19	Under	137	175	38	Under
35	Administration Expenses	3	9	6	Under	6	26	20	Under
30	Grants & Subsidies	(10)	8	18	Under	30	23	(8)	Over
113	Other Expenses	19	28	9	Under	109	85	(24)	Over
0	Internal Plant Hire and other charges	0	0	0	-	0	0	0	-
0	Depreciation	0	0	0	-	0	0	0	-
0	Finance Costs	0	0	0	-	0	0	0	-
417		48	100	51		282	308	27	
(143)	Net Surplus (Deficit) before internal recoveries	129	(31)	160		55	(103)	158	
0	Internal Recoveries	0	0	0	-	0	0	0	-
(143)	Net Surplus (Deficit) after internal recoveries	129	(31)	160		55	(103)	158	

Activity: Sustainable Regional Development Revenue and Expenditure for the Period ending 31 March 2010

Annual Budget 09/10 (\$000)		Quarter ending 31 March 2010				Year To Date			
		Actual (\$000)	Budget (\$000)	Variance (\$000)	Over/ Under	Actual (\$000)	Budget (\$000)	Variance (\$000)	Over/ Under
	Operating Revenue by Programme								
274	Regional Economic Development	177	69	109	Over	337	206	132	Over
274		177	69	109		337	206	132	
	Operating Expense by Programme								
280	Regional Economic Development	48	67	19	Under	275	207	(68)	Over
138	Regional Infrastructure Fund	0	33	33	Under	7	102	95	Under
417		48	100	51		282	308	27	
(143)	Net Surplus (Deficit) before internal recoveries	129	(31)	160		55	(103)	158	
	Internal Recoveries by Programme								
0		0	0	0		0	0	0	
(143)	Net Surplus (Deficit) after internal recoveries	129	(31)	160		55	(103)	158	

Programmes

Regional Economic Development

Comments:

Revenue has been received from bayofconnections contributors of \$132,000 above budget. Expenditure is also over budget \$66,000 which is due to the use of consultants to undertake aquaculture strategy research.

Regional Infrastructure Fund

Expenditure is below budget as the RIF has not been operationalised. Focus of staff time to date has been on preparing documents for Council decisions. As Council has decided not to place money in the RIF for 2010/11 expenditure will remain under budget (particularly due to consultant and legal support not being necessary).

Activity: Rivers, Drainage & Flood Management

Champion: Ken Tarboton - Group Manager Rivers and Drainage

Programme

- Kaituna Catchment Control Scheme
- Rangitaiki-Tarawera Rivers Scheme
- Whakatane-Waimana Rivers Scheme
- Waioeka-Otara Rivers Scheme
- Rangitaiki Drainage Scheme
- Minor Rivers and Drainage Schemes
- Engineering Advice & Non-Scheme Works

Performance







Key ★★★★ Tasks and budget on track

★★★★☆ Tasks or budget not on track

★★★☆☆ Task and budget not on track

Programme: Kaituna Catchment Control Scheme

Where we want to be

Levels of Service	Community Outcomes	Key Performance Indicators	Current State	Year One Target	Progress	Comment
Provide flood protection in river and drainage scheme areas to current design levels	A prosperous and Sustainable Economy Healthy and Safe Communities Open and inclusive leadership Quality, Affordable Infrastructure	 Required maintenance works are carried out in accordance with the Rivers and Drainage Asset Management Plan maintenance schedule	New Measure	100%		Works are progressing generally in accordance with the Asset Management Plan maintenance programmes. Some underexpenditure has occurred on internal loan charges due to lower than expected interest rates and capital works budgets being underexpended at 31 March 2010.
		 No failure of flood protection system below specified design levels	New measure	0 occurrences		There were no instances where flooding occurred due to failure of the stop banks below the levels they were designed to manage.

Key ● On track ● Behind schedule ● Significantly behind or potential risk
M Ten Year Plan and Annual Report KPI - external C Additional programme management KPI - internal

What we are going to do

	Key Project	Comment
1	Kaituna River - Ford Road floodgated culvert replacement	Due to the unknown situation regarding possible redirection of the Kaituna River through the Maketu Estuary, the permanent replacement of this structure was put on hold. Restoration works on the existing structure to extend its design life are being carried out instead. This work is well advanced and will be completed by the end of the financial year.
2	Kaituna River (Lower) Bell Road Drain stopbank	The first stage of works on this project, involving multiple culvert replacements and floodway widening have been completed. The second stage involving strengthening of the stopbanks has been delayed until next financial year due to staff resources being diverted to more urgent works.
3	Complete hydraulic capacity review of Singletons in (K)	The hydraulic capacity review may be carried forward to next financial year due to modelling staff being diverted to higher priority projects.
4	Implement the Kaituna Catchment Control Scheme Programme	Regular monitoring and maintenance schedules are carried out in accordance with the agreed programme.

Activity: Rivers, Drainage & Flood Management
Champion: Ken Tarboton - Group Manager Rivers and Drainage





5	Kaituna River stopbank, right bank (Railway to Waiari up-stream section).	This project was delayed until the 2012-2013 financial year, at the scheme liaison groups request, during Council adoption of the TYP.
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Activity: Rivers, Drainage & Flood Management

Champion: Ken Tarboton - Group Manager Rivers and Drainage

Programme: Rangitaiki-Tarawera Rivers Scheme

Where we want to be

Levels of Service	Community Outcomes	Key Performance Indicators	Current State	Year One Target	Progress	Comment
Provide flood protection in river and drainage scheme areas to current design levels	A prosperous and Sustainable Economy Healthy and Safe Communities Open and inclusive leadership Quality, Affordable Infrastructure	 No failure of flood protection system below specified design levels	New measure	0 occurrences		There were no instances where flooding occurred due to failure of the stop banks below the levels they were designed to manage.
		 Required maintenance works are carried out in accordance with the Rivers and Drainage Asset Management Plan maintenance schedule	New measure	100%		Works are progressing generally in accordance with the Asset Management Plan.

Key ● On track ● Behind schedule ● Significantly behind or potential risk
C Ten Year Plan and Annual Report KPI - external M Additional programme management KPI - internal





What we are going to do






	Key Project	Comment
1	Complete seepage and stability assessments of Rangitaiki River stopbanks (for lengths not already covered by Edgcumbe flood mitigation project)	The seepage and stability assessments of Rangitaiki River stopbanks has not been started.
2	Rangiatiki-Tarawera Matata Recovery Works (Waitepuru-Awarua)	Finalising resource consent and land entry permission had caused some delay with commencement of this project. However, since starting, progress with the contract works has been very good and expected to be completed by the end of April. Some over-expenditure is expected on this project as the quality of the on-site fill material has been disappointing, requiring importing of more material than expected.
3	Rangiatiki-Tarawera Reach 10 canal stopbanks	Due to staff resources being diverted to more urgent tasks (eg Okere Gates/Ohau Channel consenting project) this project has been postponed until next financial year.
4	Complete seepage and stability assessment of Tarawera River stopbanks	Investigations are well advanced and a final assessment report will be received in the fourth quarter.
5	Implement the Rangitaiki-Tarawera Rivers Scheme Programme	Regular monitoring and maintenance schedules are carried out in accordance with the agreed programme.
6	Lower Rangitaiki River geotechnical remedial works	Progress with the Rangitaiki River geotechnical strengthening works has been very good. Some parts of the project have taken longer to investigate and analyse than expected and may be held back until next financial year due to risk of encroaching into the native fish spawning period.
7	Complete seepage and stability assessment of Reids Central canal stopbank	Investigations are well advanced and a final assessment report will be received in the fourth quarter.

Activity: Rivers, Drainage & Flood Management
Champion: Ken Tarboton - Group Manager Rivers and Drainage

Programme: Whakatane-Waimana Rivers Scheme

Where we want to be

Levels of Service	Community Outcomes	Key Performance Indicators	Current State	Year One Target	Progress	Comment
Provide flood protection in river and drainage scheme areas to current design levels	A prosperous and Sustainable Economy Healthy and Safe Communities Open and inclusive leadership Quality, Affordable Infrastructure	 No failure of flood protection system below specified design levels	New measure	0 occurrences		There were no instances where flooding occurred due to failure of the stop banks below the levels they were designed to manage.
		 Required maintenance works are carried out in accordance with the Rivers and Drainage Asset Management Plan maintenance schedule	New measure	100%		Works are progressing generally in accordance with the Asset Management Plan maintenance programmes. Some under-expenditure has occurred on internal loan charges due to lower than expected interest rates and capital works budgets being underexpended at 31 March 2010.

Key  On track  Behind schedule  Significantly behind or potential risk
 Ten Year Plan and Annual Report KPI - external  Additional programme management KPI - internal

What we are going to do





	Key Project	Comment
1	Waioho Canal stopbank restoration (topping-up) works (stage 1)	Stage one of the Waioho Canal stopbank restoration works have been completed as programmed.
2	Implement the Whakatane-Waimana Rivers Scheme Programme	Regular monitoring and maintenance schedules are carried out in accordance with the agreed programme.

