

Minutes of the Civil Defence Emergency Management Group Joint Committee Meeting held in CR2, Rotorua District Council Civic Administration Building, 1061 Haupapa Street, Rotorua on Friday, 13 August 2010 commencing at 12.00 p.m.

Present:

Chairman: Mayor J Forbes (Opotiki District Council)

Deputy Chairman: Chairman J Cronin (Bay of Plenty Regional Council)

Members: Mayor M Campbell (Kawerau District Council), Mayor S Crosby (Tauranga City Council), Mayor R Paterson (Mayor, Western Bay of Plenty District Council), Mayor K Winters (Rotorua District Council)

In Attendance: D Turner (Chief Executive Whakatane District Council), B Bayfield (Chief Executive), G Wilson (CDEM Manager), and W Murray (Group Manager Land Management) from Bay of Plenty Regional Council, A Lawrie (Chief Executive Opotiki District Council), J Röllin (Emergency Management Advisor, Ministry of CDEM), and S Cubbon (Committee Administrator)

Apologies: Mayor C Holmes (Whakatane District Council)

1 Minutes

1.1 Civil Defence Emergency Management Group Joint Committee Meeting - 7 May 2010

Correction

- 3.1 Management and Governance Report:
The newly appointed Controller for Kawerau District incorrectly attributed the title 'Councillor'.

Resolved

That the Civil Defence Emergency Management Group Joint Committee:

- 1 Confirms the minutes of the Civil Defence Emergency Management Group Joint Committee meeting held on 7 May 2010.**
- 2 Notes the resolutions made therein under delegated authority.**
- 3 Notes there are no recommendations to adopt.**

**Winters/Crosby
CARRIED**

1.2 CDEMG Coordinating Executive Group Meeting - 23 July 2010

Resolved

That the Civil Defence Emergency Management Group Joint Committee:

- 1 Receives the minutes of the CDEMG Coordinating Executive Group meeting held on 23 July 2010.**
- 2 Notes the resolutions made therein under delegated authority.**
- 3 Notes there are no recommendations to adopt.**

**Winters/Paterson
CARRIED**

2 Reports

2.1 Management and Governance Report

Diane Turner, Chairperson Civil Defence Emergency Management Group Coordinating Executive Group, requested that members approve the appointment of two local controllers: Mark Smith, Tauranga City Council and Aileen Lawrie, Opotiki District Council.

Ms Turner advised of a proposal to have a workshop involving Group and CEG members in November 2010 to ensure the second generation group plan is the key driver for civil defence and emergency management in the region. The workshop would follow an induction briefing of all Joint Committee members and Councillors after the local Government elections.

The Group received notification from the Director, Ministry of Civil Defence & Emergency Management of amendments to the CDEM Regulations 2003 concerning the form for declaring, extending and terminating a civil defence emergency.

Resolved

That the Civil Defence Emergency Management Group Joint Committee under its delegated authority:

- 1 Receives the report, Management and Governance Report.**
- 2 Approves the appointment of Mark Smith, Tauranga City Council and Aileen Lawrie, Opotiki District Council as Local Controllers.**
- 3 Endorses holding a workshop for Joint Committee members to set the strategic direction and vision for the second generation CDEM Group Plan with the support of CEG members, to be held early 2011.**
- 4 Approves the delivery of an induction session for all Joint Committee members following the local government elections in October 2010 that will outline their roles and responsibilities, and a subsequent session held for local and regional councillors giving them an overview of the CDEM Act 2002.**

**Campbell/Crosby
CARRIED**

2.2 Reduction Report

Ms Turner advised the Natural Hazards Forum Charter had been signed off by all local authority Chief Executives, and it was expected that much better use of resources would be achieved. The Forum was engaged in the GNS Science co-funded tsunami modelling project, an attempt to integrate tsunami modelling into land use planning.

Resolved

That the Civil Defence Emergency Management Group Joint Committee under its delegated authority:

- 1 Receives the report, Reduction Report.

Paterson/Cronin
CARRIED

2.3 Readiness and Response Report

Two heavy rain events were experienced in the region, 24 May and 1-2 June 2010, and Ms Turner advised response and recovery had been ably handled by Whakatane and Opotiki District Councils with assistance from the Group Recovery Manager. Members of the Group were advised that although the storms had been short in duration they were nevertheless significant events.

The MCDEM Electronic Information Management System (EMIS) had been delayed until 9 October due to upgrading the platform to Sharepoint 2010, and members noted there were big benefits expected from all using the same system.

The Civil Defence Emergency Management Manager, Greg Wilson advised that the Bay of Plenty Rural Support Trust was applying to the Ministry of Agriculture and Forestry to extend the drought declaration extended until 31 December 2010. The Group Emergency Management Office was working with the Trust to clarify the process for applying for a drought declaration and a report was being prepared for the next Group meeting.

Members were pleased to note that MetService would commence installing buildings and expected to have the new weather radar operating in Mamaku about 20 August 2010, significantly increasing the accuracy of severe weather forecasting for the Bay of Plenty. It was requested that a site visit be undertaken by the Group and members of CEG.

Resolved

That the Civil Defence Emergency Management Group Joint Committee under its delegated authority:

- 1 Receives the report, Readiness and Response Report.

Paterson/Campbell
CARRIED

2.4 Recovery Report

The report brought members up to date with recovery activities in the Bay of Plenty CDEM Group area. Diane Turner summarised the impacts of the weather events of 24

May and 1-2 June, and noted that pre-event recovery planning would become a particular focus of the Group .

Resolved

That the Civil Defence Emergency Management Group Joint Committee under its delegated authority:

- 1 Receives the report, Recovery Report.**

**Winters/Paterson
CARRIED**

The meeting closed at 12.20 p.m.