Activity: Rivers, Drainage & Flood Management

Champion: Ken Tarboton - Group Manager Rivers and Drainage

Programme: Waioeka-Otara Rivers Scheme

Where we want to be

Levels of Service	Community Outcomes	Key Performance Indicators	Current State	Year One Target	Progress	Comment
Provide flood protection in river and drainage scheme areas to current design levels	A prosperous and Sustainable Economy Healthy and Safe Communities Open and inclusive leadership Quality, Affordable Infrastructure	 No failure of flood protection system below specified design levels	New measure	0 occurrences		There were no instances where flooding occurred due to failure of the stop banks below the levels they were designed to manage.
		 Required maintenance works are carried out in accordance with the Rivers and Drainage Asset Management Plan maintenance schedule	New measure	100%		Works are progressing generally in accordance with the Asset Management Plan maintenance programmes. Some additional expenditure has occurred on flood damage repairs with the consequence that expenditure will remain ahead of budget at year end.

Key ● On track ● Behind schedule ● Significantly behind or potential risk
C Ten Year Plan and Annual Report KPI - external M Additional programme management KPI - internal

What we are going to do





	Key Project	Comment
1	Mill Stream stopbank restoration works	Stopbank strengthening works on Mill Stream (a major tributary of Waioeka River) was approved by Regulation, Monitoring and Operations Committee on 8 December 2009 as a replacement for the Peterson's Stopbank that has been indefinitely deferred (refer above). Physical restoration works have been completed in some sections and geotechnical investigations are underway at others.
2	Waioeka-Otara Petersons stopbank	This work has been delayed indefinitely as planned works on Opotiki Harbour development is expected to resolve this issue (Approved by Regulation, Monitoring and Operations Committee on 8 December 2009).
3	Implement the Waioeka-Otara Rivers Scheme Programme	Regular monitoring and maintenance schedules are carried out in accordance with the agreed programme.

Activity: Rivers, Drainage & Flood Management

Champion: Ken Tarboton - Group Manager Rivers and Drainage

Programme: Rangitaiki Drainage Scheme

Where we want to be

Levels of Service	Community Outcomes	Key Performance Indicators	Current State	Year One Target	Progress	Comment
Provide flood protection in river and drainage scheme areas to current design levels	A prosperous and Sustainable Economy Healthy and Safe Communities Open and inclusive leadership Quality, Affordable Infrastructure	 No failure of flood protection system below specified design levels	New measure	0 occurrences		There were no instances where flooding occurred due to failure of the stop banks below the levels they were designed to manage.
		 Required maintenance works are carried out in accordance with the Asset Management Plan maintenance programme	New measure	100%		Maintenance works are progressing in accordance with the Asset management Plan. Climatic conditions this season have been ideal for prolific aquatic weed growth with the consequence that weed clearing costs have been ahead of budget. ERMA certification of a new herbicide to control Parrots Feather weed is expected to make control of this aggressive weed more cost effective next year.

Key ● On track ● Behind schedule ● Significantly behind or potential risk
C Ten Year Plan and Annual Report KPI - external M Additional programme management KPI - internal

What we are going to do





	Key Project	Comment
1	McLeod's – Te Rahu	A condition assessment is being carried out on this structure to ascertain if renewals works are required.
2	Kapua culvert structure	A condition assessment is being carried out on this structure to ascertain if renewals works are required.
3	Donald's culvert structure	A condition assessment is being carried out on this structure to ascertain if renewals works are required.
4	Donald's and Putiki Drains Stopbank renewals	A condition assessment is being carried out on this structure to ascertain if renewals works are required.
5	Shell – Te Rahu culvert structure	A condition assessment is being carried out on this structure to ascertain if renewals works are required.
6	Massey-Reids central culvert structures (2)	Condition assessments are being carried out on these structures to ascertain if renewals works are required.
7	Implement the Rangitaiki Drainage Scheme Programme	Regular monitoring and maintenance schedules are carried out in accordance with the agreed programme.
8	Pearson's – Waioho culvert structure	A condition assessment is being carried out on this structure to ascertain if renewals works are required.
9	Awaiti culvert structure	A condition assessment is being carried out on this structure to ascertain if renewals works are required.
10	Kopeopeo East culvert structure	A condition assessment is being carried out on this structure to ascertain if renewals works are required.

Activity: Rivers, Drainage & Flood Management

Champion: Ken Tarboton - Group Manager Rivers and Drainage

Programme: *Minor Rivers and Drainage Schemes*

Where we want to be

Levels of Service	Community Outcomes	Key Performance Indicators	Current State	Year One Target	Progress	Comment
Provide flood protection in river and drainage scheme areas to current design levels	A prosperous and Sustainable Economy Healthy and Safe Communities Open and inclusive leadership Quality, Affordable Infrastructure	 No failure of drainage and flood protection system below specified design levels	New measure	0 occurrences		There were no instances where flooding occurred due to failure of the stop banks below the levels they were designed to manage.
		 Percentage of resolved job requests lodged by pump caretakers to Council	New measure	100%		All responses to enquires by scheme caretakers are carried out in accordance with the agreed programme as set out at the start of the year with ratepayers and liaison people.

Key ● On track ● Behind schedule ● Significantly behind or potential risk
C Ten Year Plan and Annual Report KPI - external M Additional programme management KPI - internal

What we are going to do

	Key Project	Comment
1	Scheme maintenance plans are required for Huntress Creek and Waiotahi Drainage Districts.	The scheme maintenance plans have been completed.
2	Implement the Minor Rivers and Drainage Schemes Programme	Maintenance and renewals works programmes are progressing generally in accordance with the ratepayer approved programmes.






Activity: Rivers, Drainage & Flood Management

Champion: Ken Tarboton - Group Manager Rivers and Drainage

Programme: Engineering Advice & Non-Scheme Works

Where we want to be

Levels of Service	Community Outcomes	Key Performance Indicators	Current State	Year One Target	Progress	Comment
Provide flood protection in river and drainage scheme areas to current design levels	A prosperous and Sustainable Economy Healthy and Safe Communities Open and inclusive leadership Quality, Affordable Infrastructure	 Gravel monitoring and allocation report is presented to Council annually	New measure	Report presented		A report will be presented to Council and made publicly available at the end of the financial year.
		 Rivers and Drainage Asset Management Plans are reviewed based on NAMS guidance material no less than once every three years	To be reviewed and audited before July 2009	n/a		The recently completed Asset Management Plan was incorporated in the Ten Year Plan 2009-2019. The next review of the Asset Management Plan is due in Year 3 (2011/2012) of the Ten Year Plan 2009-2019.
Community is informed of potential widespread flooding allowing them to take action to avoid the hazard	A prosperous and Sustainable Economy Healthy and Safe Communities Open and inclusive leadership Quality, Affordable Infrastructure	 All flood warnings at pre-determined levels are given in accordance with the flood warning manual	New measure	100%		No flood warnings were required in the third quarter. To date all flood warnings have followed the procedures set out in the flood warning manual.
Provide region wide river management and engineering advice to reduce flood risk	A prosperous and Sustainable Economy Healthy and Safe Communities Open and inclusive leadership Quality, Affordable Infrastructure	 All engineering design advice produced by Council takes into account adopted hydrological and hydraulic guidelines, Rivers and Drainage Asset Management Plan and/or updated climatic change scenarios of MfE	New measure	75%		Engineering technical reviews (6) and district applications (25) were undertaken according to adopted guidelines. Only one district application was processed late.
		 Floodplain Management Strategies are produced in accordance to schedule and meets the NZ standards for flood risks	New Measure	100%		The Rangitaiki-Tarawera Floodplain Management Strategy due for completion this year will not be completed due to diversion of staff resources to the Okere and Ohau structure consent renewal project.
		 River and drainage scheme surveys are carried out in accordance with the agreed schedule and made available for Design and Operation purposes	New measure	100%		Not all of the surveys are proceeding to schedule as staff resources have been prioritised to the Okere Gates resource consent renewal project.
		 All public requests for engineering advice are initially responded to within 5 working days	88%	100%		All public requests (13 this quarter) were initially responded to within 5 working days

Key  On track  Behind schedule  Significantly behind or potential risk
 Ten Year Plan and Annual Report KPI - external  Additional programme management KPI - internal

What we are going to do

	Key Project	Comment
1	Carry out detailed survey and design of stopbank renewal for the Waioho Canal	Works completed successfully

Activity: Rivers, Drainage & Flood Management
Champion: Ken Tarboton - Group Manager Rivers and Drainage

2	Complete stability and condition assessment of Kaituna stopbanks	Postponed as this task is secondary to the Lower Kaituna flood mapping. The Kaituna River Control Scheme requested that Engineering focus on reviewing effectiveness of Lower Kaituna Drainage in floodplains (e.g. reviewing effectiveness of pump stations such as Diagonal Drain and Ford Rd) before looking at scheme stopbank protection.
3	Undertake flood frequency analysis	Progressing well as the work is completed in conjunction with any capacity reviews being undertaken - e.g. Tarawera Reach 10 canals
4	Carry out engineering design work for Edgecumbe flood mitigation project stage 2	Engineering's assistance has not been requested by the Scheme as of yet for Stage 2 of the Project.
5	Complete Final Rangitaiki-Tarawera Stage 2 FMS report	Not started. This will not be completed this year. Resources have been re-directed to higher priority tasks, namely the Okere and Ohau structure resource consent renewal project.
6	Implement the Engineering Advice & Non-Scheme Works Programme	All advice requested from Engineering has been followed up in a timely fashion. Non-scheme work requests (eg Uretata Stream flood protection advice) have been implemented where resources have been available.
7	Complete Lower Kaituna floodmaps showing effect of overtopping and Upper Kaituna floodmaps, effect of breaching	The Kaituna River Control Scheme requested that Engineering focus on reviewing effectiveness of Lower Kaituna Drainage in floodplains (e.g. reviewing effectiveness of pump stations such as Diagonal Drain and Ford Rd) before looking at scheme stopbank protection. Reassigned to new Engineering Hydrologist and will be the focus for the last quarter with external modelling support.
8	Complete Draft Rangitaiki-Tarawera Stage 3 FMS report	Not started. This will not be completed this year. Resources have been re-directed to higher priority tasks, namely the Okere and Ohau structure resource consent renewal project.

Activity: Rivers Drainage & Flood Management

Revenue and Expenditure for the Period ending 31 March 2010

Annual Budget 09/10		Quarter ending 31 March 2010				Year To Date			
		Actual	Budget	Variance	Over/Under	Actual	Budget	Variance	Over/Under
(\$000)		(\$000)	(\$000)	(\$000)		(\$000)	(\$000)	(\$000)	
	Operating Revenue by Class								
804	General Rates	201	201	0	Under	603	603	0	Under
4,969	Targeted Rates	1,236	1,242	(7)	Under	3,707	3,727	(20)	Under
677	Other Public Funding	495	169	325	Over	539	508	32	Over
302	User Fees & Charges	47	75	(29)	Under	160	226	(66)	Under
1,624	Investment Income	401	406	(5)	Under	1,205	1,218	(13)	Under
2,100	Vested Assets	0	0	0	-	0	0	0	-
10,476		2,379	2,094	285		6,214	6,282	(68)	
	Operating Expense by Class								
4,287	Staff Costs & Support Charges	1,297	1,003	(294)	Over	3,170	3,146	(24)	Over
221	Administration Expenses	87	55	(32)	Over	106	166	60	Under
0	Grants & Subsidies	0	0	0	-	0	0	0	Over
1,975	Other Expenses	591	494	(97)	Over	1,846	1,481	(364)	Over
0	Internal Plant Hire and other charges	0	0	0	-	0	0	0	-
777	Depreciation	194	194	0	-	583	583	0	-
689	Finance Costs	106	172	66	Under	326	517	191	Under
7,949		2,275	1,918	(357)		6,031	5,893	(138)	
2,526	Net Surplus (Deficit) before internal recoveries	104	176	(72)		184	389	(205)	
565	Internal Recoveries	365	141	224	Over	365	424	(58)	Under
3,091	Net Surplus (Deficit) after internal recoveries	470	317	152		549	813	(264)	

Activity: Rivers Drainage & Flood Management

Revenue and Expenditure for the Period ending 31 March 2010

Annual Budget 09/10		Quarter ending 31 March 2010				Year To Date			
		Actual	Budget	Variance	Over/Under	Actual	Budget	Variance	Over/Under
((\$000))		(\$000)	(\$000)	(\$000)		(\$000)	(\$000)	(\$000)	
	Operating Revenue by Programme								
741	Rangitaiki Drainage Schemes	185	185	0	Over	558	556	2	Over
464	Minor Rivers and Drainage Schemes	116	116	0	Over	349	348	1	Over
1,667	Engineering Advice and Non-Scheme Works	386	417	(30)	Under	1,178	1,250	(72)	Under
3,734	Kaituna Catchment Control Scheme	340	409	(68)	Under	1,071	1,226	(155)	Under
1,847	Rangitaiki-Tarawera Rivers Scheme	829	462	367	Over	1,525	1,385	140	Over
1,353	Whakatane-Waimana Rivers Scheme	354	338	15	Over	1,031	1,014	17	Over
669	Waioeka-Otara Rivers Scheme	169	167	1	Over	503	502	1	Over
10,476		2,379	2,094	285		6,214	6,282	(68)	
	Operating Expense by Programme								
1,306	Kaituna Catchment Control Scheme	403	316	(88)	Over	868	969	101	Under
1,296	Rangitaiki-Tarawera Rivers Scheme	421	317	(104)	Over	930	965	35	Under
1,220	Whakatane-Waimana Rivers Scheme	333	298	(35)	Over	874	908	34	Under
649	Waioeka-Otara Rivers Scheme	277	157	(120)	Over	540	482	(58)	Over
735	Rangitaiki Drainage Schemes	240	174	(66)	Over	684	542	(142)	Over
480	Minor Rivers and Drainage Schemes	119	118	(1)	Over	362	358	(4)	Over
2,262	Engineering Advice and Non-Scheme Works	482	539	57	Under	1,772	1,670	(103)	Over
7,949		2,275	1,918	(357)		6,031	5,893	(138)	
2,526	Net Surplus (Deficit) before internal recoveries	104	176	(72)		184	389	(205)	
	Internal Recoveries by Programme								
565	Engineering Advice and Non-Scheme Works	365	141	224	Over	365	424	(58)	Under
565		365	141	224		365	424	(58)	
3,091	Net Surplus (Deficit) after internal recoveries	470	317	152		549	813	(264)	

Activity: Rivers Drainage & Flood Management

Revenue and Expenditure for the Period ending 31 March 2010

<u>Programmes</u>	<u>Comments:</u>
Kaituna Catchment Control Scheme	<p>Maintenance works programmes on upper and lower Kaituna are on track and works expenditure is expected to be close to budget at year end.</p> <p>Expenditure on internal loan charges is below budget due to lower than expected interest rates and capital works projects not being initiated until late in the financial year. This situation will remain at year end as some capital works projects have been carried forward to next financial year (see capital works comment).</p> <p>Revenue for this scheme is \$155,000 under budget due to the NZ Transport Agency payment relating to the TEL motorway being delayed. This revenue will not occur until next financial year now.</p>
Rangitaiki-Tarawera Rivers Scheme	<p>Generally all operational tasks are on programme. Some under-expenditure has occurred on internal loan charges due to lower than expected interest rates and capital works expenditure occurring in the latter part of the financial year. This trend will continue at year end due to the Reach 10 canal stopbank works being carried over to next financial year (see capital works comment).</p> <p>Revenue on the scheme is ahead of budget due to a progress payment of \$462,500 from Department of Internal Affairs being part of the Government contribution toward the Edgecumbe-Rangitaiki River Flood Mitigation Project.</p>
Whakatane-Waimana Rivers Scheme	<p>Generally all operational tasks are on programme. Some under-expenditure has occurred on internal loan charges due to lower than expected interest rates and savings in capital works expenditure (refer to capital works comments).</p>
Waioeka-Otara Rivers Scheme	<p>Opex works are generally progressing in accordance with Asset Management Plan maintenance programmes. Some additional expenditure has occurred on flood damage repairs with the consequence that expenditure will remain approximately \$60,000 ahead of budget at year end. Some under-expenditure has occurred on internal loan charges resulting from lower than expected interest costs and capex works commencing in the latter part of the financial year.</p>
Rangitaiki Drainage Scheme	<p>Maintenance expenditure is significantly ahead of budget due to excessive aquatic weed growth and flood damage repair works. Expenditure is expected to remain approximately \$100,000 ahead of budget at year end as a result.</p>
Minor Rivers and Drainage Schemes	<p>Maintenance works are on track and following the ratepayer approved programmes. Expenditure is expected to finish close to budget at year end.</p>
Engineering Advice & Non-Scheme Works	<p>Spending has exceeded budget on Okere Gates and Ohau Weir Consent Renewal project. Accordingly resources have also been diverted to focus on this important project. Working in partnership with Te Arawa Lakes Trust, consulting and modelling requirements have been more demanding than initially anticipated. Details have been reported to the Regional Monitoring and Operations Committee on 9 February and 23 March 2010.</p>

Activity: Rivers Drainage & Flood Management Capital Expenditure for the Period ending 31 March 2010

Annual Budget 09/10 (\$000)		Quarter ending 31 March 2010				Year To Date			
		Actual (\$000)	Budget (\$000)	Variance (\$000)	Over/ Under	Actual (\$000)	Budget (\$000)	Variance (\$000)	Over/ Under
Capital Expenditure by Programme (detail)									
Kaituna Catchment Control Scheme									
2,100	Bell Road Pump station – vested asset	0	0	0	Over	0	0	0	Over
0	Kaituna River right stopbank top up (Railway to Waiari up)	1	0	(1)	Over	1	0	(1)	Over
250	Kaituna River - Ford Road floodgated culvert replacement	21	121	100	Under	22	129	107	Under
0	Kaituna River (Raparapahoe Canal right stopbank top up)	0	0	0	-	40	0	(40)	Over
0	Kaituna River right stopbank top up (Railway to Waiari down)	47	0	(47)	Over	47	0	(47)	Over
600	Kaituna River (lower) Bell Road Drain stopbank	17	290	274	Under	38	310	272	Under
0	Steel Culvert Replacement	0	0	0	-	21	0	(21)	Over
0	Kaituna River (lower) Bell Road Drain culverts	7	0	(7)	Over	167	0	(167)	Over
0	Kopuaroa Canal Culverts - capex works	0	0	0	-	46	0	(46)	Over
2,950		93	411	318		381	439	58	
Rangitaiki-Tarawera Rivers Scheme									
0	Geotech Strengthening Works Management	44	0	(44)	Over	66	0	(66)	Over
0	Merkoffer - Raroa Stream RB - 2 sites Rubble works	0	0	0	-	3	0	(3)	Over
0	Waioho Canal _ new Culvert & Floodgate	19	0	(19)	Over	19	0	(19)	Over
350	Waioho Canal Stopbanks top up - stage 1	138	169	31	Under	186	181	(5)	Over
0	Waioho Canal Stopbanks top up - stage 2	3	0	(3)	Over	3	0	(3)	Over
0	Whakatane-Waimana stopbank reconstr (Te Rahu Drain - Barrs)	0	0	0	-	0	0	0	Over
0	Whakatane stopbanks - stage 1	0	0	0	-	9	0	(9)	Over
350		160	169	10		220	181	(40)	
Rangitaiki-Tarawera Rivers Scheme									
0	EFM - Edgecumbe Eastern Stopbank reconstruction (SB1)1)	34	0	(34)	Over	37	0	(37)	Over
0	Waioeka-Otara stopbank top ups - stage 1	0	0	0	-	9	0	(9)	Over
50	Waioeka-Otara Petersons stopbank	0	24	24	Under	0	26	26	Under
50		0	24	24		9	26	16	
Rangitaiki-Tarawera Rivers Scheme									
0	EFM - Edgecumbe South-Western Stopbank reconstruction ((SB2)	0	0	0	Over	1	0	(1)	Over
0	EFM - Fletcher Beam relocation to Reids Canal	7	0	(7)	Over	22	0	(22)	Over

Activity: Rivers Drainage & Flood Management Capital Expenditure for the Period ending 31 March 2010

Annual Budget 09/10	Quarter ending 31 March 2010				Year To Date			
	Actual	Budget	Variance	Over/Under	Actual	Budget	Variance	Over/Under
(\$000)	(\$000)	(\$000)	(\$000)		(\$000)	(\$000)	(\$000)	
2,050	787	992	205		997	1,058	61	
5,477	1,040	1,634	594		1,608	1,743	135	

Programmes

Kaituna Catchment Control Scheme

Capital Comments:

Ford Road floodgated culvert replacement: This work has been downgraded to a refurbishment of the existing structure (instead of full replacement). The result is that there will be an under-expenditure of approximately \$150,000 at year end that should be carried forward for the Ford Road Pump Station replacement programmed for 2010-2011 financial year.

Bell Road Drain stopbanks: Part of this project has been carried over to next financial year. Expenditure is expected to be approx \$250,000 under budget at year end and this should be carried forward to next financial year.

Overall an under-expenditure of \$400,000 in capital works is expected at year end due to the carry forward works above.

Minor Rivers and Drainage Schemes

There are no planned capex works in this programme.

Rangitaiki Drainage Scheme

Multiple culvert works are programmed and condition assessments are well advanced to ascertain whether renewals works are required.

Rangitaiki-Tarawera Rivers Scheme

Rangiatiki River geotechnical strengthening works: Expenditure on this project may close under budget at year end due to conflicts with native fish spawning season (see Key Projects comment).

Rangitaiki-Tarawera Matata Recovery Works: This project is well advanced and will be completed by year end; however some overexpenditure of \$50-\$100,000 is likely (see Key Projects explanation).

Rangitaiki-Tarawera Reach 10 Canal stopbanks: A carry over of \$400,000 is required to enable this work to be carried out in the 2010-2011 financial year.

Waioeka-Otara Rivers Scheme

Capital works expenditure is expected to be similar to budget at year end. Geotechnical investigations are still being carried out at some sites, so the final scope of those works are unknown at this stage.

Whakatane-Waimana Rivers Scheme

Waioho Canal stopbanks restoration works (stage one) have been completed at approximately \$150,000 below budget due to savings in the cost of fill materials and design modifications. This capex programme is expected to remain at approximately \$150,000 under budget at year end.

Activity: Organisation & Finance

Champion: Miles McConway - Group Manager Technology

Programme

Finance

Property & Vehicles

Support Services

Information Services

Information Technology

Data Services

Human Resources

Performance



Key Tasks and budget on track

Tasks or budget not on track

Task and budget not on track

Programme: Finance

Where we want to be

Levels of Service	Community Outcomes	Key Performance Indicators	Current State	Year One Target	Progress	Comment
Provide rating services to all council activities, including calculation, administration, collection from territorial authorities and reconciliation		Number of instances of non-compliance with Revenue and Financing policy and Local Government (Ratings) Act 2002.	new measure	Zero instances		There have no instances of non-compliance this quarter.
Provide treasury services to all council activities, including management and administration of investment funds and internal borrowing		Number of instances of non-compliance with treasury policies	new measure	One each Month		All Treasury transactions completed this quarter fully comply with the Treasury Policy. However, the ANZ bonds investment still exceeds the treasury policy limit of \$50 million. This non-compliance with the Treasury Policy has been approved by Council.
Provide financial content for all external reporting: annual plans, annual reports, ten year plan, and quarterly reports		Council's Annual Reports and Ten Year Plans are adopted with unqualified audit opinions	new measure	Unqualified opinion		The Annual Report for the year ended 30 June 2009 received a clean audit opinion and was adopted on the 28 October 2009.
Operate, maintain, develop and improve financial systems and databases to support the delivery of both internal and external work programmes, including providing a control framework and useful proactive management accounting		The number of finance related issues identified in the Audit New Zealand Management Report that remain unresolved consecutively for three years	new measure	<5		The Audit Management letter for the year ended 30 June 2009 has been received and a number of financial related issues relating to previous years have been resolved.
Provide an effective and efficient finance and accounting service to the		Monthly Financial Services checklists are signed off by Finance Manager by 20th of every month	new measure	One each Month		The month end process has been significantly improved compared to quarter 2 and the end of month reconciliation and process has been completed on time.

Activity: Organisation & Finance

Champion: Miles McConway - Group Manager Technology

Key	● On track	● Behind schedule	● Significantly behind or potential risk
	● Ten Year Plan and Annual Report KPI - external		● Additional programme management KPI - internal

What we are going to do



















	Key Project	Comment
1	Electronic purchasing module full implementation across the organisation	This is on track for completion by 30 June 2010. Roll out of the new Electronic Purchasing system is scheduled to commence in May.
2	Scope and develop an organisational risk register	The project to scope and develop an organisational risk register has not been started, and is not expected to be completed by the year end. This capital project will be required to carry forward to the 2010/11 year.
3	Implement the Finance Programme	Ongoing work is progressing in this programme. This includes management of investments and borrowing, and financial administration and reporting.






Activity: Organisation & Finance

Champion: Miles McConway - Group Manager Technology

Programme: Property & Vehicles

Where we want to be

Levels of Service	Community Outcomes	Key Performance Indicators	Current State	Year One Target	Progress	Comment
Provide safe, efficient, fit for purpose plant and equipment to enable Environment Bay of Plenty to carry out its functions and activities.		 Annual condition assessments of plant items are completed	New measure	Yes		The annual plant condition assessment was completed during July 2009.
Provide appropriate properties for offices and depots to enable Environment Bay of Plenty to carry out its functions and activities.		 Council receives a current building warrant of fitness and has a registered fire evacuation scheme per building if required by Legislation	Yes	Yes		Council has annual building warrant fitness in place for all buildings which are required to comply with the appropriate legislation and standards.
Provide furniture and fittings to enable staff to carry out their duties in a safe, effective and efficient manner.		 Percentage of new furniture requests evaluated within 48 hours of receipt	New measure	100%		Furniture requests were responded to within 2 working days. Most of the furniture demand came from the occupancy of new areas becoming available in Regency House.
Provide corporate clothing, protective clothing and various items of safety equipment to ensure that staff are able to carry out their duties in a professionally presentable and safe manner		 Council provides staff with suitable equipment and clothing to comply with the Health and Safety in Employment Act 1992	New measure	0		No complaints for lack of supply were presented to the Health and Safety Committee. A review of suitable safety footwear was undertaken and a new policy put in place with respect to field staff use of steel capped boots.
Provide a safe, efficient, fit for purpose fleet of vehicles to enable Environment Bay of Plenty to carry out its functions and activities		 A review is undertaken each year on the utilisation and efficiency of Council's vehicle fleet	n/a	Review complete		The review is continually undertaken as vehicles are cycled /replaced in accordance with policy.
Ensure that Environment Bay of Plenty has adequate insurance cover.		 Council's insurance policies renewed annually	Yes	Yes		The insurance policy was renewed through the consolidated purchasing power of the BOPLASS procurement group to achieve significant savings for the same, or better, cover.
Explore, promote and assist the organisation with implementation of procurement initiatives		 Council has an Operative Procurement Strategy that is reviewed on an annual basis	N/A	Adoption		The Procurement Strategy is on track to be adopted by the end of the financial year.
Provide morning and afternoon tea beverages for staff.		 Provision of morning and afternoon tea beverages for staff in accordance with the Employment Relations Act	Zero complaints	Zero complaints		Hot drink facilities continue to be provided across all Council offices.
Provide Catering Services for Council meetings and events		 Catering requests made through the booking system for Council meetings and events are met when given at least 48 hours notice	98%	98%		Catering requests during the third quarter have met the timeframes.

Key  On track  Behind schedule  Significantly behind or potential risk
 Ten Year Plan and Annual Report KPI - external  Additional programme management KPI - internal

Activity: Organisation & Finance
Champion: Miles McConway - Group Manager Technology

What we are going to do



















	Key Project	Comment
1	Review of Whakatane office accommodation	The review project is underway. A council accommodation steering group has been established, with the first meeting of this group occurring on 24 February 2010.
2	Condition assessments of buildings for the Asset Management Plan.	Proforma condition assessment forms are in development and will be used in the next audit in July 2010.
3	Review of Rotorua office accommodation	A council accommodation steering group has been established, with the first meeting of this group occurring on 24 February 2010. The current focus is on Tauranga and Whakatane accommodation, however the project team will be reviewing our accommodation in Rotorua in the future.
4	Implement the Property & Vehicles Programme	The property, procurement and vehicle services has been operating to schedule as set out under the Ten Year Plan.
5	Install a bar coding system for all assets	The bar coding system needs to be integrated into the works and assets system. This project will therefore need to be deferred to the next financial year due to the delay in implementation of works and assets.
6	Refurbishment of Regency House	Full refurbishment of Regency House will not be possible until tenants have vacated. As small spaces within the building become available to us, minor alterations are made to make the area suitable for occupation by us. A council accommodation steering group has been established, with the first meeting of this group occurring on 24 February 2010. The steering group will be looking into refurbishment options. The air conditioning and electrical systems are very old and require intensive maintenance at present. These systems will need replacement in the next couple of years.

Activity: Organisation & Finance

Champion: Miles McConway - Group Manager Technology





Programme: Support Services






Where we want to be

Levels of Service	Community Outcomes	Key Performance Indicators	Current State	Year One Target	Progress	Comment
Graphic Design Assist staff with design options; manage Council logo and manage Council's branding standards.		 Approval rating in internal customer satisfaction survey	New measure	>80% approval rating		Internal Customer Service survey to be carried out in conjunction with Customer Service Strategy launch and Corporate Plan now scheduled for later in the year.
		 EBOP styles guide is reviewed and implemented	Reviewed every six months	Reviewed every six months		The EBOP Style Guide has been updated and republished internally both online (SAM) and hard copy.
Publications Assist staff with printing options, produce Council meeting and Committee meeting agendas; ensure Councils logo and branding standards are maintained, and manage photocopier lease contract.		 Approval rating in internal customer satisfaction survey	New measure	>80% approval rating		Internal Customer Service survey to be carried out in conjunction with Customer Service Strategy launch and Corporate Plan now scheduled for later in the year.
		 EBOP styles guide is reviewed and implemented	Reviewed every six months	Reviewed every six months		The EBOP Style Guide has been updated and republished internally both online (SAM) and hard copy.
Stationery supplies Source competitive and where practicable purchase sustainable products for staff.		 Approval rating in internal customer satisfaction survey	New measure	>80% approval rating		Internal Customer Service survey to be carried out in conjunction with Customer Service Strategy launch and Corporate Plan now scheduled for later in the year.
Executive & Administration Assistance Personally assist Group Managers with time management by undertaking tasks allocated efficiently and effectively.		 Approval rating in internal customer satisfaction survey	New measure	>80% approval rating		Internal Customer Service survey to be carried out in conjunction with Customer Service Strategy launch and Corporate Plan now scheduled for later in the year.
Records Management Facilitate the organisation's compliance with records and information legislation and support the organisation's objectives by providing structure and consistency in information management practices and mail services.		 Compliance with records and information legislation.	New measure	100% compliance		Currently waiting on the ALGIM self assessment tool kit, which it is intended will be used to assess compliance.
		 Approval rating in internal customer satisfaction survey	New measure	>80% approval rating		Internal Customer Service survey to be carried out in conjunction with Customer Service Strategy launch and Corporate Plan now scheduled for later in the year.
Library Services Supply and store information resources (both print and electronic) efficiently and effectively to assist the organisation with its		 Approval rating in internal customer satisfaction survey	New measure	>80% approval rating		Internal Customer Service survey to be carried out in conjunction with Customer Service Strategy launch and Corporate Plan now scheduled for later in the year.

Activity: Organisation & Finance

Champion: Miles McConway - Group Manager Technology

TBD			Approval rating in internal customer satisfaction survey	New measure	>80% approval rating		Internal Customer Service survey to be carried out in conjunction with Customer Service Strategy launch and Corporate Plan now scheduled for later in the year.
			EBOP styles guide is reviewed and implemented	Reviewed every six months	Reviewed every six months		The EBOP Style Guide has been updated and republished internally both online (SAM) and hard copy.

Key  On track  Behind schedule  Significantly behind or potential risk
 Ten Year Plan and Annual Report KPI - external  Additional programme management KPI - internal



























What we are going to do

	Key Project	Comment
1	Implement the Support Services Programme	All support process are ongoing in this programme. This includes word processing, records (file storage, mail dispatch and information management), and customer service (provision of stationery, front desk services and courier services).

Activity: Organisation & Finance
Champion: Miles McConway - Group Manager Technology



Programme: Information Services






Where we want to be

Levels of Service	Community Outcomes	Key Performance Indicators	Current State	Year One Target	Progress	Comment
Maintain effective and efficient geospatial and application services by responding to business changes and periodic reviews of existing facilities, technologies and industry best practice.		 >80% approval rating in customer satisfaction survey.		80% or higher		Overall 83% approval rating achieved.
		 90% of work entered into the Job Tracker system is completed within the agreed priority and timeframe		90%		90% of Application Development Job Tracker jobs completed within the agreed priority and timeframe.
		 20% or less staff time spent maintaining applications		up to 20%		25% of Application Development Services time spent on maintenance. The main reasons were enhancements treated as maintenance on: Agenda Management System changes Plan Management System for Technology1 Consents (RMA Changes) Land Resources Database (EP Monitoring) PayGlobal modifications for Yr 1 & T1
		 80% of the target role holders trained and with access to desktop GIS facilities		80% or more		All new staff are trained and periodic refresher training undertaken.
		 GIS data sets and metadata are published to the organisation within 10 working days of completion of acceptance testing		100% published in 10 Working days or less		All GIS datasets have their metadata published when completed datasets are made available in the GIS.
		 95% of work entered into the Job Tracker system is completed to customer satisfaction		95% or more		More work is needed to collect information for this KPI.
Plan and Provide Information Services to staff		 Information Management Strategy up to date and signed off by March 2009 date		Completion		IM Strategy adopted and initial progress report undertaken.
		 >80% approval rating in customer satisfaction survey.		80% or higher		Overall 83% approval rating achieved.
Provide business solutions project support and advice based on knowledge gained through analysing the adequacy and effectiveness of the organisations systems procedures and policies.		 90% completion of business projects to agreed timeframe and to the agreed quality.		90%		Business project completion has been to agreed timeframes with the exception of the Technology1 projects. Starting of some projects has been negatively impacted by the targeting of resources into the Technology1 upgrade (Works & Assets) project.
		 Up to 2 internal audit reports completed per year as requested.		up to 2 internal audits per year		No audits have been requested.
		 >80% approval rating in customer satisfaction survey.		80% or higher		Overall 83% approval rating achieved.
Develop effective and efficient geospatial and application services by adopting industry best practice applied in the context of Council.		 >80% approval rating in customer satisfaction survey.		80% or higher		Overall 83% approval rating achieved.
		 90% of Application and Geospatial project delivery completed and signed off as planned in the Progress management system.		90% delivered for sign off as planned		More work is needed to collect information for this KPI.

Activity: Organisation & Finance

Champion: Miles McConway - Group Manager Technology

		 90% Customer reviews and signoffs completed on time.		90% completed on time	 More work is needed to collect information for this KPI.
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Key  On track  Behind schedule  Significantly behind or potential risk
 Ten Year Plan and Annual Report KPI - external  Additional programme management KPI - internal

What we are going to do

	Key Project	Comment
1	LiDAR Survey 2009	LiDAR data is expected to be acquired as part of the BoPLASS consortium aerial photography project to be flown in the summer of 2010/2011.
2	GeoView upgrade	Work underway and on track. Only bugfixing being done. A BoPLASS GIS consortium solution for desktop GIS is being promoted.
3	Biodiversity Interface (BDI) - Terrestrial, Geothermal	All Biodiversity applications required by the TYP are now complete. We are continuing to investigate TFBIS funding for the completion of the BDI suite.
4	High Resolution Coastal Imagery 2009	Project to be incorporated into the BoPLASS consortium aerial photography project to be flown in the summer of 2010/2011.
5	Kiwi Image	This project will not be undertaken this year due to higher priorities and the under delivery of imagery from this national project.
6	NZMG to NZTM transformation and mapping data purchase	Work to provide Emergency Management staff with a consistent NZTM map view has been completed. All corporate GIS data has also been converted. The work to update all council applications and databases has been delayed by higher priority work.
7	Metadata internet portal	This project will not be undertaken this year due to higher priorities.
8	Rule 11 Targeted rating data acquisition	Rule 11 Data acquisition options presented to the Special Projects Council committee. Decisions on how to proceed with Rule 11 implementation will determine further work.
9	Laboratory system upgrade/replacement	Awaiting the completion of the Technology1 Works and Assets project before analysis can start.
10	EDRMS Phase 2	Progress has been delayed as resources have been applied to keep priority projects on track.
11	Works & Assets	Completion of the project is due in mid May with training to follow.
12	Implement the Information Services Programme	Information Services programmes have been implemented in accordance with the Information Management Strategy and corporate programme priorities. Some programmes have been delayed as resources have been applied to keep priority projects on track.
13	Enterprise architecture review	Work is underway to review the IRIS architecture. The Ten Year Plan system readiness review has been completed.
14	Consents system replacement	Consents essential RMA changes are complete. Analysis of replacement Consents packages is expected to start in 2010.
15	Replace Internet Content Management System Part 1	Review of the Internet site is complete. CMS options are now being investigated. Development of a replacement site (using the new CMS) is expected to start by mid-2010.
16	HRIS	System requirement analysis is nearing completion and planning for the system tendering process is due to start in May





























Activity: Organisation & Finance
Champion: Miles McConway - Group Manager Technology

17	Internet website & content management system review	Review of the Internet site is complete. CMS options are now being investigated. Development of a replacement site (using the new CMS) is expected to start by mid-2010.
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Activity: Organisation & Finance
Champion: Miles McConway - Group Manager Technology





Programme: Information Technology






Where we want to be

Levels of Service	Community Outcomes	Key Performance Indicators	Current State	Year One Target	Progress	Comment
Network & Telecommunication Services: Provision and support of network and telecommunication services capability to meet the needs of each staff role that needs it.		 Key project milestones are met for each requested project.	new measure	100% complete by date required		ITIL will provide better tracking, plus improved project management processes.
		 Maintain 99% uptime on Network and telecommunication services during business hours				Reporting tool available and used.
		 Telephony and network services of sufficient bandwidth for business requirements available to all staff, across all sites.	new measure	100%		New Council Regional Network Platform will provide better services to staff.
		 Availability of assistance with network or telecommunications services				The ITIL tool will provide better tracking - due for implementation Q4.
Mobile Telephony: Provision and support of mobile telephony services capability to meet the needs of each staff role that needs it.		 Key project milestones are met for each requested project.	new measure	100% complete by date required		ITIL will provide better tracking, plus improved project management processes.
		 Provision of mobile telephony and data services as required by staff				The ITIL tool will provide better tracking - due for implementation Q4.
		 Provision of mobile telephony equipment delivery within 10 days of initial requests and equipment repair within 15 days of receipt				The ITIL tool will provide better tracking - due for implementation Q4.
Desktop Services: Provision and support of desktop computing capability to meet the needs of each staff role that require it		 Replacement of Desktop tools every 5 years	new measure	100% of PC's replaced/upgraded as per replacement report		60% completed - on-target for full completion by year-end.
		 Replacement of tools where not fit for purpose	new measure	15 days or less		The ITIL tool will provide better tracking - due for implementation Q4.
		 Availability of Helpdesk staff during business hours	new measure	Available during business hours		The ITIL tool will provide better tracking - due for implementation Q4.
		 Key project milestones are met for each requested project.	new measure	100% complete by date required		ITIL will provide better tracking, plus improved project management processes.
Data & System Services: Provision and support of data and system services capability to meet the needs of each staff role that needs it.		 Maintain reasonable uptime on systems and services during business hours	new measure	99%		Further development of monitoring tools is underway to better manage this KPI.
		 Storage and recovery of network based data available to staff regardless of office location	new measure	100% (successful recovery - less than 1 month = 8 business hours, all others = 5 business		The ITIL tool will provide better tracking - due for implementation Q4.
		 Key project milestones are met for each requested project.	new measure	100% complete by date required		ITIL will provide better tracking, plus improved project management processes.

Activity: Organisation & Finance

Champion: Miles McConway - Group Manager Technology

			Successfully completed a Disaster Recovery exercise per year				"Real" exercise conducted in January 2010. The disaster recovery was reviewed and reported.
			Availability of assistance with data and system services to staff during business hours				The ITIL tool will provide better tracking - due for implementation Q4.

Key  On track  Behind schedule  Significantly behind or potential risk
 Ten Year Plan and Annual Report KPI - external  Additional programme management KPI - internal















What we are going to do






	Key Project	Comment
1	Introduction of thin client technology to the desktop (Terminal Services)	On-track. Alternatives are being investigated.
2	Investigation and possible implementation of consolidation of mobile and desktop phones into one handset.	Part of Desktop Unified Communications project. This phase is planned for 2010-2011 budget year.
3	Desktop conference and remote meeting facilities	Implementation underway.
4	Desktop conference and remote meeting facilities (unified communications)	This project was implemented during Q3, and is due to completion in Q4.
5	Implement the Information Technology Programme	Implementation of the programme is on-track. Network and telecommunications services are ongoing. Workstation replacement programme is fully underway and near completion. Mobile telephony services programme is on-going.
6	Commissioning services for the organisation building and relocation programme	This project is on-track. The main project focus is on Regency House as accommodation areas become available. Initial Regency House - Level 2 area completed July 2009, Regency House - Level 4 area completed Christmas 2009, Expanded Regency House - Level 2 area fit-out currently underway.
7	Microsoft Windows Vista rollout to the desktop	Windows 7 project underway Q3, 2010. Due for completion Q2, 2010-2011 year.

Activity: Organisation & Finance
Champion: Miles McConway - Group Manager Technology

Programme: Data Services

Where we want to be

Levels of Service	Community Outcomes	Key Performance Indicators	Current State	Year One Target	Progress	Comment
Provide a data collection, storage and reporting service		 Data capture rate in excess of 96% average and individual rate in excess of 90% for automatic river and rainfall monitoring stations		96% data capture rate, 90% individual rate		The year to date data capture rate is 98.8%. The capture rate for the 3rd quarter is 99.8%.
		 Data capture rate of 90% for automatic air quality monitoring stations		90% data capture rate		The year to date data capture rate is 90.1%
		 92% of manual data collection activities are completed to agreed schedule unless suspended due to emergency or adverse conditions		92% completed to agreed schedules		97.6% of manual data collection activities were completed to agreed schedule over the year to date.
Collect, analyse and report on water quality samples		 92% of samples are collected to agreed schedule unless suspended due to emergency or adverse conditions.		92% of samples collected to agreed schedule		98.8% of samples were collected to the agreed schedule for the year to date. 98.2% of samples were collected to the agreed schedule over the 3rd quarter.
		 92% of internally performed analyses results available within 2 months of receipt into laboratory		92% of results available within 2 months		57% of internally performed analyses results were available within the timeframe over the year. Over the 3rd quarter 42% internally performed analyses results were available within the timeframe. Delay in reporting of results is due to delays in sending, analysis and registration of results over Christmas holiday period. Also some delays due to batching process with externally analysed samples in order to reduce cost; future enhanced internal analysis capability should reduce this factor.
		 Exceedances of identified bacteriological limit to be alerted to identified contact within 2 hours of analysis result being determined		Exceedances alerted to identified contact within 2 hours		77 exceedances were logged this year, and 70 reported within 2 hours. There have been 7 failures to notify within 2 hours over this year. 51 exceedances were logged, and 48 reported within 2 hours within the last quarter. There was 3 failures to notify within 2 hours over this quarter.
		 Maintenance of IANZ registration in compliance with NZS ISO/IEC 17025:2005 in key technical fields 1.12, 1.81, and 2.41		Maintain IANZ registration		An IANZ audit was undertaken on 24 July 2009. Corrective action cleared and registration has been maintained.

Key  On track  Behind schedule  Significantly behind or potential risk
 Ten Year Plan and Annual Report KPI - external  Additional programme management KPI - internal

What we are going to do













	Key Project	Comment
1	Implement the Data Services Programme	Work on this programme is ongoing. Refer to the comments on the associated KPIs for information on the work streams within the programme.






Activity: Organisation & Finance

Champion: Miles McConway - Group Manager Technology

Programme: Human Resources

Where we want to be

Levels of Service	Community Outcomes	Key Performance Indicators	Current State	Year One Target	Progress	Comment
Provide staff with work related training advice and opportunities		 Number of staff who have attended the compulsory corporate courses	New measure	75% of staff		79% of staff have completed compulsory corporate training: Harassment Awareness 76% Ergonomics 70% Treaty of Waitangi 90%
Provide appropriate organisational policies to manage staff activities		 Percentage of staff accepting the Performance and Remuneration Policy as the management mechanism for their remuneration and performance appraisals	N/A	50%		This target has been met. IEA and the Unions have accepted the new Performance and Remuneration policy, which in turn has been included into the ratified 2009 - 2012 CEA.
Provide a safe and healthy working environment		 Receive ACC accreditation during the organisational health and safety audit every 2 years	N/A	Yes		This target has been met. ACC tertiary accreditation maintained. Next ACC audit due 2012.
Provide assistance to managers in the recruitment of staff		 The length of time it takes to complete the staff recruitment process from when the position vacancy application is lodged with HR to when an appointment is made.	New measure	< 60 working days		All recruitment for Q3 has been completed in under 60 days, with the maximum time taken 48 days.
		 The length of time it takes to complete the staff recruitment process from when the position vacancy application is lodged with HR to when an appointment is made, for re-advertised positions.		< 60 working days		This target has been met, with the maximum time taken from receipt of Vacancy Checklist to offer is 51 days.
Provide advice and support to managers on employment relations with their staff		 No successful personal grievance claims made by, or on behalf of, staff against the employer for employment disputes resulting from HR section actions or inactions.	0 occurrences	0 occurrences		This target has been met, no personal grievance claims made.

Key  On track  Behind schedule  Significantly behind or potential risk
 Ten Year Plan and Annual Report KPI - external  Additional programme management KPI - internal

What we are going to do

	Key Project	Comment
1	Deliver a sustainable Succession Plan	The succession plan has been completed and delivered to ELT.
2	Gain tighter restraint over the "Induction Programme"	Ongoing work is being done on the HR/H&S induction programme. The induction pack has been reviewed. H&S committee are looking at H&S representative delivering H&S programme for each new starter.
3	Implement the Human Resources Programme	Ongoing work on this programme is progressing. This includes implementation of the new Human Resources Information Management System, which is due in early 2010 with an IT business plan being written for a new HRIS, Payroll and performance management system. The implementation and alignment of the Staff Remuneration Policy and Performance Appraisal System is underway. The Collective Employment Agreement has successfully been re-negotiated and ratified until 2012.
4	Review, amend and consult on current HR Policies	All organisational policies have now been reviewed effective November 2009, the only outstanding policy for review with the Whistleblowing Policy.

Activity: Organisation & Finance

Revenue and Expenditure for the Period ending 31 March 2010

Annual Budget 09/10		Quarter ending 31 March 2010				Year To Date			
		Actual	Budget	Variance	Over/Under	Actual	Budget	Variance	Over/Under
(\$000)		(\$000)	(\$000)	(\$000)		(\$000)	(\$000)	(\$000)	
	Operating Revenue by Class								
0	General Rates	0	0	0	-	0	0	0	-
0	Targeted Rates	0	0	0	-	0	0	0	-
141	Other Public Funding	121	35	86	Over	195	105	90	Over
1,133	User Fees & Charges	194	283	(89)	Under	586	850	(264)	Under
(768)	Investment Income	416	(192)	608	Over	(684)	(576)	(109)	Under
0	Vested Assets	0	0	0	-	0	0	0	-
506		731	127	605		97	380	(283)	
	Operating Expense by Class								
0	Staff Costs & Support Charges	108	75	(34)	Over	89	75	(14)	Over
90	Staff Charges	1,987	21	(1,966)	Over	6,406	66	(6,340)	Over
8,261	Internal Charges	29	1,911	1,881	Under	65	6,041	5,976	Under
8,351	Staff Costs & Support Charges	2,125	2,006	(119)	Over	6,560	6,182	(378)	Over
3,321	Administration Expenses	704	859	155	Under	1,990	2,520	529	Under
0	Grants & Subsidies	0	0	0	-	0	0	0	-
3,933	Other Expenses	1,050	1,157	106	Under	2,670	3,124	453	Under
1,621	Internal Plant Hire and other charges	243	405	162	Under	736	1,216	480	Under
2,617	Depreciation	654	654	0	Over	1,963	1,963	0	Over
189	Finance Costs	57	47	(10)	Over	91	142	51	Under
20,033		4,834	5,129	295		14,010	15,145	1,135	
(19,527)	Net Surplus (Deficit) before internal recoveries	(4,103)	(5,002)	900		(13,913)	(14,765)	852	
19,261	Internal Recoveries	4,692	4,546	146	Over	13,675	14,176	(501)	Under
(265)	Net Surplus (Deficit) after internal recoveries	589	(456)	1,046		(238)	(589)	351	

Activity: Organisation & Finance

Revenue and Expenditure for the Period ending 31 March 2010

Annual Budget 09/10		Quarter ending 31 March 2010				Year To Date			
		Actual	Budget	Variance	Over/Under	Actual	Budget	Variance	Over/Under
(\$000)		(\$000)	(\$000)	(\$000)		(\$000)	(\$000)	(\$000)	
	Operating Revenue by Programme								
0	Support Services	2	0	2	Over	5	0	5	Over
26	Information Services	32	7	26	Over	27	20	8	Over
10	Information Technology	0	3	(2)	Under	1	8	(6)	Under
133	Data Services	72	33	38	Over	149	99	50	Over
0	Rates Appropriation	0	0	0	-	0	0	0	Over
(224)	Treasury	609	(56)	665	Over	(129)	(168)	39	Over
562	Property & Vehicles	16	140	(125)	Under	43	421	(379)	Under
506		731	127	605		97	380	(283)	
	Operating Expense by Programme								
1,444	Finance	331	353	22	Under	941	1,075	133	Under
2,324	Support Services	649	568	(81)	Over	1,896	1,730	(166)	Over
2,280	Information Services	609	550	(60)	Over	1,837	1,689	(148)	Over
3,529	Information Technology	757	872	114	Under	2,287	2,636	349	Under
2,417	Data Services	461	586	125	Under	1,620	1,794	174	Under
1,117	Human Resources	250	272	22	Under	789	830	41	Under
236	Corporate overhead control account	208	59	(149)	Over	214	177	(37)	Over
1,338	Rates Appropriation	472	508	35	Under	1,064	1,177	113	Under
41	Treasury	77	10	(66)	Over	153	31	(122)	Over
5,308	Property & Vehicles	1,020	1,351	332	Under	3,209	4,005	797	Under
20,033		4,834	5,129	295		14,010	15,145	1,135	
(19,527)	Net Surplus (Deficit) before internal recoveries	(4,103)	(5,002)	900		(13,913)	(14,765)	852	
	Internal Recoveries by Programme								
19,261	Internal Recoveries	4,692	4,546	146	Over	13,675	14,176	(501)	Under
1,444	Finance	387	339	48	Over	1,060	1,061	(1)	Under
2,324	Support Services	602	547	54	Over	1,857	1,709	147	Over
2,254	Information Services	498	532	(34)	Under	1,689	1,659	30	Over
3,519	Information Technology	760	842	(82)	Under	2,264	2,601	(337)	Under
2,284	Data Services	388	530	(142)	Under	1,483	1,672	(189)	Under
1,117	Human Resources	246	265	(18)	Under	732	823	(91)	Under
236	Corporate overhead control account	208	56	151	Over	214	174	39	Over

Activity: Organisation & Finance

Revenue and Expenditure for the Period ending 31 March 2010

Annual Budget 09/10		Quarter ending 31 March 2010				Year To Date			
		Actual	Budget	Variance	Over/Under	Actual	Budget	Variance	Over/Under
(\$000)		(\$000)	(\$000)	(\$000)		(\$000)	(\$000)	(\$000)	
1,338	Rates Appropriation	472	309	164	Over	1,064	978	86	Over
4,746	Property & Vehicles	1,132	1,127	5	Over	3,313	3,500	(187)	Under
19,261		4,692	4,546	146		13,675	14,176	(501)	
(265)	Net Surplus (Deficit) after internal recoveries	589	(456)	1,046		(238)	(589)	351	

Programmes

Finance

Comments:

Treasury - Investment income is slightly under budget as at 31 March and is forecast to be close to budget by year end. Full details of the PPS investment portfolio performance are given in the PPS performance report.

Rates Appropriation - actual expenditure is less than budgeted due to timing variances, however expenditure is forecasted to be close to budget by year end,

Staff Costs - are significantly less than budget due to staff time being re-directed to the Technology One Capital Project.

All other aspects of the budget for the Finance programme are on track.

Property & Vehicles

Operating expenditure is under spent for both vehicles and buildings.

The surplus in the vehicles area is due to a fall in fuel costs from the point in time at which the budget was set.

Underexpenditure in building costs is a result of having a conservative approach to building maintenance in both Whakatane and Tauranga. The maintenance budget for Regency House was based on the previous owner's figures, however because of our plans for refurbishment of the building in the near future we have only undertaken essential maintenance. Likewise in Whakatane, as we are uncertain of our future intentions, maintenance has been on an as needs basis only.

With respect to revenue, while rent income is less than budget building expenditure is also down, which has resulted in more rent available to be transferred to treasury.

Support Services

Customer Services (254) under budget due in part to stationery discounts gained through BOPLASS contract. Remainder of variance is spread over various cost groups i.e. training/travel & accommodation.

Photocopying costs (244 R & M) - Council is aware that these costs were under-budgeted hence currently over budget by \$100,000. Expect over-spend at year end to be \$75,000.

Information Services

On Track. The reported \$110k overspend is due to staff time not being allocation to capital projects. Depreciation is currently being journaled as budgeted.

Activity: Organisation & Finance

Revenue and Expenditure for the Period ending 31 March 2010

Information Technology

Operating expenses are showing some over/under in various areas

- Staff time is showing an over-spend due to time not being coded to Capital projects.
- Savings are being made in the telecommunications areas due to reduction in charges from suppliers and changes in infrastructure.
- Equipment non-Capital is underspent. Most items previously coded to this area are now classed as Capital Expenditure items.

Data Services

Public funding from the provision of external services are 60% ahead of budget, this is expected to continue to year end leading to an additional \$75000 in recoveries and will underscore what has been a strong performance year for the Laboratory and Data Services in general.

Significant training costs are forecasted to occur in the 4th quarter but administration expenses are likely to remain under budget by year end.

Improvement in work programmes and related supplies and services have led to significant savings in other (operational) expenses. Forecast year end position is to remain under budget at similar levels to third quarter.

Human Resources

Overall - Currently HR are under spent however we have significant costs that will be incurred in the next quarter given the implementation of a new Human Resource Information System, Payroll, and Performance Management System.

Area's significantly under spent are:

Administration – primarily due to training which is going to be fully utilised with the implementation and imbedding of the Human Resource Information System, Payroll, and Performance Management System to ensure employees are able to use the software.

Advertising – as we have developed a more directive advertising approach we have saved funds here however the next quarter sees it necessary to recruit a number of senior positions that have been left vacant primary due to resignation therefore larger advertising campaigns are required costing additional funds

Relocation Costs – as we have not had the same number of recruits requiring national relocation

Area's significantly over spent:

Insurance – due to an unforeseen increase in the premium with ACC payable

Activity: Organisation & Finance

Capital Expenditure for the Period ending 31 March 2010

Annual Budget 09/10 (\$000)		Quarter ending 31 March 2010				Year To Date			
		Actual (\$000)	Budget (\$000)	Variance (\$000)	Over/ Under	Actual (\$000)	Budget (\$000)	Variance (\$000)	Over/ Under
Capital Expenditure by Programme (detail)									
Finance									
25	Systems Disaster Recovery & Business Continuity Plan support	0	6	6	Under	0	19	19	Under
25		0	6	6		0	19	19	
Property & Vehicles									
50	Barcode System for Assets	0	13	13	Under	0	38	38	Under
0	Furniture for New Tauranga Office	0	0	0	-	52	0	(52)	Over
0	TGA Accommodation (New)	65	0	(65)	Over	73	0	(73)	Over
0	Plant Disposal	(9)	0	9	Under	(9)	0	9	Under
499	Plant and Equipment	35	125	90	Under	48	374	326	Under
0	Tauranga - Regency House	7	0	(7)	Over	7	0	(7)	Over
920	Vehicle	31	230	199	Under	531	690	159	Under
1,469		128	367	239		703	1,102	399	
Information Services									
105	Objective Back-scanning project	0	26	26	Under	0	79	79	Under
69	Maritime Automatic Identification Tracking System	0	17	17	Under	0	52	52	Under
0	Business Solutions	0	0	0	-	16	0	(16)	Over
105	Architecture Review, Design & Implementation	4	26	22	Under	4	79	75	Under
166	Finance1 Works and Assets	1	41	40	Under	340	124	(216)	Over
68	Finance1 Business Intelligence Dashboard	0	17	17	Under	0	51	51	Under
76	Electronic Messaging System for the Group Emergency Ops Cntr	4	19	15	Under	4	57	52	Under
55	Geospatial Web Portal	4	14	9	Under	4	41	37	Under
84	HR Information System	0	21	21	Under	0	63	63	Under
60	Payroll - HR Information System Integration	0	15	15	Under	0	45	45	Under
101	Internet Website	0	25	25	Under	0	76	76	Under
25	Internet access and content management system	0	6	6	Under	0	19	19	Under
283	Aerial Digital Orthophotography / Digital Terrain Model	0	71	71	Under	0	212	212	Under
50	Billing integration of F1, Payroll & Timesheets	0	13	13	Under	0	38	38	Under
1,143		15	286	271		369	858	488	

Activity: Organisation & Finance

Capital Expenditure for the Period ending 31 March 2010

Annual Budget 09/10		Quarter ending 31 March 2010				Year To Date			
		Actual	Budget	Variance	Over/Under	Actual	Budget	Variance	Over/Under
(\$000)		(\$000)	(\$000)	(\$000)		(\$000)	(\$000)	(\$000)	
	Information Technology								
0	Bay of Plenty Shared Services WAN	13	0	(13)	Over	13	0	(13)	Over
29	Meeting Room Hardware	0	7	7	Under	0	22	22	Under
29	Server Room/Data Centre Improvements	3	7	5	Under	14	22	8	Under
71	Network-based Storage	2	18	15	Under	8	53	46	Under
38	Desktop Video Conferencing	0	10	10	Under	0	29	29	Under
85	Server Room Generator	0	21	21	Under	0	64	64	Under
23	Helpdesk management software	0	6	6	Under	0	17	17	Under
0	ITIL Implementation Project	7	0	(7)	Over	28	0	(28)	Over
13	Integrated Talk Zone	0	3	3	Under	0	10	10	Under
26	Mobile Phone	9	6	(2)	Over	11	19	8	Under
25	Network Device	4	6	3	Under	16	19	2	Under
22	Desk Phone Replacement/Improvements	6	6	(1)	Over	11	17	6	Under
102	Printers	0	25	25	Under	0	76	76	Under
28	Training Server	0	7	7	Under	0	21	21	Under
336	Server	3	84	81	Under	3	252	249	Under
82	Terminal Services installation and upgrade	3	21	17	Under	3	62	58	Under
33	Unified Communication	23	8	(15)	Over	23	25	2	Under
56	Video Conferencing Upgrade	33	14	(19)	Over	33	42	9	Under
119	WAN Acceleration implementation	0	30	30	Under	0	89	89	Under
38	Desktop Workstation Additions	34	9	(24)	Over	34	28	(5)	Over
211	Desktop Workstation Maintenance	91	53	(38)	Over	124	158	34	Under
58	Real-time Telemetry and SMS alerts	0	14	14	Under	0	43	43	Under
46	PC Hardware - Hot Desking	13	12	(1)	Over	13	35	22	Under
10	Mobile Broadband Hardware - 3G	0	2	2	Under	0	7	7	Under
57	PC Hardware - Mobile Working	3	14	11	Under	3	43	40	Under
32	Handheld Hardware - Mobile Working	0	8	8	Under	0	24	24	Under
0	Unified Communications	0	0	0	Over	0	0	0	Over
1,569		246	392	146		337	1,177	840	
	Data Services								
135	NERM Air Monitoring Equipment Replacement	0	34	34	Under	0	101	101	Under
19	Autoclave Replacement	0	5	5	Under	0	14	14	Under

Activity: Organisation & Finance

Capital Expenditure for the Period ending 31 March 2010

Annual Budget 09/10		Quarter ending 31 March 2010				Year To Date			
		Actual	Budget	Variance	Over/Under	Actual	Budget	Variance	Over/Under
(\$000)		(\$000)	(\$000)	(\$000)		(\$000)	(\$000)	(\$000)	
40	Environmental Data Services Annual Upgrade	2	10	8	Under	5	30	25	Under
35	Additional Laboratory Fume Cupboard	0	9	9	Under	0	26	26	Under
33	Laboratory Annual Upgrade	0	8	8	Under	0	24	24	Under
80	Flurometer & Lakes Water Quality Meter	0	20	20	Under	0	60	60	Under
21	Annual Expansion of Network	10	5	(4)	Over	17	16	(1)	Over
363		12	91	79		22	272	251	
4,675		401	1,169	768		1,431	3,506	2,075	

Programmes

Data Services

Capital Comments:

Significant capital equipment purchasing taking place in last quarter.

Reallocation of some capital resources to water allocation and management purposes is being proposed. Unutilised capital may be carried forward to following year where appropriate.

Year end may see up to \$80000 unutilised capital.

Finance

Systems Disaster Recovery and Business Continuity Plan - This project will not be completed this year and a carry forward may be sought.

Information Services

Over-spent on the Finance1 Works & Assets project; the project manager reports that the capital costs of the Finance1 Works and Assets project were 95% complete as at 31 March 2010.. Due to unexpected additional costs, including higher than forecasted staff time, the Works & Assets project is expected to be over budget on completion.

Under-spent on all other areas as resources have been applied to keep the priority Finance1 projects on time. Capital is expected to be about \$450k under-spent at year end.

Information Technology

Capital Expenditure is showing a general under-spend. A number of projects are due to completion in Q4, where this spend will occur. Also priorities have changed the status on some project starts plus changes in infrastructure have resulted in Capital Expenditure under-spend.

It is anticipated that there will be a budget under-spend at year-end. It is also anticipated that no carry forward of Capital Expenditure will be requested.

Property & Vehicles

Although the capital budget is currently underspent, there are a few large plant items that will be purchased before the end of the financial year so we are expected to be on budget at year end.

Activity: Organisation & Finance
Capital Expenditure for the Period ending 31 March 2010

Support Services

Pilot projects are underway to plan the Objective Back-scanning project. This project is expected to be under spent at year end.